CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street, Menasha
Monday, July 15, 2019
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:08 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.
A Moment of Silence was observed for former Alderman and businessman Don Kemps who passed away on June 21, 2019.

C. ROLL CALL
PRESENT: Aldermen Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, Clerk Galeazzi.

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Presentation by Associated Appraisal on reassessment process and impact to property values
Luke Mack from Associated Appraisal gave a brief description of the 2019 citywide reevaluation and the impact to property values. He explained the requirement of a citywide reevaluation when property values fall out of range per State Statute. Mr. Mack provided property value information and a copy of the Notice of Assessment letter that will be sent to property owners.

General discussion ensued on the assessment procedure and impact on property taxes.
ASD Jacobs explained the average assessed tax rate and equalized tax rate.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Board of Public Works, 7/1/2019
   b. Committee on Aging, 5/3/2019
   c. Library Board, 6/26/2019
   d. Redevelopment Authority, 6/25/2019
   Communications:
   e. Public Notice of an Air Pollution Control Permit Application Review
   f. Thank you letter from ThedaCare Regional Medical Center to Parks & Recreation Dept.
   g. ASD Jacobs Memo, 7/11/19; First Quarter 2019 Financial Overview
   h. ASD Jacobs Memo, 7/11/19; 2020 Budget Workshop Dates/Times
   i. PHD McKenney Memo, 7/11/19; Status of Application to the University of Wisconsin Partnership Program Impact Grant for a Lead Safe Menasha
   j. DPW Radomski Memo, 7/10/19; Railroad Crossing Options
   k. Ald. Taylor Email, 7/10/19; City Council Meeting, June 17, 2019
   l. League of Wisconsin Municipalities Annual Conference Registration
   m. ASD Jacobs Memo, 7/11/19; Special Common Council Meeting

Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-m.
General discussion ensued on DPW Radomski memo-railroad crossing options (Comm. j); Ald. Taylor e-mail-City Council meeting of 6/17/19 (Comm. k); ASD Jacobs memo-Special Common Council meeting (Comm. m).
Ald. Taylor called Point of Order stating he would like to speak a second time on his e-mail regarding City Council meeting of 6/17/19 since other Council members were allowed to speak.

Mayor Merkes ruled Point of Order was not germane. Ald. Taylor challenged Mayor Merkes’ ruling. Mayor Merkes explained he was calling the question and ending debate; a yes vote would end debate and move to the next item, a no vote would overrule the Mayor’s ruling and continue debate.

Motion to call the question and end debate carried on roll call 5-3.

Ald. Nichols, Langdon, Krueger, Tom Grade, Ted Grade voted yes.
Ald. Taylor, Sevenich, Ropella voted no.

Motion to receive Minutes and Communications a-m carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 7/1/2019
Board of Public Works, 7/1/2019, Recommends the Approval of:
2. Recommendation to Award—Contract Unit No. 2019-07; Province Terrace Pond Modifications; Advance Construction, Inc.; $210,930.95
3. Payment—Sommers Construction Co., Inc.; Contract Unit No. 2019-01; New Street Construction—Province Terrace, Jennie Street, Province Link, and Midway Crossing (Various Locations) $98,330.93 (Payment No. 4)
4. Change Order—Northeast Asphalt Inc.; Contract Unit No. 20119-03; Street Reconstruction Various Locations; ADD $22,603.36 (Change Order No. 1)

Ald. Sevenich requested to remove all items from the Consent Agenda.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda item 1, Common Council minutes, 7/1/2019.
Motion carried on voice vote.

2. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 2, Recommendation to Award Contract Unit No. 2019-07, Province Terrace Pond Modifications, to Advance Construction, Inc. in the amount of $210,930.95.
Motion carried on roll call 8-0.

3. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 3, Payment to Sommers Construction Co., Inc., for Contract Unit No. 2019-01, New Street Construction, Province Terrace, Jennie Street, Province Link and Midway Crossing (various locations) in the amount of $98,330-93 (Payment No. 4).
General discussion ensued on asking Council approval before including private streets in bid process.
Motion carried on roll call 8-0.
Motion carried on roll call 8-0.

