CITY OF MENASHA
COMMON COUNCIL
First Floor Conference Room
100 Main Street, Menasha
Monday August 20, 2018
MINUTES

A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL
PRESENT: Aldermen Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark
Langdon, Steve Krueger, Tom Grade, Ted Grade.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD
Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, Clerk Galeazzi.

D. PUBLIC HEARING
1. Proposed Rezoning of 400 Ahnaip Street (Parcel #3-00527-02), 430 Ahnaip Street (Parcel #3-
00527-03), Ahnaip Street (Parcel #3-00527-04), Ahnaip Street (Parcel #3-00527-05), 460
Ahnaip Street (Parcel #3-00548-00), Ahnaip Street (Parcel #3-00548-01) and Ahnaip Street
(Parcel #3-00550-00) from I-2 General Industrial District to C-2 Central Business District, and
Ahnaip Street (Parcel #3-00545-00) and Racine Street (Parcel #3-00546-00) from R-1 Single
Family Residence District to C-2 Central Business District.
CDD Schroeder explained the request to rezone from I-2 General Industrial District and R-1 Single
Family Residence District to C-2 Central Business District is for potential future development of the
area.

Sandra Dabill Taylor, 545 Broad Street, Menasha. She is in favor of I-2 to C-2 as it would prohibit
storage units in that area. She asked what the former Gilbert site will be rezoned. She was
concerned about the area known as the peninsula being changed from residential to commercial
causing issues with its close proximity to residential properties. She suggested the peninsula be
used as a park and not a parking lot. She would like to see the Forestry Department inspect and
clean up the area.

CDD Schroeder answered the former Gilbert site zoning is proposed to be changed from I-2
General Industrial to C-2 Central Business like the other parcels. The Redevelopment Authority is
requesting zoning change for the peninsula site as they would look at dissolving lot lines and
merging properties.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Sandra Dabill Taylor, 545 Broad Street, Menasha. Commented on some parcels recommended for
rezoning being designated as park land, this would require following park rules. Commented on
Parks and Recreation Board recommendation for use of budgeted funds at Jefferson Park.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on
file:
   Minutes to receive:
   a. Administration Committee, 8/6/2018
   b. Board of Health, 6/15/2018
   c. Board of Public Works 8/6/2018
   d. Committee on Aging, 6/20/2018
e. Library Board, 7/25/2018
f. Parks and Recreation Board, 7/10/2018 & 8/14/2018
g. Plan Commission, 8/7/2018
h. Water & Light Commission, 7/26/2018

Communications:
  i. 2018 Preliminary City Population Memorandum, 8/16/2018, ASD Jacobs
  j. NMFR Historic Brin Building Structure Fire Press Release, 8/11/2018
  k. 2018 Equalized Valuation, including Tax Incremental Financing (TIF) Districts Memorandum, 8/16/2018, ASD Jacobs
  l. Intersection Safety: Myth versus Reality
  m. Weight Restriction on Racine Street Bridge (Ald. Taylor)
  n. Treatment Plant Trail—Phase 2 Memorandum, 8/16/2018, PRD Tungate (Ald. Taylor)

Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-n. General discussion ensued on Parks & Recreation Board recommending the use of budgeted funds for Jefferson Park improvements (item f); Weight Restrictions on Racine Street Bridge (item m); Health Dept. receiving grant funds (item d).

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 8/6/2018
2. Administration Committee, 8/6/2018, Recommends the Approval of:
   1. First Amendment to the Professional Service Agreement between the City of Menasha and SAFEbuilt Wisconsin LLC for Commercial Building Department Services and Proposed Building Permit Fee Structure
3. Board of Public Works, 8/6/2018, Recommends the Approval of:
   1. Street Use Application—Labor Day Parade/Labor Temple Coop Association; Monday, September 3, 2018; 9:30AM—11:00AM (Fox Valley Area Labor Council)
   2. Street Use Application—Bazaar After Dark; Wednesday, September 12, 2018; 12:00 Noon—11:00PM (Pulse Young Professionals/Fox Cities chamber of Commerce)
   3. Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; $140,808.06 (Payment No. 1)
   4. Payment—Pheifer Bros. Construction, Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; $162,220.24 (Payment No. 8)
4. Parks and Recreation Board, 8/14/2018, Recommends the Approval of:
   1. Authorize the use of up to $50,000 of undesignated 2018 Park Department CIP funds to be used toward continuing repairs to the Jefferson Park shore wall
5. Plan Commission, 8/7/2018, Recommends the Approval of:
   1. Certified Survey Map—Lot Consolidation—1116 Lake Park Road

Ald. Sevenich requested to remove items, 2, 5, 6, & 7 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda items 1, 3, 4, & 8.

Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Nichols seconded by Ald. Krueger to approve Consent Agenda item 2, First Amendment to the Professional Service Agreement between the City of Menasha and SAFEbuilt Wisconsin LLC for Commercial Building Department Services and Proposed Building Permit Fee Structure.
General discussion ensued on residential and commercial fees remaining the same for almost 10 years and the concern of effect to new construction in the City.
Motion carried on roll call 6-2.
Ald. Sevenich, Ted Grade voted no.

2. Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda item 5, Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; $140,808.06 (Payment No. 1)
Motion carried on roll call 8-0.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda item 6, Payment—Pheifer Bros. Construction, Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; $162,220.24 (Payment No. 8)
Motion carried on roll call 8-0.

Moved by Ald. Ted Grade seconded by Ald. Krueger to approve Consent Agenda item 7, Authorize the use of up to $50,000 of undesignated 2018 Park Department CIP funds to be used toward continuing repairs to the Jefferson Park shore wall.

PRD Tungate reported erosion has occurred along the shoreline. Staff did research on the best technique to repair the shore wall. They tested an area and it has held up. There were some funds budgeted for maintenance to the shore wall. The plan is to start with a 6 foot paved path along the shore wall that will narrow.
General discussion ensued on repair to the shore wall, how it will hold up to outside elements, width of the sidewalk/path along shore wall, Jefferson Park Vision Plan indicating improvements to the shoreline, using funds designated for Jefferson Park improvements, and completion date of project.
Motion carried on roll call 7-1. Ald. Nichols voted no.

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 8/9/2018—8/16/2018 in the amount of $3,447,616.82
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
Motion carried on roll call 8-0.

Moved by Ald. Nichols seconded by Ald. Tom Grade to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 8/16/18.
Motion carried on roll call 8-0.

3. Motion to reconsider: R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow $3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith (Introduced by Mayor Merkes)
Moved by Ald. Sevenich seconded by Ald. Ted Grade to reconsider R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow $3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith (Introduced by Mayor Merkes)
ASD Jacobs explained the change in wording from the original application that was submitted to the Board of Commissioners of Public Lands. Resolution R-21-18 was originally adopted with the change in wording. The Board of Commissioners of Public Lands requires a new application be submitted and Council needs to act on the Resolution after the paperwork is received.

Motion to reconsider carried on roll call 8-0.
Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve R-21-18 A Resolution Approving Application to Board of Commissioners of Public Lands to Borrow $3,890,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Levying a Tax in Connection Therewith.

Motion carried on roll call 8-0.

4. Motion to Reconsider Accounts Payable and Payroll Check #61939, dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of $720
Moved by Ald. Sevenich seconded by Ald. Ropella to reconsider account payable and payroll check #61939 dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of $720.
Motion carried on roll call 8-0.

General discussion ensued on checks being sent out before final approval.

Mayor Merkes explained this check was part of a budgeted project and the project came in under budget.

Moved by Ald. Sevenich seconded by Ald. Ropella to approve account payable and payroll check #61939 dated 7/19/2018 payable to Twin City Monument Works, Inc. in the amount of $720.
Motion carried on roll call 7-1. Ald. Taylor voted no.

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. O-15-18 An Ordinance Amending Title 10, Chapter 1, Article B of the Code of Ordinances (Four-Way Stop—Fox Street and Mathewson Street) (Introduced by Alderman Sevenich; Recommended by Board of Public Works)
Moved by Ald. Sevenich seconded by Ald. Krueger to postpone this item to next meeting.
Motion carried on voice vote.

2. O-16-18 An Ordinance Approving the Attachment of Territory to the City of Menasha from the Village of Fox Crossing owned by Robert A. John and Deborah M. John (Introduced by Mayor Merkes; Recommended by Administration Committee)
Moved by Ald. Nichols seconded by Ald. Krueger to approve O-16-18 An Ordinance Approving the Attachment of Territory to the City of Menasha from the Village of Fox Crossing owned by Robert A. John and Deborah M. John.
Motion carried on roll call 8-0.

3. O-17-18 An Ordinance Amending Title 13, by Making Certain Changes to the District (Introduced by Alderman Nichols; Recommended by Plan Commission)
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve O-17-18 An Ordinance Amending Title 13, by Making Certain Changes to the District

General discussion ensued on the rezoning of area for future development and following Comprehensive Plan and Downtown Vision Plan.
Motion carried on roll call 8-0.
4. R-22-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing an Increase in Funding for the Main Street Fountain Project Funded by TIF District #7 in 2018 (Introduced by Alderman Sevenich; Recommended by Board of Public Works)
   Moved by Ald. Sevenich seconded by Ald. Taylor to approve R-22-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing an Increase in Funding for the Main Street Fountain Project Funded by TIF District #7 in 2018.
   Motion carried on roll call 8-0.

L. APPOINTMENTS
   1. Mayoral Appointment of Carrie A. Lane to the Library Board for the term of 8/20/2018—7/1/2021
      Moved by Ald. Nichols seconded by Ald. Tom Grade to approve appointment of Carrie A. Lane to the Library Board.
      Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

   Ald. Sevenich asked about scheduling a workshop to discuss Capital Improvement Program budget.
   Mayor Merkes stated staff is looking at some time in September.

O. ADJOURNMENT
   Moved by Ald. Sevenich seconded by Ald. Ted Grade to adjourn at 7:47 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk