

Welcome to the  
City of Menasha



August 16, 2018 minutes **DRAFT**

President Jason Dionne called the meeting to order August 16, 2018 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Jason Dionne, Fran Ebben, Tony Gutierrez, James Meinke, Marshall Spencer, Chief Styka

Absent: None

Minutes to Approve: Fran Ebben moved to approve the June 21, 2018 draft meeting minutes. James Meinke seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: Tony Gutierrez announced that he decided against pursuing the role of MPD chaplain as long as he is on the MPD Commission.

New Business: None

Discussion: None

Correspondence: None

Chief Styka Report

Training:

- DAAT Training: All Sworn Personnel (2 hrs)
- Public Information in All-Hazard Incidents: Wallschlaeger & Oleszak (16 hrs)
- Roll Call Video Updates: Albrecht (2 hrs)
- Intox Recertification: Hanchek (1 hr)
- Cell Phones and Investigations: Gruss (8 hrs)
- Background Investigations: Albrecht (1 hr)
- WI LEAP Conference: Gonnering (16 hrs)
- From First Onscene to Next of Kin: Gallagher (1.5 hrs)
- NTOA Scouting Techniques: Edwards and Sawyer (16 hrs)
- WCPA Summer Conference: Haldereson, Styka, Thorn & Hanchek (4-20 hrs)
- Taser® Instructor Recertification: Thorn & Styka (8 hrs)

Department Updates:

- The new (SRO) School Resource Officer agreement is currently being reviewed by the SROs. We will look for approval of the agreement by both the City and School District by the end of this year. We are also working with the school district on building security and working on reviewing processes and procedures for all types of possible building emergencies.
- Officer Denton Heidemann has been selected as the new SRO in the high school. He was selected by a panel of school district and police employees.
- Brandon Shew, Richard Heinen and Matthew Schanke are all continuing their training. They should be ready for solo patrol in mid-October through early November. Dan Lindstrom is now in the solo patrol portion of his training.
- Vision team has worked on updates to their 1<sup>st</sup> policy, body cameras. This policy will be released to the Department in the next few weeks.
- Our 1<sup>st</sup> vehicle equipped with a computer tablet should be up and running later this week. This is a transition from the tradition ruggedized laptop computer.
- The upgrade to the CAD system is scheduled for late August. This system will function very similar to the current program. The new records management system is scheduled for October of this year. This will be a completely new system for our reports. These are countywide projects that are being led by the Sheriff's Department.
- K-9 Program: Officer Joel Nelson will be traveling down to Kansas at K-9 Working Dogs International next week to be paired with his new K-9 partner. He will then return to the facility in September to begin his training.

**ADJOURN**-Marshall Spencer motioned to adjourn the meeting at 5:40pm. James Meinke seconded the motion which was unanimously supported.

The next bi-monthly meeting will be held Thursday, October 18, 2018 Menasha Safety Building, 430 First Street, Menasha, Wisconsin starting at 4:30pm .

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by Marshall Spencer Commissioner, Secretary