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 7/2/19-7/11/19 in the amount of $1,025,821.42
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
Motion carried on roll call 8-0.

2. Beverage Operators License Applications for the 2019-2021 licensing period.
Moved by Ald. Nichols seconded by Ald. Tom Grade to approve beverage operator’s license application for the 2019-2021 licensing period as listed in memo dated 7/10/19.
Motion carried on roll call 8-0.

3. Request to Apply for, Receive, and Spend a U.S. Department of Housing and Urban Development Lead Hazard Reduction Grant Program.
PHD McKenney explained the grant being applied for is to protect residents, especially children under the age of six, from exposure to lead hazard. The minimum award is $1,000,000 with a 10% match. All eligible residents can take advantage to help with removal of lead hazards from their property.
Moved by Ald. Nichols seconded by Ald. Krueger to approve the request to apply for, receive, and spend a U.S. Department of Housing and Urban Development Lead Hazard reduction grant program.
Motion carried on roll call 8-0.

4. Request to Apply for, Receive, and Spend a Taking Action with Data: Using Environmental Public Health Tracking Data to Improve Environmental Health in a Community Grant.
PHD McKenney explained the grant being applied for is to assist in developing new projects to improve public health in communities. Menasha Health Department’s goals are to integrate the Menasha Home Lead Risk Database into a GIS mapping tool and to develop a Lead Safe Menasha Sustainability Plan.
Moved by Ald. Langdon seconded by Ald. Krueger to approve Request to Apply for, Receive, and Spend a Taking Action with Data: Using Environmental Public Health Tracking Data to Improve Environmental Health in a Community Grant.
Motion carried on roll call 8-0.

5. Recycling Surplus Revenue Ballot
DPW Radomski explained Winnebago County experienced a shortfall in the recycling program in 2018. Therefore they are requested the signing municipalities to vote either for Winnebago County to maintain the amount of the shortfall and refund any surplus to the municipalities or for Winnebago County to refund the entire surplus to the municipalities. If the City votes for the County to keep the amount of the shortfall, recycling and landfill tipping fees should remain at an appropriate level. If the City votes for the County to refund the entire surplus it could result in an increase in tipping fees. DPW Radomski stated the final vote will be of the majority of the signing municipalities.
Moved by Ald. Nichols seconded by Ald. Sevenich to vote Winnebago County shall maintain $50,925.00 of the surplus recycling revenue to avoid a 2018 County recycling deficit and rebate $36,093.00 to the Signing Municipalities base on the Municipality’s actual tonnage processed and sold for year 2018.
Motion carried on roll call 8-0.
6. City Employee Participation in Rock the Block
   Mayor Merkes explained the Habitat for Humanity Rock the Block Program that will be happening in the City starting in August. He stated it would be a good sign of support if City employees would volunteer their time to this program. The City’s Personnel Policy allows for employees to volunteer for programs that help improve the City with the approval of the Department Head. He would like the support of the Council.

   Department Heads stated their support of the program and allowing employees to volunteer.

   General discussion ensued on allowing employees to use City time to volunteer, limiting the number of employees from each department, and concerns with liabilities.

   Motion carried on roll call 7-1. Ald. Ropella voted no.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS
   1. O-13-19 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances (Speed Limits); Introduced by Alderman Krueger; Recommended by Board of Public Works
   Moved by Ald. Krueger seconded by Ald. Langdon to approve O-13-19 An Ordinance Amending Title 10, Chapter 1 of the Code of Ordinances (Speed Limits).
   Motion carried on roll call 8-0.

L. APPOINTMENTS
   1. Mayor’s reappointment of Kim Vanderhyden to the Redevelopment Authority until 9/1/2023.
   Moved by Ald. Sevenich seconded by Ald. Langdon to approve Mayor’s reappointment of Kim Vanderhyden to the Redevelopment Authority.
   Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. ADJOURNMENT
   Moved by Ald. Langdon seconded by Ald. Krueger to adjourn at 8:05 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk