

Welcome to the  
City of Menasha



October 30,, 2018 minutes **DRAFT**

**President** Jason Dionne called the meeting to order October 30th, 2018 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

**Present:** Jason Dionne, Fran Ebben, James Meinke, Marshall Spencer, Chief Styka

**Absent:** Tony Gutierrez

**Minutes to Approve:** Jason Dionne moved to approve the August 16, 2018 draft meeting minutes. Marshall Spencer seconded the motion. The Commission unanimously approved the minutes.

**Communication to Receive:** Lt. Matt Lenss' letter recommending that Officer Patterson be granted full employment after having successfully completing the required probationary period and associated training. Jason Dionne so moved and James Meinke seconded the motion. The motion was unanimously approved.

**Old Business:** None

**New Business:** None

**Discussion:** None

**Correspondence:** None

**Public comments:** No members of the public were present.

**Chief Styka Report**

Training: Training:

- Instructor Development: Spiegel (32 hrs)
- Evidence Tech School: Gallagher (40 hrs)
- Firearms Instructor School: Schulz (56 hrs)
- WI DOJ-DCI Death Investigation School: Sawyer (90 hrs)
- Wisconsin Command College – Week 1: Thorn (40 hrs)
- CIB Conference: B. Sawyer, J. Groeschel & Sahr (20 hrs)

- WIBRS Training: J. Groeschel (8 hrs)
- RIPP Restraint Training: Hill (1.5 hrs)
- Landlord Tenant Training: Albrecht (4 hrs)
- IACP Conference: Styka (24 hrs)
- Courthouse Dog Conference: Jorgenson(24 hrs)
- Women in Command Conference: Hanchek (16 hrs)
- Vehicle Contact Instructor: Spiegel (16 hrs)
- CVMIC – Coaching Employees: Lenss (16hrs)
- Badger TraCS User Conference: B. Sawyer & Gallagher (16 hrs)
- Leadership and Building Coaching Skills: Spiegel (8 hrs)
- WCPPA Conference: Oleszak (20 hrs)
- AACE Conference: Polzien (40 hrs)

Department Updates:

- Richard Heinen and Matthew Schanke are all continuing their training. They are transitioning to solo patrol. Dan Lindstrom is continuing in solo patrol. We currently have one open position.
- We are continuing to work with the school district on updating their building security and safety plans. In addition, we are working with them on a program to help assess and identify student that may be at a risk for causing violence at a school.
- Vision team has worked on updates to their 1<sup>st</sup> policy, body cameras. This policy will be released to the Department in the next few weeks.
- The two patrol vehicles scheduled to be replaced in 2018 have now been placed into service.
- The CAD system upgrade has been completed. We continue to work with Winnebago County to work on the bugs in the system. The new records management system has been pushed back from an October implementation date to later this year. This will be a completely new system for our reports. These are countywide projects that are being led by the Sheriff's Department.
- K-9 Program: Officer Joel Nelson and K-9 Cami are up and running. The pair is working very well together. The K-9 is certified in drugs and tracking.

**Public comments:** No members of the public were present.

**Closed session:** At 500pm Jason Dionne moved to go into closed session. Marshall Spencer seconded the motion. The Commission unanimously approved.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

Consideration of employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.

Consideration of open department officer position candidates

**Adjourn**-Marshall Spencer motioned to adjourn the meeting at 7:00pm James Meinke seconded the motion which was unanimously supported.

The next bi-monthly meeting will be held December 20, 2018 Menasha Safety Building, 430 First Street, Menasha, Wisconsin starting at 4:30pm .

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by Marshall Spencer Commissioner, Secretary