A. CALL TO ORDER
   Meeting called to order by Mayor Merkes at 6:38 p.m.

B. PLEDGE OF ALLEGIANCE
   The Pledge of Allegiance was recited.

C. ROLL CALL
   PRESENT: Aldermen Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Tom Grade.
   ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, CDD Schroeder, DPW Alix, PHD McKenney, PRD Tungate, FM Sassman, DE Gordon, Clerk Galeazzi.

D. PUBLIC HEARING

E. REPORT OF DEPARTMENT OFFICERS/DEPARTMENT HEADS/STAFF/CONSULTANTS
   1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
      Minutes to receive:
      a. Board of Public Works, 12/16/19
      b. Landmarks Commission, 12/17/19
      c. Library Board, 12/17/19
      d. NMFR Joint Finance & Personnel Committee, 12/17/19
      e. Personnel Committee, 12/16/19
      f. Police Commission, 10/17/19
      g. Redevelopment Authority, 12/3/19
      Communications:
      h. GM Krause, 12/13/19, 2019 LSL Replacements
      i. The Chatter Newsletter – January 2020
      j. Mayor Merkes, 12/31/19, Around the Corner with John McGivern

   Moved by Ald. Sevenich seconded by Ald. Taylor to receive Minutes and Communications a-j.
   General discussion ensued on Landmarks Minutes (Minutes b).
   Motion carried on voice vote.

F. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
   (five (5) minute time limit for each person)
   Sandra Dabill Taylor, 545 Broad Street, Menasha. She acknowledge James Taylor for his hard work on the New Year’s Eve event and the sponsors of the event. She commented on:
   filling the vacancy of Aldermanic District 5, Mayor Merkes’ memo on Around the Corner with John McGivern, City publicity videos, and the City taking back managing of the Senior Center.

   Dan Talbot, 1237 Appleton Street, Menasha. He commented on motion to reconsider denial of special use permit, and spoke against approving the certified survey map and special use permit for 1147 & 1151 Racine Road.
Melissa Suttner, 1230 Appleton Street, Menasha. She commented on motion to reconsider denial of special use permit and spoke against approving the certified survey map and special use permit for 1147 & 1151 Racine Road.

Kathy Bauer, 709 Lincoln Street, Menasha. She commented on the certified survey map and special use permit for 1147 & 1151 Racine Road.

Robert Smith, 1234 Appleton Street, Menasha. He commented on motion to reconsider denial of special use permit and spoke against approving certified survey map and special use permit.

Darren Kuehn, owner of 1147 & 1151 Racine Road, Menasha. He explained his reason to combine 1147 & 1151 Racine Road and his willingness to work with residents in the area to improve the property.

Joel Dempsey, 1229 Appleton Street, Menasha. He commented on certified survey map and special use permit for 1147 & 1151 Racine Road.

Mike Spilski, 1218 Appleton Street, Menasha. He spoke against approving certified survey map and special use permit for 1147 & 1151 Racine Road.

Ben Hamblin, McMahon Engineering. He explained the process of preparing a certified survey map and willingness to work with residents.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 12/16/19
Board of Public Works, 12/16/19. Recommends Approval of:
2. Change Order – Northeast Asphalt Inc.; Contract Unit No. 2019-03; Street Reconstruction Various Locations; Subtract ($6,755.32) (Change Order No 2 & Final)
3. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2019-03; Street Reconstruction - Various Locations; $10,491.00 (Payment No. 3 & Final)

Neenah-Menasha Fire Rescue Join Finance & Personnel Committee, 1/6/2020
4. Consideration and Action to hire one firefighter no earlier than February 24, 2020
Personnel Committee, 12/16/19. Recommends Approval of:
5. The creation of a full-time Recreation/Senior Services Manager position with placement at Grade 20 on the salary range in place of the part-time Recreation Supervisor position, the creation of a part-time Senior Activity Coordinator position with placement on the hourly pay range schedule at $18.05 to $20.20 at midpoint and $22.38 maximum, and the creation of a part-time clerk Senior Center position with an hourly pay range of $13.00-$16.00.

Ald. Sevenich requested to remove items 2, 3, & 5 and Ald. Nichols requested to remove item 4 from the Consent Agenda.
Mayor Merkes stated they will vote on each item on the Consent Agenda separately.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda item 1, Common Council minutes of 12/16/19
General discussion ensued on statements that were not included in the minutes.
Motion carried on voice vote.

2. Moved by Ald. Langdon seconded by Ald. Ted Grade to approve Consent Agenda item 2, Change Order – Northeast Asphalt Inc.; Contract Unit No. 2019-03; Street Reconstruction Various Locations; Subtract ($6,755.32) (Change Order No 2 & Final)
Motion carried on roll call 7-0.
3. Moved by Ald. Langdon seconded by Ald. Ted Grade to approve Consent Agenda item 3, Payment – Northeast Asphalt, Inc.; Contract Unit No. 2019-03; Street Reconstruction - Various Locations; $10,491.00 (Payment No. 3 & Final)  
Motion carried on roll call 7-0.

4. Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda item 4, Consideration and Action to hire one firefighter no earlier than February 24, 2020.  
FC Kloehn stated he has received a verbal confirmation from the anticipated retiree, but nothing in writing yet.  
Moved by Ald. Nichols seconded by Ald. Sevenich to amend, contingent upon formal notification received from the anticipated retiree  
Motion to amend carried on voice vote.  
Motion as amended carried on roll call 7-0.

5. Moved by Ald. Ted Grade seconded by Ald. Nichols to approve Consent Agenda item 5, The creation of a full-time Recreation/Senior Services Manager position with placement at Grade 20 on the salary range in place of the part-time Recreation Supervisor position, the creation of a part-time Senior Activity Coordinator position with placement on the hourly pay range schedule at $18.05 to $20.20 at midpoint and $22.38 maximum, and the creation of a part-time clerk Senior Center position with an hourly pay range of $13.00-$16.00.

General discussion ensued on concerns of non-residents usage of the Senior Center, still working with the YMCA on programs, reason for collaborating with the YMCA, having more volunteers help at the Senior Center, and part-time employees are not eligible for benefits.  
Motion carried on roll call 6-1. Ald. Taylor voted no.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/19/19 -1/2/20 in the amount of $1,492,998.70  
Moved by Ald. Nichols seconded by Ald. Tom Grade to approve accounts payable and payroll.  
General discussion ensued on some expenditures.  
Motion carried on roll call 7-0.

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve beverage operator’s license application for the 2019-2021 licensing period as listed in memo 12/31/19.  
Motion carried on roll call 7-0.

3. Accept Letter of Resignation from Alderman Steve Krueger and plan to fill vacancy of Aldermanic District 5.  
Moved by Ald. Sevenich seconded by Ald. Tom Grade to accept Letter of Resignation from Alderman Steve Krueger.  
Motion carried on voice vote.  
Moved by Ald. Sevenich seconded by Ald. Tom Grade to direct City Clerk to advertise to fill the vacancy of District 5 Alderman with a term ending April 2021 and hold interviews at a Special Common Council meeting on January 20, 2020.  
General discussion ensued on issuing a press release and posting at all the City’s posting spots including the City’s Website. It was also asked to notify election inspections in District 5 for any potential candidates.  
Motion carried on roll call 7-0.

It was the consensus of the Common Council to take up item J-1 at this time.
4. Motion to reconsider by Alderman Ted Grade: Denial of the Special Use Permit as presented to allow the construction of a multi-family residential structure on 1147 and 1151 Racine Road and finding that the proposed use does not have a negative impact on the comprehensive plan or the general welfare of the community and surrounding lands with the following condition:
   a. The CSM for 1147 and 1151 Racine Road is approved
Since the Common Council voted to deny the Certified Survey Map, the motion to reconsider the Special Use Permit is not germane. (See Item J-1)

J. HELD OVER BUSINESS
1. Plan Commission Recommends Approval of the Certified Survey Map as presented consolidating lots 1147 and 1151 Racine Road (parcel numbers 4-01003-02 and 4-01003-03)
CDD Schroeder explained the requirement for the Common Council to act on certified survey maps within 90 days of submission. If the action is to deny, findings must be stated. No action was taken at the 12/16/19 meeting when the CSM was on the agenda.

Moved by Ald. Ted Grade seconded by Ald. Nichols approve the Certified Survey Map as presented consolidating lots at 1147 and 1151 Racine Road (parcel numbers 4-01003-02 and 4-01003-03).
General discussion ensued on:
   • CSM will combine two non-conforming lots to make one lot that meets all code requirements,
   • lots are currently zoned commercial,
   • no action on CSM still allows for owner to legally record CSM and combine lots,
   • basis to deny CSM,
   • following City’s Comprehensive Plan,
   • drainage issues on the lots,
   • Special Use Permit conditioned on approval of CSM.

Motion failed on roll call 2-5.

Ald. Nichols stated Point of Order – clarification on the previous motion.
Mayor Merkes explained the motion to approve failed, the Certified Survey Map consolidating lots at 1147 & 1151 Racine Road is still on the table for discussion.

Moved by Ald. Sevenich seconded by Ald. Taylor to deny Certified Survey Map as presented consolidating lots at 1147 & 1151 Racine Road, based on the findings:
   • vehicle access points may cause ingress/egress concerns on Racine Street,
   • increase traffic and off-street parking,
   • size of potential buildings and lighting,
   • fencing, drainage and possible landscaping of the lots,
   • protect neighboring properties,
   • time limits on potential projects,
   • environmental impact to the area and surrounding neighborhood.

General discussion ensued on property zoned commercial, the findings presented being addressed through a Special Use Permit, density and environmental issues, connection between Certified Survey Map and Special Use Permit.
Motion carried on roll call 5-2.

Mayor Merkes explained since the Common Council voted to deny the Certified Survey Map, the motion to reconsider the Special Use Permit is not germane.
K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS
   1. Mayors reappointment of Ray Zielinski to the Neenah-Menasha Sewerage Commission for the term of 1/6/2020-12/31/2022
      Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Mayor’s reappointment of Ray Zielinski to the Neenah-Menasha Sewerage Commission.
      Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
      No one spoke.

O. ADJOURNMENT
   Moved by Ald. Taylor seconded by Ald. Ted Grade to adjourn at 8:42 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk