



President Jason Dionne called the meeting to order January 19, 2017 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Jason Dionne, Fran Ebben, Tony Gutierrez, Chief Styka, James Meinke, Marshall Spencer

Minutes to Approve: Marshall Spencer moved to approve the November 17, 2016 draft meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: Chief Styka informed Commission that the Common Council had approved James Meinke's nomination to the Police Commission. Welcome James

Discussion: It was decided to hold the Commission officers election at the spring meeting

Correspondence: None

New Business:

### **Chief Styka Report**

Training:

- Negotiations – Response to those Suffering from Mental Health Issues: Gollner (8 hrs)
- TraCS DT4000 Crash Reporting: Department Wide (2 hrs)
- Implicit Bias Training: All Officers (8 hrs)
- NIMS IS-300: Hanchek & Albrecht (16 hrs)
- Evidence Tech Refresher & Update: Gruss (24 hrs)
- Sudden Custody Death Syndrome & Prevention: Hoernke (8 hrs)

Department Updates:

- Chief Styka went through the Department Meeting information which was delivered to all employees on January 17, 2017
- Building Update: The architect is currently working on the design of the evidence area addition. After the design is completed the project will be going out for bids.
- Staffing/Hiring Process Update: Officer Adam Schultz and Officer Randy Hill have both joined the Department and will be moving to solo patrol soon. Cadet Officer Shelby Patterson is currently in recruit school. One additional position remains open.
- Contract negotiations continue with the Police Union were completed in December and an agreement was reached.
- Officers John Abrahamson and Joel Nelson have completed the requirements to be removed from their probationary status and we are recommending they be granted full employment status.

Adjourn: Fran Ebben moved to adjourn the meeting motion at 5:30pm. Tony Gutierrez seconded the motion. The motion was unanimously carried.

The next bi-monthly meeting will be held Thursday, 4:30pm February 23<sup>rd</sup>, 2017 Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by  
Marshall Spencer  
Commissioner, Secretary