

Welcome to the  
City of Menasha



**MENASHA POLICE COMMISSION MEETING MINUTES**  
**2/13/2020**

President Jason Dionne called the meeting to order February 13, 2020 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Commissioners Jason Dionne, James Meinke, Tony Gutierrez, Jerry Jakubek and Nancy Ball. Also present were Council President Stan Sevenich, Chief Tim Styka. Lt. Matt Lenss and Officer Matt Schanke.

Absent: None

Minutes to Approve: James Meinke moved to approve the December 12, 2020 draft meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Discussion with Council President Sevenich: Council President Sevenich introduced himself and explained how he tries to attend various committee meetings to ensure open lines of communications with the elected officials of the City. Sevenich then discussed it was one of his goals to see the City deploy traffic cameras at the busier intersections of the City. In his plan, they would initially be looked at for 3<sup>rd</sup>/Racine and then possibly 3<sup>rd</sup>/DePere and Appleton Rd/Midway. A discussion ensued about the various uses for the traffic cameras and how they can be beneficial not only for traffic crashes, but also as a tool in solving crime. Commissioner Gutierrez asked about the legality of the cameras and Commissioner Ball asked about possible privacy issues if the camera was also capturing private property. Chief Styka and Council President Sevenich explained how the cameras were legal, provided they were not being used for enforcement. For example, a citation could not be sent to the registered owner of a vehicle for a red light violation observed on the camera. Styka explained that the cameras can be adjusted or blocked out if they are capturing a private area. Styka also indicated that the PD recently met with a traffic camera vendor who indicated a startup program could begin with as a little as \$6,000-\$8,000, far less than originally anticipated. The PD will continue to work with Public Works on this project. While no official action was taken, the Commissioners were asked if they were in favor of this program by Sevenich and they were in agreement, provided the concerns discussed were addressed.

Outgoing Correspondence: None

Action Items: Lt. Matt Lenss indicated that Officer Matt Schanke and Officer Rick Heinen have both completed their probationary period and it is the recommendation of the PTO group to approve both officers for full employment status. Lenss then explained in more detail about both officer's performance over the past 18 months. Officer Schanke then explained about his probationary problem in which he created a pamphlet with tips to try and help people not become a victim of identity theft or

fraud. James Meinke then made a motion to grant Officer Schanke full employment status. This was seconded Nancy Ball and then approved unanimously by the Commission.

Lt. Lenss then gave details of Officer Heinen's performance as well as his probationary problem. For his problem Officer Heinen is trying to create a law enforcement sports day at the Boy's and Girl's Club. The purpose of the program is to try and build relationships between officers and children in the community. This is expected to take place this spring. Jerry Jakubek made the motion to grant Officer Heinen full employment status. This was seconded by James Meinke and then approved unanimously by the Commission.

#### New Business:

#### **Chief Styka Report:**

The following training items were discussed:

- Pursuit Update: All Sworn Personnel (4 hrs)
- Legal Update: All Sworn Personnel (4 hrs)
- WPLF Mid-Winter Conference: Sahr, Albrecht & Styka (20 hrs)
- Unmanned Aircraft Systems Certification: Gallagher (16 hrs)
- Legally Justified; But was it Avoidable: Hoernke & Nelson (8 hrs)
- CVMIC – Safety for Leaders: Schulz (8 hrs)
- CVMIC – Recruiting, Interviewing and Hiring: Lenss (8 hrs)
- Characteristics of Armed Offenders: Oberle & Gennrich (8 hrs)
- Operation Rush: Rotta (16 hrs)
- Scenario Instructor Training: Schulz (14 hrs)
- LESB Certified Instructor Update: Hoernke & Oleszak (8 hrs)

#### Department Updates:

- Training Updates were provided by Lt. Matt Lenss:
  - Kellen Gennrich, Katelyn Oberle, John Van Schyndel and Derrick Rotta are all in solo patrol.
  - Jason Frederickson did have his time extended with a PTO to complete his field training. He is expected to be on his own in about a week.
  - Michael Onley is about ½ the way though his field training and Aaron Schaefer is about ¼ the way though his field training.
- Tony Edwards tendered his resignation in January. A new hiring process has been started and it is expected that the Commission will be doing interviews at the March meeting.
- Chief Styka then went over the topics and the "year in review" from The Department Meeting which was held January 20<sup>th</sup>. The topics included:
  - The Year in Review
  - Procedural Justice

- CART Response
- Sexual Assault Interview Guidelines
- Social Media – How to Stay Safe
- Found Property
- Pursuit Review
- Use of Force Review
- Peer Support / EAP
- Chief Styka presented the accomplishments for 2019, the goals for 2020 and a breakdown of the calls for service for 2019.
- We will be working on a program called Vision 2020. We are working on developing the core tenants which guide us in fulfilling our mission.

**Motion to adjourn:** At 5:30pm Jason Dionne made the motion to adjourn. This was seconded by James Meinke.

The next meeting will be held Thursday, March 19, 2020 starting at 4:30 pm. Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.