A. CALL TO ORDER
   Meeting called to order by Mayor Merkes at 6:03 p.m.

B. PLEDGE OF ALLEGIANCE
   The Pledge of Allegiance was recited.

C. ROLL CALL
   PRESENT: Aldermen James Taylor, Stan Sevenich, Mark Langdon, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols.  
   ABSENT: Alderman Steve Krueger  
   ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloeihn, ASD Jacobs, CDD Schroeder, DWP Radomski, PHD McKenney, PRD Tungate, Lynda Fink (CORRE), Clerk Galeazzi,

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
   (five (5) minute time limit for each person)
   Sandra Dabill Taylor, 545 Broad Street, Menasha. Comments on Common Council minutes of 8/20/2018 not reflecting correct public hearing notice; Parks & Recreation Board approving Bazaar After Dark event day before event; RDA should send RFP for Banta property; RDA took action on item not properly noticed.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
   1. Lynda Fink from CORRE—Presentation on the Province Terrace Trail
      Lynda Fink from CORRE gave a presentation on the Province Terrace Trail describing trail from conception to current status.
      General discussion ensued on the challenges of the current route, positives and negatives of alternative routes, funding, and design of the trail.

   2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
      Minutes to receive:
      a. Board of Health, 8/17/2018
      b. Board of Public Works, 9/4/2018
      c. Committee on Aging, 8/15/2018
      d. Library Board, 8/22/2018
      e. Personnel Committee, 9/4/2018
      Communications:
      f. Board of Commissioners of Public Lands Loan Approval Letter, 8/28/2018
      g. Habitat for Humanity Rock the Block Press Release, 9/4/2018
      h. Fox Valley Veterans Council Salutes You Event Invitation
      i. Village of Fox Crossing 2018 Quiet Zone Study Announcement
      j. Veterans of Foreign Wars Citizen of the Year Award for 2018 Award Letter to City of Menasha Police Department
      k. Menasha Health Department Bioterrorism—Public Health Emergency Preparedness Grant Award Memorandum, PHD McKenney, 9/13/2018
      l. Community Influenza Vaccine Clinic Memorandum, PHD McKenney, 9/12/2018
m. Closure of 867 Valley Road—Realty Opus Memorandum, CDD Schroeder, 9/17/2018

Moved by Ald. Sevenich seconded by Ald. Ted Grade to receive Minutes and Communications a-m.

General discussion ensued on Board of Health minutes, Public Health Emergency Preparedness Grant Award, Library Board minutes, and VFW Citizen of the Year Award. Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 9/4/2018
   Board of Public Works, 9/4/2018, Recommends the Approval of:
2. Street Use Application—Menasha High School Homecoming Parade; Friday, September 21, 2018; 5:30pm-6:15pm (Menasha High School)
3. Street Use Application—Community First Fox Cities Marathon Presented by Miron Construction; Sunday, September 23, 2018; 7:00am—2:00pm (Community First Credit Union)
4. Street Use Application—Hometown Halloween; Thursday, October 25, 2018; 3:00pm—7:00pm (City of Menasha Farm Fresh Market)
5. Payment—Donald Hietpas & Sons, Inc.; Menasha Utilities & City of Menasha 2018 Water Main & Sanitary Sewer Reconstruction; McM. No. M0002-9-17-00839; $71,198.25 (Payment No. 5)
6. Recommendation to Award—Menasha Utilities Northside Circuit 13-5-3 Feeder Replacement; J&R Underground; $45,314.00
   Personnel Committee, 9/4/2018, Recommends the Approval of:
   7. Banked Sick Leave Policy revision as presented by staff

Ald. Sevenich requested to remove items 5-7 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda items 1-4 Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Langdon seconded by Ald. Ted Grade to approve Consent Agenda item 5, Payment to Donald Hietpas & Sons, Inc., Menasha Utilities & City of Menasha 2018 water main & sanitary sewer reconstruction, McM No. M0002-9-17-00839 in the amount of $71,198.25. Motion carried on roll call 7-0.

2. Moved by Ald. Langdon seconded by Ald. Ted Grade to approve Consent Agenda item 6, Recommendation to Award Menasha Utilities Northside Circuit 13-5-3 Feeder Replacement to J&R Underground for the amount of $45,314.00 Motion carried on roll call 7-0.

