A. CALL TO ORDER
   Meeting called to order by Mayor Merkes at 6:05 p.m.

B. PLEDGE OF ALLEGIANCE
   The Pledge of Allegiance was recited.

C. ROLL CALL
   PRESENT: Aldermen James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols.
   ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, AFC Green, ASD Jacobs, CD Schroeder, DPW Alix, PHD McKenney, PHD Tungate, ES Gordon, Clerk Galeazzi.

D. PUBLIC HEARING
   1. Proposed rezoning of properties located at 624 Racine Street (1-00518-00) and 628 Racine Street (1-00521-00) from R-1 Single Family District to C-1 General Commercial District.
   CDD Schroeder gave a brief explanation on the request of the Boys and Girls Club to rezone the parcels to the north of their building on Racine Street. Their intent is to add on to their existing building. The Plan Commission has reviewed and recommend for approval the Certified Survey Map and Site Plan.

   Steven Fregin, 601 School Court, Menasha. He has concerns with water drainage problems; he asked if that will be addressed with the new addition.

   Betsy Hartzheim, 605 School Court, Menasha. She has same concerns as Mr. Fregin, water drainage problems.

   Mayor Merkes closed the public hearing.

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
   1. Fox Cities Regional Partnership Presentation
   Peter Thillman, VP of Economic Development and Becky Bartoszek, President/CEO of Fox Cities Chamber updated the Council on the happenings of the Fox Cities Regional Partnership. They explained their goal of enhancing the local economy by expanding economic opportunity and working with their members to expand the local job base. They held job fairs to recruit college and high school students for area jobs.

   General discussion ensued on what particular businesses in the City of Menasha the Fox Cities Regional Partnership has helped, what municipalities make up the membership, and the upcoming Bazaar After Dark event to be held in Menasha.

   2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
      Minutes to receive:
      a. Administration Committee, 9/3/19
      b. Board of Health, 8/9/19
      c. Board of Public Works, 9/3/19
      d. Committee on Aging, 8/9/19
      e. Personnel Committee, 9/3/19
      f. Plan Commission, 9/10/19
Communications:
g. Influenza Vaccines Clinic Notice
h. Mayor Merkes Memo, 9/12/19; Public Hearing Policy/O-18-19

Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes & Communications a-h. Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Debby Verbeten and Tom Fohr, W6341 Burkshire Lane, Plymouth. They are interested in purchasing 205 Mathewson St. Their intent is to remodel the current structure and convert it back to a single family dwelling over the next 12 months.

Bill Paveletzke & Barb Wilson, 528 Milwaukee St., Menasha. They have concerns with the rezoning of 528 Milwaukee Street from Heavy Industrial to General Commercial. They presented a copy of the rezoning application that was signed by the surveyor not the owner. They stated it was not the owners intent to have the property rezoned. They are asking the Council to reconsider the rezoning of 528 Milwaukee Street.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
   Board of Public Works, 9/3/19, Recommends Approval of:
   2. Payment – Feaker & Sons Co., Inc., Contract Unit No.: 2018-04; Community Way Extension, $72,606.48 (Payment No. 2)
   3. Change Order – Janke General Contractors, Inc., Contract Unit No.: 2019-02; Province Terrace Trail; Subtract $25,092.95 (Change Order No. 2)
   4. Payment – Janke General Contractors, Inc., Contract Unit No.: 2019-02; Province Terrace Trail, $8,020.48 (Final Payment 8)
Personnel Committee, 9/3/19, Recommends Approval of:
5. Banked Sick Leave Policy Revision to the 9/17/2018 Common Council Policy - Clarify the 9/17/18 policy change allowing a retired employee to have their Banked Sick Leave balance deposited into a medical expense reimbursement plan (currently administered by Precision Retirement Group, Inc.) for Medical Care as defined in the Internal Revenue Code.
6. Change Job Title from Common Laborer to Facilities Technician.
Plan Commission, 9/10/19, Recommends Approval of:
7. 600 Racine Street Certified Survey Map – Lot Consolidation as presented consolidating the lots for 600, 620, 624, and 628 Racine Street (Parcel #1-00505-00, #1-00517-00, #1-00518-00, and #1-00521-00), with the condition that the rezoning for 624 and 628 Racine Street is approved.
8. Preliminary Plat Review – Second Addition to Southfield as presented finding that the plat conforms to the Municipal Ordinance, the City Comprehensive Plan, and surrounding development with the following conditions:
   1. The east to west street section north of lots 123 through 126 noted on the plat as “Grassymeadow Lane” shall be noted as temporary and shall bear the name Woodland Hills Drive upon the future cross connection of a street to the Woodland Hills Subdivision.
   2. A variation be granted for the length of temporary dead-end/cur-de-sac exceeding 800 feet following section 14-1-18.
3. The comments noted within the Engineer review memo, dated September 10, 2019, from Director Radomski are incorporated into the Final Plat.
4. The “Pedestrian Trail” shown to the east of Lot 123 shall be shown as an easement “Reserved for Future Pedestrian Trail” as part of Lot 123.
5. The final plat shall come back through plan commission for final approval.

Ald. Sevenich requested to remove items 2, 3, & 4, from the Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda items 1, 5, 6, 7, & 8.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 2, Payment to Feaker & Sons Co., Inc., Contract Unit No.: 2018-04 for Community Way Extension in the amount of $72,606.48 (Payment No. 2)
Motion carried on voice vote 8-0.

Motion carried on roll call 8-0.

3. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 4, Payment to Janke General Contractors, Inc., Contract Unit No.: 2019-02, Province Terrace Trail in the amount of $8,020.48 (Final Payment 8).
Motion carried on roll call 8-0.

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 8/30/19-9/12/19 in the amount of $5,387,211.28
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
Ald. Nichols requested to separate check #66004 payable to her for sump pump reimbursement. She will abstain from voting on this check.
Motion to approve accounts payable and payroll excluding check #66004 carried on roll call 8-0.
Ald. Nichols left the room.
Motion to approve check #66004 carried on roll call 7-0. Ald. Nichols abstained.
Ald. Nichols returned.

2. Beverage Operators License Applications for the 2019--2021 licensing period.
Moved by Ald. Nichols seconded by Ald. Krueger to approve beverage operator’s license application for the 2019-2021 licensing period as listed in memo dated 9/12/19.
Motion carried on roll call 8-0.

3. Motion to Reconsider – Ald. Ropella: O-12-19 An Ordinance Amending Title 13, by making certain changes to the district (528 Milwaukee Street - parcel #1-00396-00), Introduced by Alderman Nichols on the recommendation of the Plan Commission.
(Clerk Note: A second is not require, is non-debatable, and requires a two-thirds (2/3) vote of the members present to pass.)
Ald. Ropella made the motion to reconsider O-12-19 An Ordinance Amending Title 13, by making certain changes to the district (528 Milwaukee Street - parcel #1-00396-00).
Motion failed on roll call 3-5.
Ald. Taylor, Sevenich, Ropella voted yes.
Ald. Nichols, Langdon, Krueger, Tom Grade, Ted Grade voted no.
4. Accept & Spend DOT Equipment Grant Acceptance and Authority to Purchase
Moved by Ald. Nichols seconded by Ald. Tom Grade to accept and spend DOT Equipment Grant
and to purchase traffic safety related equipment.
General discussion ensued on using grant funds to purchase traffic cameras for intersection of
Third and Racine Streets.
Motion carried on roll call 8-0.

5. Accept & Spend Alcohol Traffic Enforcement Grant 2019-20
Moved by Ald. Nichols seconded by Ald. Langdon to accept and spent Alcohol Traffic Enforcement
Grant 2019-2020.
PC Styka stated Menasha’s share of the grant will be approximately $20,000. The focus of the
grant will be on alcohol related violations.
Motion carried on roll call 8-0.

6. Offer to Purchase 205 Mathewson Street, Menasha
Mayor Merkes explained Neenah-Menasha Sewerage Commission has made an offer of $62,000
without an annual payment in lieu of taxes (PILOT) to purchase 205 Mathewson Street.
It was decided to go into Closed Session on this item during the scheduled Closed Session at the
end of the meeting.
a. May adjourn into Closed Session pursuant to Wis. Statute 19.85(1)(e): Deliberating or
negotiating the purchasing of public properties, the investing of public funds, or
conducting other specified public business, whenever competitive or bargaining
reasons require a closed session
b. May adjourn into Open Session to take action on items discussed in Closed Session.

J. HELD OVER BUSINESS
None

K. ORDINANCES AND RESOLUTIONS
1. O-14-19 An Ordinance Repealing and Recreating Title 3, Chapter 3, Section 3-3-7 of the
Code of Ordinances (Public Records) and notify the Public Records Board of the City’s
intent to use the approved General Records Schedule. Introduced by Ald. Ropella;
recommended by Administration Committee.
Moved by Ald. Ropella seconded by Ald. Krueger to approve O-14-19 An Ordinance Repealing
and Recreating Title 3, Chapter 3, Section 3-3-7 of the Code of Ordinances (Public Records) and
notify the Public Records Board of the City’s intent to use the approved General Records
Schedule.
Motion carried on roll call 8-0.

2. O-22-19 An Ordinance Repealing and Recreating Title 7, Chapter 4, of the Code of
Ordinances (Direct Sellers) Introduced by Ald. Nichols and Langdon; recommended by
Administration Committee.
Moved by Ald. Langdon seconded by Ald. Nichols to approve O-22-19 An Ordinance Repealing
and Recreating Title 7, Chapter 4, of the Code of Ordinances (Direct Sellers).
General discussion ensued on identification requirements of the applicant and documentation
issued by the Clerk’s office.
Motion carried on roll call 8-0.
3. O-23-19 An Ordinance Amending Title 13, by making certain changes to the district 624 Racine Street (Parcel # 1-00518-00) and 628 Racine Street (Parcel# 1-00521-00), R-1 Single Family Residential District to C-1 General Commercial District; Introduced by Ald. Tom Grade on the recommendation of the Plan Commission. Moved by Ald. Tom Grade seconded by Ald. Krueger to approve O-23-19 An Ordinance Amending Title 13, by making certain changes to the district 624 Racine Street (Parcel # 1-00518-00) and 628 Racine Street (Parcel# 1-00521-00), R-1 Single Family Residential District to C-1 General Commercial District. General discussion ensued on PILOT payment. Motion carried on roll call 8-0.

L. APPOINTMENTS
1. Mayoral Reappointment of Tim Hale to the Parks and Recreation Board for the term 10/1/19-10/1/22
2. Mayoral Reappointment of Tom Marshall to the Parks and Recreation Board for the term 10/1/19-10/1/22
Moved by Ald. Ted Grade seconded by Ald. Krueger to approve Mayoral reappointment of Tim Hale and Tom Marshall to the Parks and Recreation Board. Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY
None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke

O. RECESS TO COMMITTEES
Moved by Ald. Sevenich seconded by Ald. Krueger to recess at 7:18 p.m.
Motion carried on voice vote.

Reconvened at 7:45 p.m.

P. ACTION ITEMS
1. Offer to Purchase 205 Mathewson Street, Menasha
CDD Schroeder explained the City acquired the property at 205 Mathewson Street from Winnebago County for back taxes. Offers to Purchase have been received from Habitat for Humanity and Tom Fohr. Habitat for Humanity would purchase the property after the structure has been razed. Mr. Fohr would purchase as is and restore the structure to a single family dwelling. Both offers would have the property back on the tax roll.

Mayor Merkes explained the Neenah-Menasha Sewerage Commission is looking to acquire the property for possible future expansion of the sewerage treatment plant. Selling to NMSC would remove the property from the tax roll. Mayor Merkes informed NMSC the City would require an annual payment in lieu of taxes (PILOT) since the property would be taken off the tax roll.

General discussion ensued on requiring a PILOT if NMSC should purchase the property. Concerns were voiced on future purchases by NMSC if PILOT is not required with this property.
Moved by Ald. Sevenich seconded by Ald. Ropella to adjourn into Closed Session pursuant to Wis. Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
Motion carried on roll call 8-0.

Moved by Ald. Sevenich seconded by Ald. Krueger to adjourn into Open Session to take action on items discussed in Closed Session.
Motion carried on voice vote.

Moved by Ald. Sevenich seconded by Ald. Krueger to counter offer to Neenah-Menasha Sewerage Commission at a sale price of $62,500 and included an annual payment in lieu of taxes (PILOT) based on average value of land and structures of the City of Menasha per acre on all Neenah-Menasha Sewerage Commission property as well as any future properties owned by Neenah-Menasha Sewerage Commission and counter offer is valid for 30 days.
Motion carried on roll call 7-1. Ald. Ted Grade voted no.

2. Moved by Ald. Sevenich seconded by Ald. Ted Grade to adjourn into Closed Session pursuant to Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Performance Evaluation Data).
Motion carried on roll call 8-0.

Q. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Krueger to adjourn at 9:26 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk