

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
February 19, 2013
MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:38 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Sturm and Cruickshank.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Schmidt and Ald. Benner.

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil

C. MINUTES TO APPROVE

1. **Minutes of the January 8, 2013 Plan Commission Meeting**

Motion by DPW Radtke, seconded by Comm. Sturm to approve the January 8, 2013 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Temporary Access to Woodlands Nature Park**

Commissioners discussed:

- Relative merits of access from Villa Way and Tana Lane
- Nature of near-term improvements to the park
- Status of platting and reservation of ROW for access

Consensus was to secure temporary access for equipment/vehicles from Villa Way along the ROW reservation adjacent to Lot 121 in the Ponds of Menasha plat and extending northward within the proposed future street ROW to a point north of the existing tree line in the park. It was also the consensus to seek temporary pedestrian access from Tana Lane and extending westerly within the proposed street ROW to the park. Input from the Park Board is to be sought regarding the access and the surface treatment of access ways.

2. **Amending R2A Zoning District Standards for Side Yard Setbacks**

CDD Keil stated he had received inquiry from a property owner in the Stillmeadow Subdivision regarding splitting a lot that is currently occupied by two detached condominium units. There is not sufficient side yard setback between the two structures to comply with zoning requirements if the lot was to be split. The R2A zoning standards would need to be modified to address this situation. The property owner has not made a formal request at this time and the consensus was that this matter should be set aside until the property owner is ready to proceed with a formal request.

ACTION ITEMS

1. **Modifications to Bike and Pedestrian Path Easement – Lake Park Villas Lots 3, 4, 7, 8 and Lot 9 of Certified Survey Map 3275**

CDD Keil reported that the existing gravel driveway that is planned for the base of the future paved trail lies south of the existing 15' pedestrian and bike path easement. Commissioners discussed the location of the trail and its relationships to existing and proposed bike/pedestrian corridors.

Motion by Comm. Sturm, seconded by DPW Radtke to modify the existing easement so as to include the existing driveway surface and to include (if one exists) or establish a bike pedestrian easement adjacent to the ROW on the commercial lots abutting Lake Park Road.

The motion carried

G. ADJOURNMENT

Motion by Comm. Cruickshank, seconded by DPW Radtke to adjourn at 4:40 p.m.

The motion carried.

Minutes respectfully submitted by CDD Keil.