A. CALL TO ORDER  
Meeting called to order by Mayor Merkes at 6:05 p.m.

B. PLEDGE OF ALLEGIANCE  
The Pledge of Allegiance was recited.

C. ROLL CALL  
PRESENCE: Aldermen Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon, Steve Krueger.  
ABSENT: Alderman Tom Grade

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, AFC Green, AFC Peglow, Clerk Galeazzi.

D. PUBLIC HEARING  

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)

Larry Reddin, 393 Willow Lane, Menasha. Presented a petition signed by residents of Willow Lane that do not want sidewalk on Willow Lane. He stated it is a waste of taxpayer money and unnecessary to install sidewalks. He also stated Willow Lane don’t meet the requirement of sidewalks according to City Code. He commented on the abandoned house on Willow Lane.

Joe Ferraro, 355 Willow Lane, Menasha. He is strongly opposed to sidewalks on Willow Lane.

Diane Ferraro, 355 Willow Lane, Menasha. She stated they moved to Doty Island because of charm, not sidewalk. Commented on concerns of water accumulating in the road. She stated more people walk on road rather than sidewalks. She would prefer money went to fix roads.

Jeanette Baggot, 848 Nicolet Blvd, Menasha. She is opposed sidewalks as they are not necessary. She stated the sidewalks would come too close to her house and a tree would need to be removed.

Nelson Rodriguez, 393 Willow Lane, Menasha. He is opposed to sidewalks as it is an undue burden to property owner and opens up to liability.

Evie Reddin, 393 Willow Lane, Menasha. She is opposed to sidewalks. Not all streets in City have sidewalks. Sidewalks are unnecessary on Willow Lane, there will not be sidewalks on both sides of Willow Lane.

Jeff Harvey, 514 Broad, Menasha. He has safety concerns switching Broad Street from a one-way to a two-way street. Also, switching to a two-way street will cause additional issues at intersection of Racine and Broad Streets. He has been asking for cross walk sign at the intersection. He also has issues with lights shinning into his house.

Christine Kaup, 518 Broad Street, Menasha. She is opposed to making Broad Street a two-way street. City staff should check with residents before approving changes.
F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
   1. PHD McKenney—Project Adam Presentation by UW Oshkosh College of Nursing Students, Jodi Koplitz, MSN, RN, Instructor
   Jodi Koplitz and students from the UW-Oshkosh Nursing program explained a project the nursing students have been working on called Project Adam, which was founded by a family whose high school son collapsed during a basketball game and staff did not have the resources to revive him. The nursing students have been training Menasha Joint School District staff on Heart Smart drills and the use of Automated External Defibrillators (AED) equipment.

   2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
      Minutes to receive:
      a. Administration Committee, 12/3/2018
      b. Board of Health, 11/9/2018
      c. Board of Public Works, 12/3/2018
      d. Committee on Aging, 11/9/2018
      e. Library Board, 11/28/2018
      f. Parks and Recreation Board, 12/11/2018
      g. Plan Commission, 12/4/2018
      h. Redevelopment Authority, 12/4/2018
      i. Water & Light Commission, 11/28/2018
   Communications:
      j. Required Anti-Harassment Training w/CVMIC Memorandum, 12/13/2018, HRC Huber
      k. Survey Regarding City of Menasha’s Outdoor Recreation Plan Press Release, 12/12/2018
      l. Update on Temporary Borrowing from the City of Menasha to the Menasha Joint School District between November-December 2018 (will not be needed for 2018) Memorandum, 12/13/2018, ASD Jacobs
      m. Fox Cities Marathon Donation/Pedestrian Crossing Signs Memorandum, 12/12/2018, Chief Styka
      n. Update on 2018 Public Fire Protection Charges billed to City of Menasha from Harrison Utilities (formerly Waverly Sanitary District) Memorandum, 12/13/2018, ASD Jacobs

   Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-n.
   Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

   Minutes to approve:
   1. Common Council, 12/3/2018
   Administration Committee, 12/3/2018, Recommends the Approval of:
   2. Service Contract between the City of Menasha and Fox Valley Humane Association, LTD.
   Board of Public Works, 12/3/2018, Recommends the Approval of:
   3. The sidewalk on the west side of Willow Lane extending to Nicolet Blvd.
   Parks and Recreation Board, 12/11/2018 Recommends the Approval of:
   4. 2019-2020 Reciprocity Agreement with the Village of Fox Crossing
Plan Commission, 12/4/2018, Recommends the Approval of:

5. Certified Survey Map as proposed consolidating 10 Tayco Street and 12 Tayco Street (3-00845-00 and 3-00844-00)

Ald. Sevenich requested to remove item 3 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve Consent Agenda items 1, 2, 4, & 5.
Motion carried on roll call 7-0

H. ITEMS REMOVED FROM THE CONSENT AGENDA

Ald. Sevenich stated he received requests from residents to postpone action on this item.

Moved by Ald. Sevenich seconded by Ald. Krueger to postpone Consent Agenda item 3, Sidewalk on the west side of Willow Lane extending to Nicolet Blvd until January 7 meeting.
Motion carried on roll call 7-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/4/2018—12/13/2018 in the amount of $644,530.83

Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
Motion carried on roll call 7-0.


Moved by Ald. Nichols seconded by Ald. Krueger to approve beverage operator’s license applications for the 2017-2019 licensing period as listed in memo dated 12/13/19.
Motion carried on roll call 7-0.

3. Accept Water Street Corridor Proposal by Neighborhood Planners in the amount of $23,500

Moved by Ald. Nichols seconded Ald. Krueger to accept Water Street Corridor proposal by Neighborhood Planners in the amount of $23,500.

CDD Schroeder explained funds are available in the 2018 budget for a design plan for the Water Street corridor area. Proposals were received from five architectural design firms and City staff interviewed three of them. Staff is recommending accepting the proposal from Neighborhood Planners. Water Street is scheduled to be reconstructed in 2020 and this is one of the areas Community Development staff is looking to redevelop. Staff feels this is a good opportunity to get input from residents and developers. Part of Neighborhood Planners proposal includes holding community involvement meetings.

Mayor Merkes stated Water Street area was looked at when the Downtown Vision Plan was being prepared.

General discussion ensued on what type of development would fit in the area, City’s vision for the future, other proposals received did not have citizen input meetings, the design plan might be premature until a project is presented, reconstructing Water Street and seeing what development happens, development will better connect Trestle Trail and Loop the Lake to downtown, Federal grant funds that might be available to help with redevelopment, and community input should help with type of development for the area.

Motion carried on roll call 6-1. Ald. Taylor voted no.

J. HELD OVER BUSINESS
K. ORDINANCES AND RESOLUTIONS
1. O-23-18 An Ordinance Repealing and Recreating Title 10, Chapter 1, Article B, Section 10-1-13 of the Code of Ordinances (One-way Streets); Introduced by Alderman Krueger; Recommended by Board of Public Works
Ald. Sevenich suggested postponing action since some residents could not make the meeting to speak on the topic and will give Aldermen more time to discuss with residents.
Moved by Ald. Sevenich seconded by Ald. Taylor to postpone O-23-18 to January 7 meeting. Motion carried on roll call 7-0.

2. R-32-18 A Resolution Pertaining to Sewer Service Charges and Surcharges; Introduced by Alderman Krueger; Recommended by Board of Public Works
Moved by Ald. Krueger seconded by Ald. Langdon to approve R-32-18. Motion carried on roll call 7-0.

3. R-33-18 A Resolution Approving 2019 Operating Budget Adjustments, for the Purpose of Redistributing the Reduction in the Banked Sick Leave and Health Insurance Fringe Benefit Adjustments Across the Various Departments and Programs Identified in the 2019 General Fund Budget; Introduced by Mayor Merkes
Moved by Ald. Krueger seconded by Ald. Ted Grade to approve R-33-18.
ASD Jacobs explained this resolution reflects changes to banked sick leave and health insurance budgets that were approved with the 2019 budget.
Motion carried on roll call 7-0.

L. APPOINTMENTS
1. Mayoral Appointment of Jessica Crane to the Board of Review for the term of 12/17/2018—7/1/2020
Moved by Ald. Sevenich seconded by Ald. Krueger to approve appointment to Jessica Crane. Motion carried on voice vote.

2. Mayoral Appointment of Joanne Roush to the Board of Appeals for the term of 12/17/2018—2/1/2021
Moved by Ald. Sevenich seconded by Ald. Krueger to approve appointment of Joanne Roush. Motion carried on roll call 6-1. Ald. Ted Grade voted no.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. RECESS TO COMMITTEES
Moved by Ald. Taylor seconded by Ald. Krueger to recess at 7:30 p.m.
Motion carried on voice vote.
Reconvened at 8:20 p.m.

P. ACTION ITEMS
1. Adjourn into Closed Session pursuant to Wis. Stats. 19.85(1)(f) Considering financial data of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such data (198 River Street—Personal Guarantee of Christine A. Sohns)
Moved by Ald. Sevenich seconded by Ald. Ted Grade to adjourn into Closed Session pursuant to Wis. Stats. 19.85(1)(f) Considering financial data of specific persons, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such data (198 River Street—Personal Guarantee of Christine A. Sohns) Motion carried on roll call 7-0.

2. May Reconvene into Open Session to take action on items discussed in Closed Session No Action.

Q. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Langdon to adjourn at 9:00 p.m. Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk