A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:04 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL
PRESENT: Aldermen Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger, Tom Grade, Ted Grade.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, AFC Peglow, ASD Jacobs, CDD Schroeder, DPWS Radomski, PHD McKenney, PRD Tungate, HRC Huber, Clerk Galeazzi.

D. PUBLIC HEARING
1. Proposed Resolution Authorizing Public Improvement and Levying Special Assessments against benefited property (The Ponds of Menasha—Phase 2 & 3—New Street Construction)
   DPW Radomski explained the installation of new streets and sidewalks in The Ponds of Menasha Subdivision including Villa Way and Chrystella Drive. The sidewalk portion will be covered by TIF 12.

   Gina Hendron, 2975 Chrystella Drive, Menasha. Asked if they will have access to their home during the street construction, when the project is expected to start and finish, and what other parking options will be available. She was concerned about real estate taxes increasing with a new street.

   DPW Radomski explained the contractors will give residents a 24 hour notice when their street will be closed down for construction otherwise they will have access to their street. Street parking will be available for parking in other parts of the subdivision. DPW Radomski stated a start date has not been set. He is anticipating sometime in mid-June and it should be completed by mid-August.

   ASD Jacobs explained the payment plans available for property owners that have special assessments.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
   Charlie Campbell, 819 Arthur Street, Menasha. Would like a plaque to recognize the person that greeted people at the corner of London Street and Plank Road.

   Mayor Merkes explained that Dave Clausen was that person. The Council recognized him with a Proclamation last year. Mr. Campbell could work with Ald. Tom Grade if they would like more recognition.

   Sandra Dabill Taylor, 545 Broad, Menasha. She commented on: 1) CGI Communications video on the City’s website; 2) Agreement with MJSD for the Jefferson Park parking lot; 3) Racine Street Bridge amenities; 4) Sale of 140 Main Street.

   Mayor Merkes clarified that CGI Communications will be visiting on June 10 to take video of parts of the City and school district.
Chris Coakley, owner of 160 Washington Street, Menasha. He thanked the Aldermen that visited the facility to see what he has invested. He is encouraging the Council to vote against the rezoning of the parking lot at 161 Washington St. as rezoning will be bad for his business.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee, 4/1/2019
   b. Board of Public Works, 4/1/2019
   c. Committee on Aging, 3/8/2019
   d. Parks and Recreation Board, 3/12/2019
   e. Personnel Committee, 4/1/2019
   f. Plan Commission, 4/2/2019
   g. Police Commission, 2/21/2019
   h. Redevelopment Authority, 4/2/2019
   i. Winnebago County Joint Review Board, 4/2/2019

Communications:
   j. City of Menasha Sewer System Evaluation Survey (SSES), Phase No. 4, Segment 2
   k. Armed Forces Day Invitation, Saturday, May 18, 2019, 10:00AM Isle of Valor
   l. 2018 Annual Final MS4 Report and Storm Water Action Plan
   m. Bridge Aesthetics Workgroup Memorandum, 4/11/2019, Mayor Merkes
   n. Washington Street parking lot pictures from 2017 provided by Attorney Steve Kravit at rezoning public hearing on April 1, 2019
   o. Letter of Intent to Apply for a University of Wisconsin Partnership Program Impact Grant for Lead Safe Menasha Memorandum, 4/11/2019, PHD McKenney
   p. State Health Assessment Community Dialogue Mini-Grant Memorandum, 4/11/2019, PHD McKenney


General discussion ensued on Bridge Aesthetics Workgroup (Comm. m) and Redevelopment Authority minutes (Minutes h).

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 4/1/2019
2. Administration Committee, 4/1/2019

3. Authorize to continue the Police School Resource Officer Program between the City of Menasha and the Menasha Joint School District (MJSD) for another three years and funded by MJSD at a rate of 75% of the total annual cost of all wages and benefits

4. Street Use Application—Memorial Day Parade; Monday, May 27, 2019; 7:00AM—11:00AM (Twin Cities Veterans Association)

4. Racine Street Bridge Amenity
   a. 32SS concrete parapet crash barrier to be installed with the Racine Street Bridge project
   b. Vertical bars with arch and circles on top for the exterior pedestrian railing
   c. Include 10 bridge lighting pedestals
   d. $500,000 for bridge amenities
Personnel Committee, 4/1/2019

5. Pay rate of Deputy Police Chief is placed at the $91,510 position at Step 20 of pay grid when officially appointed
   Ald. Sevenich requested to remove items 3, 4, & 5 from the Consent Agenda.
   Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda items 1 & 2.
   Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Krueger seconded by Ald. Taylor to approve Consent Agenda item 3, Street Use Application for Memorial Day Parade on Monday, May 27, 2019; 7:00AM—11:00AM (Twin Cities Veterans Association).
   Motion carried on voice vote.

2. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 4, Racine Street Bridge Amenities
   a. 32SS concrete parapet crash barrier to be installed with the Racine Street Bridge project
   b. Vertical bars with arch and circles on top for the exterior pedestrian railing
   c. Include 10 bridge lighting pedestals
   d. $500,000 for bridge amenities
   Motion carried on roll call 8-0.

3. Moved by Ald. Ted Grade seconded by Ald. Taylor to approve Consent Agenda item 5, Pay rate of Deputy Police Chief is placed at the $91,510 position at Step 20 of pay grid when officially appointed.
   Motion carried on roll call 8-0.

I. ACTION ITEMS
   Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
   Motion carried on roll call 8-0.

   Moved by Ald. Nichols seconded by Ald. Krueger to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 4/9/19.
   Motion carried on roll call 8-0.
   The Police Department recommends denial of beverage operator’s license application of Joseph Young based on Policy Guideline 4-providing false information.
   PC Styka explained the convictions Mr. Young received. Not all the convictions were disclosed on the application and were discovered during the background check.
   Moved by Ald. Nichols seconded by Ald. Krueger to deny beverage operator’s license application of Joseph Young for providing false information
   Motion carried on roll call 8-0.

3. Class “B” Beer Liquor License for Mario Nunez, d/b/a Crazy Donkey Burrito Grill, 14 Tayco Street, Menasha for the licensing year 2018—2019.
   Moved by Ald. Nichols seconded by Ald. Taylor to approve Class “B” Beer Liquor License for Mario Nunez, d/b/a Crazy Donkey Burrito Grill, 14 Tayco Street, Menasha for the licensing year 2018—2019
   Motion carried on roll call 8-0.
4. Outdoor Alcohol Beverage Permit (2018-2019 licensing year) Application for Tayco Tap, LLC d/b/a Tayco Tap at 10 Tayco Street, Menasha.
   Moved by Ald. Nichols seconded by Ald. Tom Grade to approve Outdoor Alcohol Beverage Permit (2018-2019 licensing year) Application for Tayco Tap, LLC d/b/a Tayco Tap at 10 Tayco Street, Menasha
   Motion carried on roll call 8-0.

5. Second Amendment to Purchase and Development Agreement Among City of Menasha and Christine A. Sohns Date June 5, 2014 and release of $20,000 of escrow funds.
   Moved by Ald. Nichols seconded by Ald. Taylor to approve Second Amendment to Purchase and Development Agreement Among City of Menasha and Christine A. Sohns Date June 5, 2014 and release of $20,000 of escrow funds.
   General discussion ensued on payment of current and any back real estate taxes. Christine Sohns and Jonathon Smith explained real estate taxes will be paid by the end of summer. They explained what work has been done on the asbestos removal and the progress of their business.
   CA Captain explained the funds held in escrow are for the removal of asbestos.
   Moved by Ald. Sevenich seconded by Ald. Langdon to add amendment, no future requests for payments from escrow funds can be granted until the 2017 real estate taxes are paid by July 31, 2019.
   Motion on amendment carried on roll call 6-2.
   Ald. Sevenich, Langdon, Krueger, Tom Grade, Ted Grade, Ropella voted yes.
   Ald. Nichols, Taylor voted no.
   Original motion as amended carried on roll call 5-3.
   Ald. Taylor, Sevenich, Langdon, Tom Grade, Ropella voted yes.
   Ald. Nichols, Krueger, Ted Grade voted no.

J. HELD OVER BUSINESS
   1. Letter of Intent to Purchase 140 Main Street (Former City Hall)
      CDD Schroeder explained as per Council direction they met with the developer to get more information regarding their intent for the building. Staff’s recommendation is to take no action on the Letter of Intent and staff will continue to work with the developer.
      a. May adjourn into Closed Session pursuant to Wis. Statute 19.85 (1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
      b. May reconvene into Open Session to take action on items discussed in Closed Session
      No action taken.

K. ORDINANCES AND RESOLUTIONS
   1. O-6-19 An Ordinance Amending Title 13, by Making Certain Changes to the District (161 Washington Street—Parcel #3-00527-00; 332 Ahnaip Street—Parcel #3-00523-00; 328 Nicolet Boulevard—Parcel #3-00525-00); Introduced by Mayor Merkes; Recommended by Plan Commission
      Moved by Ald. Nichols seconded by Ald. Krueger to approve O-6-19 An Ordinance Amending Title 13, by Making Certain Changes to the District (161 Washington Street—Parcel #3-00527-00; 332 Ahnaip Street—Parcel #3-00523-00; 328 Nicolet Boulevard—Parcel #3-00525-00).
CDD Schroeder explained staff is recommending the zoning change to align with the City’s Comprehensive Plan, Downtown Business Plan, and for the general welfare of the City. CDD Schroeder stated Mr. Coakley, owner of 161 Washington Street, did file a formal protest which means a ¾ vote of the Council is required to approve the rezoning.

General discussion ensued on legal non-conforming properties, mobile trailer storage, burden of proof falling to property owner, uses allowed in commercial versus industrial zoning, other businesses that have outdoor storage, and general concerns on the impact to C. Coakley business.

Motion fails on roll call 4-4.
Ald. Nichols, Taylor, Krueger, Tom Grade voted yes.
Ald. Sevenich, Langdon, Ted Grade, Ropella voted no.

2. R-10-19 Final Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes (Ponds of Menasha Phase 2 & 3—New Street Construction) (Introduced by Alderman Ropella; Recommended by Board of Public Works)
Moved by Ald. Ropella seconded by Ald. Krueger to approved R-10-19 Final Resolution Declaring Intent to Exercise Special Assessment Powers under Section 66.0703, Wisconsin Statutes (Ponds of Menasha Phase 2 & 3—New Street Construction).

General discussion ensued on installing concrete versus asphalt streets in certain areas. Motion carried on roll call 8-0.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke

O. THANK YOU TO OUTGOING COMMITTEE MEMBERS
Mayor recognized and thanked outgoing committee members for their service:
- Jim Liebhauser-NMFR Joint Fire Commission
- Kathy Wicihowski-Library Board
- Emilie Steinmann-Landmarks Commission
- Greg Kiel-Board of Review
- Dave Schmidt-Plan Commission
- Chris Evenson-Board of Appeals
- Ken Kubiak-Board of Appeals

P. ADJOURNMENT—SINE DIE
Moved by Ald. Sevenich seconded by Ald. Krueger to adjourn sine die at 8:27 p.m. Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk