

CITY OF MENASHA
Plan Commission
Menasha City Center, Room 133 – 100 Main Street
July 30, 2018
MINUTES

A. CALL TO ORDER

The Meeting was called to order at 3:30 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Nichol, Commissioners Cruickshank, Sturm and Benner.

PLAN COMMISSION MEMBERS EXCUSED: DPW Radomski and Commissioners Homan.

OTHERS PRESENT: CDD Schroeder, AP Stephenson, Scott Chitka (Summit Combined Properties), and Kelly French (Gries Architecture)

C. MINUTES TO APPROVE

1. Minutes of July 10, 2018 Plan Commission Meeting

Motion by Comm. Cruickshank, seconded by Comm. Benner, to approve the July 10, 2018 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

No public comment

E. DISCUSSION / ACTION ITEMS

1. Site Plan Amendment – 87 Racine Street – Summit Combined Properties, Jimmy John’s

AP Stephenson gave a brief background of the request for a site plan amendment for 87 Racine Street Jimmy John’s. Summit Combined Properties requested that they be allowed to increase their amount of brick on their façade and reduce the amount of metal panels.

There was no discussion by the Commission.

Comm. Benner made a motion to amend the site plan for 87 Racine Street and allow the façade changes requested by Summit Combined Properties. The motion was seconded by Comm. Cruickshank. The motion carried.

F. COMMUNICATION

1. Set Next Meeting - The next Plan Commission meeting has been set for Tuesday, August 7, 2018 at 3:30 PM.

G. ADJOURNMENT

Motion made by Comm. Benner, seconded by Comm. Cruickshank to adjourn at 3:35 PM. The motion carried.

Minutes respectfully submitted by AP Stephenson