



Request for Proposals
City of Menasha
Brin Building, 1 Main Street
Demolition

The City of Menasha is seeking proposals for the demolition of the Brin Building located at 1 Main Street, Menasha, WI.

The project shall consist of a Lump Sum Proposal for the demolition of the building including the sub-grade foundation with the exception of the northern and western walls abutting the public right-of-way and restoring the site to a dust-free and erosion-free condition. An alternate proposal shall include the removal of the entire foundation.

Questions to: Todd Drew, Registered Sanitarian
920-967-3522
tdrew@ci.menasha.wi.us

No Entry of the building shall be permitted without prior approval from Todd Drew or the Property Owner.

The deadline for submittal of proposals is 3:00 PM, Tuesday, October 30, 2018.

Project Specification and a proposal sheet can be picked up at the City of Menasha Community Development Department or can be emailed upon request.

Please submit proposals to City of Menasha Health Department, Attention: Todd Drew, 100 Main Street, Suite 100, Menasha, WI 54952.

**CITY OF MENASHA
BRIN BUILDING, 1 MAIN STREET
DEMOLITION**

I. GENERAL

The project shall consist of a Lump Sum proposal for the demolition of the building located at 1 Main Street, Menasha, WI 54952. All work shall be completed in accordance with the plan/specification provided.

II. PROJECT DETAILS

- a. Asbestos testing has been completed by Aeroloc, Incorporated.
- b. Demolition of the entire building including the subgrade with the exception of the “front” wall directly abutting right-of-way (Alternative proposal shall include the removal of said wall).
- c. Properly dispose of all building materials and contents at approved disposal sites including any smashing, loading, and hauling.
 - i. All contents located on the second floor shall be treated as regulated asbestos containing materials (RACM) and should be disposed of as such. Any transferring of said materials shall be completed with a lined dumpster. Manifests for such disposal shall be submitted to the City.
 - ii. Any additional asbestos removal shall be done by others.
- d. Any concrete foundation or floors may be used as backfill provided they are crushed to a roughly 3” diameter OR may be hauled to the City of Menasha provided site (former Badger Highway Site). Contractor shall work directly with the City of Menasha Public Works Department to coordinate disposal.
- e. Site shall be restored to grade in accordance with City Specifications with a minimum of 4” of topsoil supplied by contractor. City shall seed/mulch disturbed area Spring of 2019.
- f. Capping of Sewer and Water Laterals. Sewer Permits may be supplied by the City at no cost, but Water disconnects would be paid to Menasha Utilities.
- g. All building content and recyclable scrap shall become contractor’s value upon project award with the exclusion to paragraph IX referencing historic preservation.
- h. Demolition and Erosion Permits shall be supplied by the City of Menasha at no cost. Erosion Control shall be installed and maintained by Contractor until top soil is placed. After which, the maintenance shall be the responsibility of the City.
- i. City shall notify the DNR of demolition.

III. CONTRACT AWARD: WORK SEQUENCE; PROJECT COMPLETION

The Proposal submittal deadline for this project is **Tuesday, October 30, 2018 at 3:00 pm**. It is anticipated the selected firm shall be notified, Tuesday, November 6, 2018 following the Council approval on Monday, November 5, 2018. Work efforts may begin following the proper notification, agreements, and asbestos removal being executed. This work is estimated as early as Monday, November 12, 2018.

The completion date is December 31, 2018.

IV. INSURANCE REQUIREMENTS

The Contractor shall not commence work under this contract until he/she has obtained all insurance required under this paragraph and such insurance has been approved by the City, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontract has been so obtained and approved.

Both a Certification of Liability Insurance and Endorsement naming the City of Menasha as an additional insured shall be provided and maintained in our office. An endorsement provides proof that the policy has indeed been changed to include the City of Menasha as additional insured. In

addition to the insurance limits listed below, the Contractor shall be required to obtain a \$10,000 License and Permit Bond.

Comprehensive Auto Liability

Bodily Injury - \$500,000 per person, \$500,000 per occurrence

Property Damage - \$500,000 each occurrence or \$500,000 combined single limit

Comprehensive General Liability

Bodily Injury - \$500,000 each occurrence, \$500,000 aggregate

Property Damage - \$500,000 each occurrence, \$500,000 aggregate or \$500,000 combined single limit

Must include Contractual Liability, Independent Contractors, Products

Completed Operations and explosions collapse and underground coverage

Worker's Compensation

Statutory, with \$100,000 Employer's Liability

Contract Insurance shall be Primary

Comprehensive General Liability Coverage - \$1,000,000

Pollution Umbrella \$1,000,000

V. CITY OF MENASHA SAFETY RULES

The Contractor shall follow all established local, state and federal Safety Rules and Policies including Confined Space Entry Program. A copy of the City of Menasha Safety Rules is available upon request. **Failure to comply with established safety rules may result in work shutdown until compliance is assured.**

VI. INSPECTION OF WORK

The Contractor must notify Todd Drew at least 24 hours prior to commencing with any of the work specified for this project. No work shall occur on Sundays or holidays. The Contractor shall obtain prior approval from the Director of Community Development, Sam Schroeder, prior to performing work on Saturdays.

VII. TRAFFIC CONTROL

The City shall be fully responsible for traffic control associated with all phases of work. Any fencing of site shall be done by the Contractor in coordination with the City.

VIII. COMPLETED PROJECT

All labor and materials necessary for the proper completion of the work per the plans and specification shall be included under the Lump Sum proposal item.

IX. HISTORIC PRESERVATION

Items that shall be or attempted to be saved prior to and/or during the demolition project: a dozen terra-cotta roof tiles, the stone elements flanking the store front windows, an ornamental decorative plaster element within the auditorium, an iron pulley above the stage, and roughly 100 bricks from the façade.

X. OTHER INFORMATION

Proposals shall assume that both adjacent buildings (7 Tayco St and 13 Main St) are to remain. In addition all efforts should be taken to not include any damage to any colored (dark grey) concrete to the north of the building.

**CITY OF MENASHA – PROPOSAL PRICE SHEET
BRIN BUILDING, 1 MAIN STREET
DEMOLITION**

Having carefully examined the site of the proposed work; being fully informed of the conditions to be met in the prosecution and completion of this work; having read and examined the project documents and drawings applicable to this work; agreeing to be bound accordingly; the undersigned proposes to furnish all necessary labor, materials, and equipment to complete the construction indicated on the project plans and described in the Project Specifications, including all incidentals, to provide for a completed project with full work area restoration, for the prices listed.

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	ITEM TOTAL
BASE PRICE				
1	1	Demolition of the building excluding front foundation wall abutting right-of-way, proper disposal of building materials to approved site (noting 2 nd floor materials to be taken as RACM), backfill site, return site to grade with 4" of topsoil, and cap sewer and water laterals		
ALTERNATIVE				
2	1	Removal of front foundation wall abutting right-of-way		
TOTAL:				

Date: _____

Firm: _____

Signature: _____

Title _____

Address: _____

Telephone: _____

Fax: _____

Email: _____



