



President Jim Meinke called the meeting to order September 17, 2020 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Commissioners James Meinke, Jerry Jakubek, Nancy Ball, Officer Joel Nelson and Chief Tim Styka

Absent: None

Minutes to Approve: Jim Meinke moved to approve the July 23, 2020 draft meeting minutes. Nancy Ball seconded the motion. The Commission unanimously approved the minutes.

Confirmation of Patrol Lieutenant Promotion: Chief Styka advised that staff has completed the promotional process for the open Patrol Lieutenant position. Officer Joel Nelson was selected to serve in the role. He will continue with his K-9 responsibilities in this role. Officer Nelson provided the Commission his background and answered some questions. Jerry Jakubek made the motion to confirm the promotion of Officer Joel Nelson to the position of Patrol Lieutenant. The motion was seconded by Nancy Ball and passed unanimously.

Discussion with Chief Styka:

Training:

- Evidence Tech In-service: Sewall, Thorn, Cook, Heidemann, Sawyer, Swenson, Birkholz, Gallagher (3 hrs)
- Property Room Accountability: Sewall (1 hr)
- PBT Calibration Training: Rotta (1 hr)
- Vehicle Pursuit Update: Oleszak, Birkholz, Sawyer, Spiegel, Nelson, Fredrickson, Berna & Gallagher (4 hrs)
- Active Shooter Incident (ASIM): Swenson, Lenss, Birkholz, Sawyer, Schulz, Nelson, Hoernke, Oleszak, Spiegel, Hanchek & Albrecht (4 hrs)
- Medical Diagnosis Abuse: Jorgenson (1 hr)
- Child Abuse Investigation: Jorgenson (3 hrs)
- Youth Assessment Survey Instrument (YASI) Kickoff: Gallagher & Jorgenson (2 hrs)
- SPEAR System: Hoernke (32 hrs)
- Sex Offender Management: Thorn (8 hrs)
- Patrol Response to Suspicious Deaths: Birkholz & Nelson (8 hrs)

- Handgun & Rifle Instructor: Berna (56 hrs)

Department Updates:

- Training Updates:
  - Katelyn Oberle, Jason Fredrickson, Michael Onley Derrick Rotta, Aaron Schafer and Jason Eake are all in solo patrol.
  - Brian Van Alstyne is currently in PTO.
  - Jon Van Schyndel is currently on military leave until the end of the year.
- Hiring process: The department is looking to create eligibility list/enroll someone in the Jan recruit academy. Interviews likely at the next meeting.
- COVID-19 Discussion: Nothing new to report.
- Discussion of the department awards that were presented on August 11, 2020
- Work continues on the 2021 Budget. State funding is lower this year.
- Physical fitness incentive testing is taking place in September.
- 1<sup>st</sup> ever fall in-service. Topics will cover MEPD Values, officer resiliency and active shooter.

**Motion to adjourn:** At 5:25 pm Nancy Ball made the motion to move into adjourn. This was seconded by James Meinke and passed 3-0.

The next meeting will be held Thursday, November 12<sup>th</sup>, 2020 starting at 4:30 pm. Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.