3. Moved by Ald. Ted Grade seconded by Ald. Sevenich to approve Consent Agenda item 7, Banked Sick Leave Policy Revision; to allow a retired employee to have their Banked Sick Leave balance deposited into another Health Reimbursement Account (or Precision Retirement Group) for extending health insurance coverage through the spouse’s health insurance plan, or to obtain health insurance coverage through the health insurance exchange. This Banked Sick Leave balance policy change would only be available for non-represented employees. Motion carried on roll call 7-0.
I. ACTION/DISCUSSION ITEMS

1. Accounts payable and payroll for the term of 9/6/2018—9/13/2018 in the amount of $766,995.88
   Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
   General discussion ensued on expenditures.
   Ald. Nichols requested to separate check #62466 to League of Wisconsin Municipalities. It is the registration fee for the League’s annual conference that Ald. Nichols will be attending.
   Motion on accounts payable and payroll with check #62466 separated carried on roll call 7-0.
   Motion to approve check #62466 carried on roll call 6-0. Ald. Nichols abstained.

   Moved by Ald. Nichols seconded by Ald. Tom Grade to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 9/11/18.
   Motion carried on roll call 7-0.

3. Accept and Spend Alcohol Traffic Enforcement Grant 2018-19
   Moved by Ald. Nichols seconded by Ald. Sevenich approval to accept and spend Alcohol Traffic Enforcement Grant 2018-19
   PC Styka explained this is in collaboration with other law enforcement agencies in Winnebago County and is geared toward alcohol related violations. The City’s 25% match be done through traffic enforcement on regularly scheduled time and will not have an impact on the budget.
   Motion carried on roll call 7-0.

4. DOT Equipment Grant Acceptance and Authority to Purchase
   Moved by Ald. Nichols seconded by Ald. Tom Grade to accept and spend DOT Equipment Grant funds to purchase a new Covert JAMAR Radar Recorder.
   PC Styka explained the Police Department has been awarded a $4,000 grant from the Department of Transportation. The grant funds are to be used to purchase traffic safety related equipment. They have selected a new radar technology unit. The new unit is compatible with traffic count technology the City already has. The cost of the unit is $4,000 so there will be no additional cost to the City.
   Motion carried on roll call 7-0.

5. Dissolution of Waverly Sanitary District and Impact to the City of Menasha Tax Rolls beginning with the December 2018 Tax Roll
   ASD Jacobs explained the Department of Revenue informed him that Waverly Sanitary District no longer exists. It is now Harrison Utilities under the control of the Village of Harrison Board of Trustees. The City does not have a contract with Village of Harrison to handle the levying of tax against City residents serviced by the former Waverly Sanitary District for water/sewer usage and for fire protection services. He explained the fire protection services are for fire hydrant rental charges.
   ASD Jacobs drafted a letter to inform the former Waverly Sanitary District that the City of Menasha will no longer be collecting the fees/taxes for these services. He explained this was a pass through service the City had been providing to Waverly Sanitary District. They will now have to collect funds for these services through their normal billing process. (Clerk’s Note: This is a discussion only item and no action is required.)
J. HELD OVER BUSINESS
   Ald. Taylor stated he has received some amendments that he would like to review.
   Moved by Ald. Taylor seconded by Ald. Sevenich to postpone to October 1, 2018 meeting.
   Motion carried on roll call 6-1. Ald. Nichols voted no.

K. ORDINANCES AND RESOLUTIONS
1. R-24-18 2019 Wisconsin RPCs and DNR 2018 Great Lakes Basin Tree Planting Grant Program (Introduced by Mayor Merkes)
   Moved by Ald. Nichols seconded by Ald. Tom Grade to approve R-24-18 2019 Wisconsin RPCs and DNR 2018 Great Lakes Basin Tree Planting Grant Program.
   PRD Tungate explained the tree planting grant will be used for both terrace and park trees in the vicinity of Clovis Grove Elementary School.
   Motion carried on roll call 7-0.

L. APPOINTMENTS
1. Mayor’s Appointment of Bernice Kohanski to the Committee on Aging for the term of 9/17/2018—2/1/2020
2. Reappointment of Lisa Hopwood to the Parks and Recreation Board for the term of 10/1/2018—10/1/2021
3. Reappointment of Brian Adesso to the Parks and Recreation Board for the term of 10/1/2018—10/1/2021
   Moved by Ald. Sevenich seconded by Ald. Taylor to approve Mayor’s appointment and reappointments of Bernice Kohanski to the Committee on Aging, and Lisa Hopwood and Brian Adesso to the Parks and Recreation Board.
   Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. ADJOURNMENT
   Moved by Ald. Sevenich seconded by Ald. Tom Grade to adjourn at 7:20 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk