A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL
PRESENT: Aldermen Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich, Mark Langdon.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, Clerk Galeazzi
DEPT. HEAD EXCUSED: PHD McKenney.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Sandra Dabill Taylor, 545 Broad Street, Menasha. Comments on DOT abbreviated environmental report does not require public hearing; CGI Communications Community Video Program Agreement not full disclosure on what will be offered/required.
Ald. Sevenich allowed Ms Taylor additional time to speak.
Ms. Taylor commented on Brin Building project timeline and what authorization is needed before action can be taken.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. DPW Radomski—Presentation on Diverging Diamond Interchange
DPW Radomski gave a presentation on the new diverging diamond interchange at STH 441 and Oneida Street. Council viewed a video on how to navigate through a diverging diamond interchange.

2. Clerk Galeazzi—the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee 10/15/2018
   b. Board of Public Works, 10/15/2018
   c. Housing Authority, 10/22/2018
   d. Landmarks Commission, 10/10/2018 & 10/25/2018
   e. Library Board, 10/24/2018
   f. NMFR Joint Finance and Personnel Committee, 10/23/2018
   g. Neenah-Menasha Sewerage Commission, 9/25/2018
   h. Personnel Committee, 10/15/2018
   i. Special Water & Light Commission, 10/10/2018
   j. Water & Light Commission, 9/26/2018
   Communications:
   k. Third Quarter 2018 Financial Overview Memorandum, ASD John Jacobs, 10/31/2018
   l. Current Wage Rates for Career Fire Departments Memorandum, Chief Kevin Kloehn 11/1/2018
   m. Notice of Commencement of Proceedings in Rem to Foreclose Tax Liens by Winnebago County under Wis. Stats. 75.521
n. Veterans of Foreign Wars Veteran's Day Invitation to Common Council
o. Final Population Estimate

Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-o.

Discussion on NMFR Joint Finance and Personnel Committee, 10/23/2018
Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 10/15/2018
2. Joint Common Council and Water & Light Commission, 10/15/2018

Administration Committee, 10/15/2018, Recommends the Approval of:
3. CGI Communications Community Video Program Agreement
4. Applying for, receiving, and spending up to $20,000 in Public Health Preparedness: The Opioid Epidemic Grand Funds

Board of Public Works, 10/15/2018, Recommends the Approval of:
5. Change Order—Pheifer Bros. Construction Co., Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; ADD: $19,592.15 (Change Order No. 7)
6. Payment—Pheifer Bros. Construction Co., Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; $35,592.15 (Payment No. 9)
7. Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; $88,956.23 (Payment No. 4)
8. Payment—Donald Hietpas & Sons, Inc.; Menasha Utilities & City of Menasha 2018 Water Main & Sanitary Sewer Reconstruction; McM. No. M0002-9-17-00839; $20,125.00 (Payment No. 8)
9. Increasing the fee on a 96 gallon refuse cart from $1.00 per week to $1.50 per week and increasing the extra cart fee from $96.47 to $130.00 per year
10. Charging each of the 22 parcels utilizing the Broad Street parking lot recycling service $6.42 per month starting January 1, 2019

Personnel Committee, 10/15/2018, Recommends the Approval of:
11. Public Works and Park Superintendent positions are replaced with a Public Works/Park Superintendent position with an additional Common Laborer and half-time Recreation Supervisor added to the staff. In addition, a 2% raise is recommended for the Street Lead and Facility Technician positions
12. 2% increase in the base salary for the Mechanic II and Mechanic III positions starting the first pay period of 2019 prior to the inclusion of any cost of living raise approved by the Common Council

Ald. Sevenich requested to remove items 2-12 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Tom Grade to approve Consent Agenda item 1, Common Council minutes, 10/15/2018.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda item 2, Joint Common Council and Water & Light Commission, 10/15/2018
Discussion on what was and was not recorded in minutes.
Motion carried on roll call 8-0.
2. Moved by Ald. Sevenich seconded by Ald. Krueger to postpone to 11/19/18 meeting Consent Agenda item 3, CGI Communications Community Video Program Agreement. Motion carried on voice vote.

3. Moved by Ald. Nichols seconded by Ald. Krueger to approve Consent Agenda item 4, Applying for, receiving, and spending up to $20,000 in Public Health Preparedness: The Opioid Epidemic Grand Funds. Motion carried on roll call 8-0.

4. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 5, Change Order—Pheifer Bros. Construction Co., Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; ADD: $19,592.15 (Change Order No. 7). Motion carried on roll call 8-0.

5. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 6, Payment—Pheifer Bros. Construction Co., Inc.; Contract Unit No. 2017-04; Fox River “Loop the Lake” Bridge Crossings; $35,592.15 (Payment No. 9) General discussion on replacement of scrubs and plants coming from Parks or Forestry budgets. Motion carried on roll call 8-0.

6. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 7, Payment—MCC, Inc.; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; $88,956.23 (Payment No. 4) Motion carried on roll call 8-0.

7. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 8, Payment—Donald Hietpas & Sons, Inc.; Menasha Utilities & City of Menasha 2018 Water Main & Sanitary Sewer Reconstruction; McM. No. M0002-9-17-00839; $20,125.00 (Payment No. 8) Motion carried on roll call 8-0.

8. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 9, Increasing the fee on a 96 gallon refuse cart from $1.00 per week to $1.50 per week and increasing the extra cart fee from $96.47 to $130.00 per year General discussion on the increase in fee for the 96 gallon containers and additional containers. Motion carried on roll call 8-0.

9. Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 10, Charging each of the 22 parcels utilizing the Broad Street parking lot recycling service $6.42 per month starting January 1, 2019. General discussion on property owners being charged for each parcel they own. Motion carried on roll call 8-0.

10. Moved by Ald. Ted Grade seconded by Ald. Tom Grade to approve Consent Agenda item 11, Public Works and Park Superintendent positions are replaced with a Public Works/Park Superintendent position with an additional Common Laborer and half-time Recreation Supervisor added to the staff. In addition, a 2% raise is recommended for the Street Lead and Facility Technician positions. Moved by Ald. Ted Grade seconded by Ald. Krueger to add, effective pay period starting 12/30/18. Motion carried on voice vote. Original motion as amended carried on roll call 8-0.
11. Moved by Ald. Ted Grade seconded by Ald. Krueger to approve Consent Agenda item 12. 2% increase in the base salary for the Mechanic II and Mechanic III positions starting the first pay period of 2019 prior to the inclusion of any cost of living raise approved by the Common Council. General discussion on 2% increase in addition to cost of living increase, City's current pay scale compared to other municipalities pay scale, and additional tasks mechanics are asked to perform. Scott Maurer, Water Department, stated the mechanics also service of the Utilities’ vehicles. Motion carried on roll call 7-1. Ald. Ropella voted no.

I. ACTION ITEMS
   1. Accounts payable and payroll for the term of 10/18/2018—11/1/2018 in the amount of $1,495,258.15
      Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll. Motion carried on roll call 8-0.
      Moved by Ald. Nichols seconded by Ald. Ted Grade to approve beverage operator's license application for the 2017-2019 licensing period as listed in memo dated 10/31/18. Motion carried on roll call 8-0.
      Police Department recommends denying beverage operator's license application of Samantha Zastrow as she does not meet the criteria under the Guidelines for Operator Licenses.
      PC Styka explained reason for denial is due to multiple convictions in a specific amount of time. As per the guidelines she is considered a habitual law offender.
      Samantha Zastrow explained she received several underage drinking citations. She has changed her ways and would like to continue working in Menasha. She stated she has a bartender’s license from the City of Kaukauna and works at a tavern in Kaukauna.
      Ken Zastrow, owner of Redliner, 977 Plank Road, Menasha, stated Samantha is his daughter and is working on getting her life back on track. She has taken responsibility for her actions.
      General discussion on the number of convictions in a short amount of time and that Ms Zastrow can still work as a bartender, however there needs to be a licensed bartender on the premises.
      Moved by Ald. Krueger seconded by Ald. Nichols to deny bartender license for Samantha Zastrow as per Guidelines for Operators License she is considered an habitual law offender. Motion carried on roll call 5-3.
      Ald. Nichols, Taylor, Krueger, Tom Grade, Ropella voted yes.
      Ald. Sevenich, Langdon, Ted Grade voted no.
   3. Ratify the 2019-2021 Labor Agreement with Local 275 (Recommended by NMFR Joint Finance and Personnel Committee)
      FC Kloehn provided information on wage rates from other fire departments.
      General discussion on terms of the firefighter contract, wage increase and responsibilities of first responders, and health insurance benefits.
      Motion carried on roll call 6-2.

J. HELD OVER BUSINESS
K. ORDINANCES AND RESOLUTIONS

1. R-26-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing the Funding for the Demolition and Associated Cost of the Brin Building Located at 1 Main Street, Menasha, WI Funded by TIF District #10 in 2018; Introduced by Alderman Sevenich
   Moved by Ald. Sevenich seconded by Ald. Nichols to approve R-26-18 A Resolution Approving a 2018 Operating Budget Adjustment, for the Purpose of Providing the Funding for the Demolition and Associated Cost of the Brin Building Located at 1 Main Street, Menasha, WI Funded by TIF District #10 in 2018
   General discussion on cost of asbestos abatement and bids received to raze the building.
   Glen Martin, Statewide Razing, voiced his concern on the bid process.
   General discussion on what was all included in bid received from Go Green Recycling, specific timeline of completion of project, company vetted by City Sanitarian Todd Drew
   Motion carried on roll call 8-0.

2. R-27-18 A Resolution Authorizing for Temporary Borrowing in an Amount Not to Exceed $1,500,000 from the City of Menasha to the Menasha Joint School District between November 14th, 2018 and December 4th, 2018 Pursuant to Sec. 67.12(9) and Sec. 67.12(8)(a)1 Wis. Statutes; Introduced by Alderman Sevenich
   Moved by Ald. Sevenich seconded by Ald. Ted Grade to approve R-27-18 A Resolution Authorizing for Temporary Borrowing in an Amount Not to Exceed $1,500,000 from the City of Menasha to the Menasha Joint School District between November 14th, 2018 and December 4th, 2018 Pursuant to Sec. 67.12(9) and Sec. 67.12(8)(a)1 Wis. Statutes.
   General discussion on this being the same request from the school district as last year due to the timeline of State funding
   Motion carried on roll call 8-0.

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. ADJOURNMENT
   Moved by Ald. Taylor seconded by Ald. Tom Grade to adjourn at 8:00 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk