A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:29 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL
PRESENT: Aldermen Mark Langdon, Steve Krueger, Tom Grade, Ted Grade, Randy Ropella, Rebecca Nichols, James Taylor, Stan Sevenich.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, CDD Schroeder, DPW Radomski, PHD McKenney, PRD Tungate, DDMO Alix, PWS Brown, HRC Huber, Clerk Galeazzi.

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee, 10/1/2018
   b. Board of Health, 9/14/2018
   c. Board of Public Works, 10/1/2018
   d. Committee on Aging, 9/14/2018
   e. Library Board, 9/26/2018
   g. Plan Commission, 10/2/2018
   h. Redevelopment Authority, 10/2/2018
   Communications:
   i. Update on Asbestos Removal Project at 198 River Street, Menasha Memorandum, 10/11/2018, CA Captain and ASD Jacobs
   j. Halloween Trick or Treat Events 2018 Memorandum, 10/11/2018, Mayor Merkes
   k. 2019 Budget Workshop Dates/Times Memorandum, 10/11/2018, ASD Jacobs
   l. Out of State Travel Request Follow Up Memorandum, 10/10/2018, Chief Styka
   m. Keller, Inc. Donation Memorandum, 10/10/2018, Chief Styka
   n. Village of Harrison letter to ASD Jacobs regarding Dissolution of Waverly Sanitary District and Impact to the City of Menasha Tax Rolls, beginning with the December 2018 Tax Roll

Moved by Ald. Sevenich seconded by Ald. Krueger to approve Minutes and Communication a-n.
Motion carried on voice vote.
G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 10/1/2018
   Board of Public Works, 10/1/2018, Recommends the Approval of:
2. Direct staff to continue working toward the design and funding of a one-phase Public Works Facility with the goal of construction of the new facility beginning April 2019
3. Payment—MCC, Inc; Contract Unit 2018-02; New Street Construction and Street Reconstruction—Various Streets; $222,798.97 (Payment No. 3)
   Administration Committee, 10/1/2018, Recommends the Approval of:
5. Apply for, Receive, and Accept Retail Program Standards Grant Funds
6. 2019 Environmental Health Program Fee Schedule
   Park and Recreation Board, 10/9/2018, Recommends the Approval of:
7. Increasing the seasonal slip rental rate from $39.00/foot to $39.50/foot and to increase the minimum seasonal rental rate from $780.00 to $908.50 for 2019

Ald. Sevenich requested to remove item 3 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Langdon to approve Consent Agenda items 1, 2, 4-7. Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
   Moved by Ald. Krueger seconded by Ald. Langdon to approve Consent Agenda item 3, Payment to MCC, Inc., Contract Unit 2018-02 for new street construction and street reconstruction of various streets in the amount of $222,798.97 (Payment No. 3).

Motion carried on roll call 8-0.

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 9/29/2018—10/11/2018 in the amount of $1,448,390.45
   Moved by Ald. Nichols seconded by Ald. Ted Grade to approve accounts payable and payroll.
   Motion carried on roll call 8-0.

   Motion carried on roll call 8-0.

3. Purchase and Sale Agreement for 1 Main Street (Brin Building)
   CDD Schroeder explained a fire on Aug 10, 2018 destroyed the historic Brin Building at 1 Main Street. The City issued the owners a raze order to have the property cleared by Dec 1, 2018. City staff has had multiple conversations with the owners on their options for the property. One option is for the City to purchase the property for $1 and the City taking on the responsibility of clearing the site for future development. The purchase of the property is contingent upon the City accepting a demolition quote less than $250,000. CDD Schroeder stated the owners asked for the City to cover the cost of the pre-demolition asbestos inspection report. Staff does not see any reason to hold up the agreement for this item. The cost of the pre-demolition asbestos inspection report is estimated at $3500.
Moved by Ald. Sevenich seconded by Ald. Nichols to accept the Real Estate Purchase and Sale Agreement to acquire 1 Main Street (parcels 3-00835-00 and 3-00828-00) between the City of Menasha and Robert G. and Donna M. Ziesemer for future redevelopment directing staff to obtain and accept a demolition quote not to exceed $250,000 to be funded by TIF 10 and also agree to the amendment of covering the cost of the pre-demolition asbestos inspection report. General discussion ensued on the cost of the asbestos inspection report, acquiring property should be held in closed session of the Common Council, and input from State Historical Society and Landmarks Commission. Motion carried on roll call 8-0.

4. Recommendation from the Plan Commission and Park and Recreation Board to accept a Permanent Limited Easement (PLE) for the construction of the Province Terrace Trail, subject to final approval by the City Attorney
Moved by Ald. Nichols seconded by Ald. Ted Grade to approve the recommendation from the Plan Commission and Park and Recreation Board to accept a Permanent Limited Easement (PLE) for the construction of the Province Terrace Trail, subject to final approval by the City Attorney. Mayor Merkes stated the CA Captain has reviewed the document and it is in the correct format. PRD Tungate explained he is researching grants that are available for this project. Motion carried on roll call 8-0.

J. HELD OVER BUSINESS
Moved by Ald. Krueger seconded by Ald. Tom Grade to approve Common Council minutes of 8/20/18.
General discussion ensued on how things were listed on the agenda and how they were recorded in the minutes.
Motion carried on roll call 7-1. Ald. Taylor voted no.

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
Tim Jacobson, 732 Paris Street, Menasha. Thanked Council and staff for moving forward on the Public Works Facility.

O. ADJOURNMENT
Moved by Ald. Taylor seconded by Ald. Krueger to adjourn at 7:10 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk