

CITY OF MENASHA
Plan Commission
Council Chambers, 3rd Floor City Hall – 140 Main Street
February 19, 2008
DRAFT MINUTES

I. CALL TO ORDER

A. Call to Order

Mayor Laux called the meeting to order at 3:30 p.m.

II. ROLL CALL/EXCUSED ABSENCES

A. PLAN COMMISSION MEMBERS PRESENT: Mayor Laux, DPW Radtke, Ald. Merkes, and Commissioners Sturm, Cruickshank and Schmidt.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Sanders

OTHERS PRESENT: AP Beckendorf, CDD Keil, Corey Godina and Christine Symchych

III. MINTUES TO APPROVE-MINUTES & COMMUNICATES TO RECEIVE

A. Minutes to approve:

Minutes of the February 5, 2008 Plan Commission Meeting

Comm. Schmidt made and DPW Radtke seconded a motion to approve the minutes of the February 5, 2008 Plan Commission meeting. The motion carried.

IV. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. No one spoke.

V. DISCUSSION

A. **None.**

VI. ACTION ITEMS

A Easement Request – AT&T-Ninth Street

Commissioners discussed the following:

- Reconfiguration of easement area from the previous proposal
- Proposed compensation to the city for landscaping to screen the enclosure
- Location of the enclosure relative to the storm sewer inlet and water main

This item was held pending receipt of more detailed mapping of the location of the enclosure relative to utilities, etc.

B. Acceptance of Comprehensive Plan Chapter 5 – Agricultural, Natural, and Cultural Resources

Commissioners discussed the following:

- Review of the Cultural Resources component of this plan element by the Landmarks Commission
- Elimination of duplicate wetlands definition in Sec. 5.6 and correction of typographical error on the succeeding page
- Identification of the threat posed by invasive plant species in Sec. 5-12
- Including a quantification of the number of visitors to the Heckrodt Wetland Reserve on an annual basis
- In Sec. 5.16, change the frequency of household hazardous waste collections from once every five years to annual collection
- The addition of a policy which would emphasize the eradication of invasive species

- Include Fox Cities Greenways and the City of Menasha Sustainability Board in Section 5.17

Comm. Cruickshank made and Comm. Schmidt seconded a motion to accept Chapter 5 with the changes noted above. The motion carried.

C. Acceptance of Comprehensive Plan Chapter 6 – Economic Development

Commissioners discussed the following:

- The format of the summary of strengths and weaknesses from the Community Economic Preparedness Index and the need to clarify the rating system
- The composition of the Economic Development focus group and whether or not the comments offered should be tied to specific members of the group. It was concluded that the comments should be left in aggregate form and that the focus group members be acknowledged in a “thank you” page
- The Economic Development map should be modified to eliminate the boundary agreement border lines and designate available commercial and industrial sites, including redevelopment areas and correcting the boundary of TID #5.

DPW Radtke made and Comm. Cruickshank seconded a motion to accept Chapter 6 with the changes noted above. The motion carried.

VII. ADJOURNMENT

- A. DPW Radtke made a motion to adjourn at 4:15 p.m. Comm. Cruickshank seconded the motion. The motion carried.