

CITY OF MENASHA
Plan Commission
Menasha City Center, Room 133 – 100 Main Street
February 5, 2019
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:34 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Alderperson Rebecca Nichols, DPW Radomski, and Commissioners Homan and Cruickshank.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Benner and Sturm.

OTHERS PRESENT: CDD Schroeder, AP Stephenson, and Alderperson Tom Grade.

C. MINUTES TO APPROVE

1. Minutes of January 8, 2019 Plan Commission Meeting

Comm. Cruickshank made a motion to approve the minutes of the January 8, 2019 Plan Commission Meeting. DPW Radomski seconded the motion. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person

Public comments were taken throughout the meeting.

E. DISCUSSION / ACTION ITEMS

1. Certified Survey Map – 918 Plank Road – Habitat for Humanity

AP Stephenson gave a background on the CSM for 918 Plank Road. The CSM will divide 918 Plank Road into four (4) separate parcels. Habitat for Humanity has the intention to build four (4) new homes, one on each parcel, once the land is divided. The existing home on 918 Plank Road will be demolished.

Alderperson Tom Grade expressed his wish for Habitat for Humanity to build houses that vary in style, color, and architecture. Variety will help the neighborhood foster a sense of character.

DPW Radomski made a motion to approve the Certified Survey Map as proposed dividing 918 Plank Road (#5-00378-00) into four (4) lots. The motion was seconded by Comm. Homan. The motion carried.

2. Certified Survey Map – Lots 10 and 11 Lake Park Road – Lake Park Swim and Fitness, LLC

AP Stephenson gave a background on the CSM for a number of lots in the Lake Park Villas commercial corridor. The CSM will consolidate 730 Lake Park Road lots 5 and 6, 750 Lake Park Road, and 700 Lake Park Road (#7-01700-05, 7-01700-06, 7-01700-11, and 7-01700-10) into one large parcel. Lots 10 and 11 of Lake Park Villas were recently sold by the RDA to Lake Park Swim and Fitness LLC. The intention of the buyer is to combined the parcels and market them for a larger development.

There was no further discussion by the Plan Commission.

DPW Radomski made a motion to approve the Certified Survey Map as proposed consolidating 730 Lake Park Road lots 5 and 6, 750 Lake Park Road, and 700 Lake Park Road (#7-01700-05, 7-01700-06, 7-01700-11, and 7-01700-10). The motion was seconded by Comm. Cruickshank. The motion carried.

F. COMMUNICATION

1. Set Next Meeting

A tentative special Plan Commission meeting was set for February 19, 2019 at 3:30 PM and a regular Plan Commission meeting was set for March 5, 2019.

G. ADJOURNMENT

Ald. Nichols made a motion to adjourn the meeting at 3:45 PM. Comm. Cruickshank seconded the motion. The motion carried.

Minutes respectfully submitted by AP Stephenson.