



President Jason Dionne called the meeting to order Thursday, November 17 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Jason Dionne, Fran Ebben, Tony Gutierrez, Chief Styka, James Meinke, Marshall Spencer

Minutes to Approve: Tony Gutierrez moved to approve the September 15 2016 draft meeting minutes. Fran Ebben seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: none

Discussion: None

Correspondence: None

New Business: Chief Styka introduced James Meinke as a prospective Menasha Police Commissioner, filling the vacancy due to Terri Reuss' resignation.

Chief Styka Report

Training:

- PTO Training: FTO Unit, Lenss, Miller, Spiegel, Edwards and Oleszak (40 hrs)
- CIT Coordinator Certification: Groeschel (8 hrs)
- Human Trafficking & Effects on Children: Gruss (7 hrs)
- TraCS User Conference: Sahr, Schrapfer & Gallagher (7hrs)
- CVMIC WILEAG Assessor Training: Hanchek & Styka (7.5 hrs)
- ARIDE Training: Abrahamson & Berna (16 hrs)
- Autism Risk Management Training: Jorgenson (4 hrs)
- CIT Training: Gallagher (40 hrs)
- Public Safety Diving Conference: Halderson (16 hrs)
- IACP: Styka (24 hrs)
- Honor Guard Training: Gallagher (24 hrs)
- CIB Conference: Halderson, Sahr, Schrapfer & Sawyer (20 hrs)
- NIMS IS-200: Lenss & Albrecht (1 hr)

Department Updates:

- Budget/Building Update: Bid prices did come in higher than expected but the builder is confident the project could stay within budget. Final budget approval is at the Council Meeting on 11/21. 2017 Budget is about 1.5% higher than 2016 with the majority of the increase going to an increase in the required duty disability payments to the State.

- K-9 Update: K-9 Apollo has been certified for patrol use and is now serving the community with Officer Miller.
- Staffing/Hiring Process Update: Officer Adam Schultz and Officer Randy Hill have both joined the Department and are currently in field training. One additional position remains open. Officer Marty Schramper has advised he will be retiring in early January 2017. His position will also need to be filled.
- Contract negotiations continue with the Police Union. Voluntary mediation has been discussed to finalize a settlement.
- Officer Ray Berna has completed his probationary period and the FTO Unit is recommended he be granted full employment status.

Closed Session: Tony Gutierrez moved to enter into closed session at 5:30pm Fran Ebben seconded the motion. The motion was unanimously supported.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

- Consideration of employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Consideration of open department officer position candidates

Adjourn: Tony Gutierrez moved to adjourn the meeting motion at 7:20pm. Fran Ebben seconded the motion. The motion was unanimously carried.

The next bi-monthly meeting will be held Thursday, 4:30pm January 19th Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted by
Marshall Spencer
Commissioner, Secretary