A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:45 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL
PRESENT: Aldermen Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Alix, PHD McKenney, PRD Tungate, LD Lenz, Park/PW Supt McDonald, FM Sassman, DDE Gordon, HRC Huber.

D. PUBLIC HEARING
1. Proposed City of Menasha Budget for the Year 2020
ASD Jacobs gave an overview of the 2020 budget.
No one spoke.
Mayor Merkes closed public hearing.

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee, 11/4/19
   b. Board of Public Works, 11/4/19
   c. Plan Commission, 11/5/19
   d. Parks and Recreation Board, 11/12/19
   e. Water and Light Commission, 10/23/19
   Communications:
   f. PC Styka, 11/12/19, Menasha Crime Report and Calls for Service
   g. DPW Alix, 11/13/19, Railroad Rough Crossings Update
   h. Wisconsin Department of Transportation Racine Street Bridge Screening Alternatives Analysis Summary (Requested by Ald. Taylor)

   Moved by Ald. Sevenich seconded by Ald. Tom Grade to receive Minutes & Communications a-h.
   General discussion ensued on Menasha Crime Report and Calls for Service (Comm. f); Railroad Rough Crossing Update (Comm. G); DOT Racine Street Bridge Screening Alternatives Analysis Summary (Comm. h).
   Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Sandra Inselman, Headwaters Condominiums. She has concerns of headlights shining in her windows after reconstruction of Racine Street Bridge. She appreciates reconstruction of Broad Street as it has helped with some water issues by the driveway.
Pam Griesbach, Headwaters Condominiums. She appreciates reconstruction of Broad Street. She stated residents of Headwaters Condominiums are willing to work with the City on the roundabout plan.

Larry Konetzke, 222 Lake Street, Menasha. President of Menasha Athletic Assoc. (MAC), presented a $1,000 donation from the MACs to Parks & Recreation to help with renovations at Koslo Park Baseball Field.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
2. Budget Review Session, 11/6/19; 11/7/19; 11/13/19
   Administration Committee, 11/4/19, Recommends Approval of:
   3. To accept Wisconsin Department of Transportation’s offer to purchase Riverview Park, Parcel #705-0001-01 for $33,500 with the funds to be placed in the Park Development Fund for future park and green space acquisitions.
   Board of Public Works, 11/4/19, Recommends Approval of:
   4. Street Use Application – First Eve, by Community Forward Inc. December 31, 2019; 10:30PM to 12:30AM
   Plan Commission, 11/5/19, Recommends Approval of:
5. Second Addition to Southfield Final Plat as presented finding the plat conforms to the Municipal Ordinance, the City Comprehensive Plan, and surrounding development.
6. To accept the Wisconsin Department of Transportation’s offer to purchase Riverview Park, parcel #705-0001-01 for $33,500 with the funds to be placed in the Park Development Fund for future park and green space acquisition.

Ald. Nichols requested to remove item 1 and Ald. Sevenich requested to remove items 3 & 6 from the Consent Agenda.

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve Consent Agenda items 2, 4, & 5. Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
   Correction to the minutes were make; under H-2, amended motions, should list Ald. Nichols, Sevenich, Langdon, Krueger, Tom Grade, Ted Grade voting no and the original motion should list Ald. Taylor and Ropella voting no.

Moved by Ald. Sevenich seconded by Ald. Krueger to amend under H-2, to remove two sentences on US Department of Labor under ASD Jacob’s explanation.
   Motion carried on voice vote.

Motion to approve Common Council minutes of 11/4/19 as amended carried on roll call 8-0.

2. Moved by Ald. Nichols seconded by Ald. Tom Grade to approve Consent Agenda 3 & 6, To accept Wisconsin Department of Transportation’s offer to purchase Riverview Park, Parcel #705-0001-01 for $33,500 with the funds to be placed in the Park Development Fund for future park and green space acquisitions.
General discussion ensued on using the funds for future park expansion and roundabout, should have received more for the property, and appraisal was not accurate. Motion carried on roll call 7-1. Ald. Taylor voted no.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 11/7/19-11/4/19 in the amount of $716,788.93.
   Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll. Motion carried on roll call 8-0.

2. Beverage Operators License Applications for the 2019 – 2021 licensing period
   Moved by Ald. Nichols seconded by Ald. Krueger to approve beverage operator’s license application for the 2019-2021 licensing period as listed in memo dated 11/14/19. Motion carried on roll call 8-0.

3. In re National Prescription Opiate Litigation DC Northern District of Ohio 1:7-md-2804 (DAP)
   CA Captain explained the City received notice they are considered part of a negotiation class in a national prescription opiate litigation through centralization of all federal actions pending in the federal court system. The City will be included unless the Council votes to opt out.
   General discussion ensued on any effects on grants received and impact to the City if Counties opt out.
   Moved by Ald. Krueger seconded by Ald. Nichols for the City to remain part of a negotiation class in National Prescription Opiate Litigation. Motion carried on roll call 8-0.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. R-24-19 A Resolution for a Continued Commitment of a Municipal-Wide Energy Management Policy. Introduced by Mayor Merkes; Recommended by Administration Committee.
   Moved by Ald. Nichols seconded by Ald. Tom Grade to approve R-24-19 A Resolution for a Continued Commitment of a Municipal-Wide Energy Management Policy. Motion carried on roll call 8-0.

2. R-25-19 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2020 for the City of Menasha; Introduced by Mayor Merkes.
   ASD Jacobs gave a summary of the 2020 budget. He explained the tax rates for each county and levy limits.
   General discussion ensued on future tax rate reductions and debt service.
   Moved by Ald. Sevenich seconded by Ald. Krueger to approve R-25-19 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2020 for the City of Menasha.

   Moved by Ald. Nichols seconded by Ald. Sevenich to add $8,710 to the General Fund, $260 to the Public Works Fund, $650 to the IT Fund for a total of $9,620.
   General discussion ensued on which funds the amount should come from, upgrades to computers and virtual servers, and other options to achieve the funding to upgrade computers. Motion failed on roll call 3-5.
   Ald. Nichols, Ted Grade, Ropella voted yes.
   Ald. Taylor, Sevenich, Langdon, Krueger, Tom Grade voted no.
Moved by Ald. Nichols seconded by Ald. Sevenich to upgrade 74 units and virtual servers from IT Reserve Fund, and personal computer upgrades be completed by 1/13/2020 and virtual server upgrades to be completed by 10/1/2020.

General discussion ensued on the timing of completing the upgrades and importance of keeping computers current.

Motion carried on roll call 8-0.

General discussion continued on the budget and financial incentives for employees who live in the City.

Ald. Krueger stated Point of Order, financial incentives for employees would be a policy decision not part of the budget.

Mayor Merkes rules in favor of Point of Order.

General discussion continued on the budget and encouraging department heads to bring forward items listed in budget before final approval.

Motion to approve R-25-19 carried on roll call 7-1. Ald. Ropella voted no.

3. R-26-19 A Resolution of the City of Menasha Adopting its General, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds and Component Unit 2020 Budgets; Introduced by Mayor Merkes.

Moved by Ald. Krueger seconded by Ald. Ted Grade to approve R-26-19 A Resolution of the City of Menasha Adopting its General, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds and Component Unit 2020 Budgets.

ASD Jacobs explained the final amount will change based on the amendments to the budget.

Motion carried on roll call 8-0.


ASD Jacobs explained changes to the borrowing amounts based on the amendments made to the budget.

Motion carried on roll call 8-0.

5. R-28-19 A Resolution Accepting Notice of Public Hearing; Introduced by Mayor Merkes.

CA Captain explained the public hearing the Redevelopment Authority will hold in considering blighting the property at 455 Baldwin Street, Menasha. This is a notice of public hearing since the City is owner of 455 Baldwin Street, Menasha.


Motion carried on roll call 8-0.

L. APPOINTMENTS

1. Accept resignation from Francis Ebben from Menasha Police Commission.


Moved by Ald. Tom Grade seconded by Ald. Taylor to accept resignation of Francis Ebben and Mayor’s appointment of Nancy Ball to the Menasha Police Commission.

Motion carried on voice vote.
M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. RECESS TO COMMITTEES
   Moved by Ald. Langdon seconded by Ald. Tom Grade to recess at 8:32 p.m.
   Motion carried on voice vote.

   Reconvened at 9:15 p.m.

P. ACTION ITEMS
   1. Moved by Ald. Ted Grade seconded by Ald. Nichols to adjourn into Closed Session pursuant to Wis. Stats.19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (Performance Evaluation Data).
      Motion carried on roll call 8-0.

   2. May adjourn into Open Session to take action on items discussed in Closed Session.
      No action.

Q. ADJOURNMENT
   Moved by Ald. Krueger seconded by Ald. Langdon to adjourn.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk