

June 4, 2017



President Jason Dionne called the meeting to order June 1, 2017 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Jason Dionne, Fran Ebben, Tony Gutierrez, James Meinke and Marshall Spencer, Chief Styka

Minutes to Approve: Fran Ebben moved to approve the April 20, 2017 draft meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: None

Closed session:

At 5:00pm Tony Gutierrez motioned that the meeting go into closed session. Fran Ebben seconded the motion and the motion was unanimously supported. President Dionne declared the meeting to be in closed session.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

Consideration of employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.

Consideration of open department officer position candidates

Return to open session:

At 5:50pm Tony Gutierrez motioned that the meeting return to open session. James Meinke seconded the motion and the motion was unanimously supported. President Dionne declared the meeting to be in open session.

Discussion:

- Review "rules and Regulations of the city of Menasha police commission" draft.
- Agreed on minor modifications of the draft.

Correspondence: None

New Business:

- Chief Styka distributed May 26, 2017 version of Wisconsin statutes regarding duties and responsibilities of city police commissions.

Chief Styka Report Training: Police Commission Meeting 6/1/2017

Training:

- NIMS IS-400: Thorn, Hanchek & Albrecht (16 hrs)
- CVMIC – Developing a Highly Effective Workforce: Lenss (16 hrs)
- Trauma Informed Symposium: Jorgenson (16 hrs)
- Rifle Instructor: Thorn (20 hrs)
- Human Trafficking School: Gruss (24 hrs)
- Force Science Basic Course: Lenss, Miller & Sawyer (16 hrs)
- LEOKA Review: Sawyer (8 hrs)
- Drug Interdiction: Berna (16 hrs)
- 7 Habits of Highly Effective People: Hanchek (16 hrs)
- Leadership for Reducing Organizational Stress: (8 hrs)
- Legal Update: All Sworn Personnel

Department Updates:

- Building Update: The building plans will go to the Plan Commission next week. The project will then be bid out. We believe we have someone to take down the radio tower.
- Staffing/Hiring Process Update: Officer Adam Schultz and Officer Randy Hill are continuing in Step V – solo patrol. Officer Shelby Patterson graduated from the recruit academy and is currently in training. We currently have two openings with the retirement of Larry Bonneville on 6/2/17.
- A new parking ticket system is in the final stages of approval and should be implemented by the end of 2nd quarter.
- We are scheduling the mock assessment for Accreditation in July. A final date is being worked out by Lt. Hanchek. This is an informal assessment of level of preparedness for our onsite review which is scheduled for November 2017.
- Police Week was May 14-20. I have attached a copy of the memo that was sent to the Council on the 2016-17 Awards. In addition, Officer Joel Nelson received the Officer of the Year Award.
- The Department is switching to a new body video camera. This will put all patrol officers and supervisors on the same platform. This should be rolled out by mid-June.
- Officer Spiegel has been working with multiple K9 trainers and has tried numerous different training techniques to bring Athos to an acceptable level of performance. Based upon an external review external review of Athos’s performance and from an officer safety perspective it has been decided that it would be in the best interest of Athos for him not to continue in police work. Matt Spiegel has agreed to care for Athos in his retirement from law enforcement.
- A demo (show and tell) of external vest carriers options for police officers was presented by Lt. Lenss.

Adjourn: At 6:30pm Tony Gutierrez motioned to adjourn the meeting. James Meinke seconded the motion and the motion was unanimously supported. President Dionne declared the meeting to be adjourned.

The next bi-monthly meeting will be held August 17, 2017 4:30 pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by
Marshall Spencer
Commissioner, Secretary