

CITY OF MENASHA 100 MAIN ST, SUITE 200 MENASHA, WI 54952 920-967-3655 bldinsp@ci.menasha.wi.us	CITY OF MENASHA UNIFORM BUILDING PERMIT APPLICATION <i>Not for new 1 or 2 Family Homes</i> Please schedule inspections at least 2 business days in advance	Permit # _____ Tax Key # _____
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Project Description	Project Address
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PERMIT REQUESTED Const. HVAC Electric Plumbing Erosion Control Zoning Other

Owner's Name	Mailing Address if different from project address	Phone
Contractor Name & Type	License# & Expiration Date	Address with City & Zip
Dwelling Contractor		
Dwelling Contractor Qualifier	The Dwelling Contractor Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contractor	
HVAC		
Electrical Contractor		
Master Electrician		
Plumbing		

PROJECT LOCATION	Lot Area Sq. Ft.	<input type="checkbox"/> One acre or more of soil will be disturbed	<input type="checkbox"/> Winnebago County #70251 <input type="checkbox"/> Calumet County #08251	Subdivision Name	Lot #	Zoning District
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SETBACKS	Front Ft.	Rear Ft.	Left Ft.	Right Ft.
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1. PROJECT <input type="checkbox"/> New <input type="checkbox"/> Raze <input type="checkbox"/> Alteration <input type="checkbox"/> Garage <input type="checkbox"/> Addition <input type="checkbox"/> Deck <input type="checkbox"/> Foundation Repair <input type="checkbox"/> Pool/Hot Tub <input type="checkbox"/> Other _____	3. OCCUPANCY <input type="checkbox"/> Single-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____	6. ELECTRIC Entrance panel Amps _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead 7. WALLS <input type="checkbox"/> Wood <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other _____	9. HVAC EQUIP. <input type="checkbox"/> Furnace <input type="checkbox"/> Radiant Baseboard <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central AC <input type="checkbox"/> Fireplace <input type="checkbox"/> Other _____	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">12. ENERGY SOURCE</td> <td style="width:10%;">Fuel</td> <td style="width:10%;">Nat</td> <td style="width:10%;">LP</td> <td style="width:10%;">Oil</td> <td style="width:10%;">Elec</td> <td style="width:10%;">Solid</td> <td style="width:10%;">Solar</td> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> 13. HEAT LOSS _____ BTU/HR Total Calculated Envelope and Infiltration Losses (available from "Total Building Heating Load" On Rescheck Report)	12. ENERGY SOURCE	Fuel	Nat	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
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I understand that I: am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.

Applicant (Print:) _____ **Sign:** _____ **Date:** _____

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & local building & zoning codes. See attached for conditions of approval

FEES	OFFICE USE ONLY	PERMIT(S) ISSUED	PERMIT ISSUED BY:	INSPECTIONS REQUIRED
Building Fee _____		Zoning _____	Name _____	Building <input type="checkbox"/> Footing <input type="checkbox"/> Foundation Reinf. <input type="checkbox"/> Foundation <input type="checkbox"/> Rough <input type="checkbox"/> Insulation <input type="checkbox"/> Basement Floor <input type="checkbox"/> Final
Zoning Fee _____		HVAC _____	Cert# _____	Plumbing <input type="checkbox"/> Outside Laterals <input type="checkbox"/> Rough <input type="checkbox"/> Underfloor <input type="checkbox"/> Final
WI Seal _____		Electric _____	Date Issued _____	Electric <input type="checkbox"/> Service <input type="checkbox"/> Rough <input type="checkbox"/> Final
HVAC Fee _____		Plumbing _____	Date Expires _____	HVAC <input type="checkbox"/> Rough <input type="checkbox"/> Final
Electric Fee _____		Erosion Control _____	RECEIPT# _____	
Plumbing Fee _____		WI PERMIT SEAL# _____		
Occupancy _____				
OS/Sanitary _____				
Park Fee _____				
Erosion _____				
Total _____				

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

Contractor Lead CERT LIC # _____

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Applicant Signature _____ Date: _____

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Safety and Buildings. Contractors are also required to only subcontract with contractors that hold the appropriate contractor credentials.