

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**July 3, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:34 PM by Mayor Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Commissioner Sturm, Commissioner Cruickshank, and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: DPW Radtke, Commissioner Schmidt

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: PP Homan

**C. MINUTES TO APPROVE**

1. **Minutes of the June 19, 2012 Plan Commission Meeting**

Commissioner Cruickshank indicated that her name was spelled incorrectly in the Draft Minutes. Commissioner Sturm noted that “important” should be changed to “importance” in the sixth bullet for agenda Item E.1. PP Homan noted those items.

Motion by Commissioner Sturm, seconded by Commissioner Cruickshank to approve the June 19, 2012 Plan Commission meeting minutes, with the two changes mentioned above.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. None

**ACTION ITEMS**

1. **Extraterritorial Certified Survey Map – 1811 Racine Street/505 Valley Road – Town of Menasha**

PP Homan stated the purpose of this lot was to increase the size of lot 2, and decrease the size of lot 1 where Davel Engineering is located. PP Homan indicated both parcels are zoned for Business per Winnebago County Zoning. This was consistent with the future land use designations of land to the south that is within the City per the City of Menasha’s Comprehensive Plan.

Commissioners discussed what the general use of the Lot 2 was.

Motion by Ald. Benner, second by Commissioner Cruickshank to recommend approval of the Extraterritorial CSM for 1811 Racine Street/505 Valley Road – Town of Menasha.

Motion carried.

**G. ADJOURNMENT**

Motion by Ald. Benner, seconded by Commissioner Cruickshank to adjourn at 3:39 p.m.

The motion carried.