JOINT COMMON COUNCIL MEETING
OF THE CITIES OF NEENAH AND MENASHA
Tuesday, October 17, 2017
6:30 P.M.
Menasha City Hall
100 Main Street, Menasha
1st Floor – Conference Room 132
AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

D. MAYORS WELCOME ADDRESSES

E. PRESENTATION BY PATRICK SKALECKI, P.E. WITH GRAEF
   1. Comments by Neenah PRD Kading, Menasha PRD Tungate

F. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS/COMMITTEES
   1. Report from the October 9, 2017 City of Neenah Board of Public Works: (Vice Chairman Hillstrom/Ald. Bates)
      a. The Board recommends Council award Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44, contingent on Council approval of an estimated $25,000 additional funding and a recommendation from the Park & Recreation Commission.
   2. Report from the October 9, 2017 City of Neenah Finance & Personnel Committee: (Chairman Pollnow)
      a. Committee recommends Council approve additional funding not to exceed $25,000 for the Loop-the-Lake Project – Neenah Bridge, to be funded by future borrowing supported by TIF #10 increment, and to recommend that the total expenditure budget for the Loop-the-Lake Project – Neenah Bridge be amended to $1,708,546, and that the total revenue budget for the project be amended to $1,708,546 to include State Stewardship funds ($854,273), Future Neenah fundraising ($529,273), City 2016 borrowed funds ($300,000) and City future borrowed funds ($25,000).
a. The Commission recommends awarding Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44.

4. Report from the October 11, 2017 City of Menasha Administration Committee: (Chairman Krueger)
   a. The Committee recommend to Common Council to amend the City of Menasha’s 2017 CIP budget by a net amount of $186,634 which would include amending the Loop the Lake project cost to $1,741,699.

5. Report from the October 11, 2017 City of Menasha Board of Public Works: (Chairman Taylor)
   a. The Board recommends to Common Council Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge Crossings to Pheifer Brother Construction Co., Inc. for the amount of $1,374,547.10 and include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.

6. Questions from Elected Officials

H. ACTION ITEM
   1. Neenah motion to approve additional funding not to exceed $25,000 for the Loop-the-Lake Project – Neenah Bridge, to be funded by future borrowing supported by TIF #10 increment, and to recommend that the total expenditure budget for the Loop-the-Lake Project – Neenah Bridge be amended to $1,708,546, and that the total revenue budget for the project be amended to $1,708,546 to include State Stewardship funds ($854,273), Future Neenah fundraising ($529,273), City 2016 borrowed funds ($300,000) and City future borrowed funds ($25,000). (requires 2/3 vote)

   2. Neenah motion to award Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44.

   3. Menasha Resolution R-22-17 A Resolution approving a 2017 Capital Improvement Program (CIP) budget adjustment, primarily for the purpose of providing the funding for the “Loop the Lake” Menasha Bridge Crossing Project (requires 2/3 vote).

   4. Menasha Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge Crossing to Pheifer Brothers Construction Co., Inc. for the amount of $1,374,547.10 and include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.

I. ADJOURNMENT
PLEASE NOTE

The following documents are what City of Menasha Common Council members received for this meeting.

To view the documents City of Neenah Common Council members received please go to the City of Neenah Website, Agendas and Minutes

http://www2.ci.neenah.wi.us/committees.nsf/SimpleMonthly?OpenView&RestrictToCategory=2017-10
RESOLUTION R-22-17

A RESOLUTION APPROVING A 2017 CAPITAL IMPROVEMENTS PROGRAM (CIP) BUDGET ADJUSTMENT, PRIMARILY FOR THE PURPOSE OF PROVIDING THE FUNDING FOR THE “LOOP THE LAKE” MENASHA BRIDGE CROSSING PROJECT.

Introduced by Council President Sevenich.

WHEREAS, the City of Menasha had included the “Loop the Lake” Menasha Bridge Crossing project in the 2016 and 2017 Capital Improvements Program (CIP) Budgets for a cumulative amount of $1,530,065 to date; and

WHEREAS, the City of Menasha has received bids for the construction of the Menasha bridge and obtained direct material purchase cost estimates, that would bring the total cost of the “Loop the Lake” Menasha bridge project to $1,741,699, and would be an increase of $211,634 from the original budget; and

WHEREAS, the City of Menasha has received additional funding allocations for the “Loop the Lake” project in the amount of $186,634, which include an increase of $108,784 for a grant from the Wisconsin Department of Natural Resources (DNR) and an increase of $77,850 from additional donations to be received from Future Neenah; and

WHEREAS, the increase in the updated “Loop the Lake” project costs and the additional funding sources need to be included in the 2017 Capital Improvements Program (CIP) Budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council that staff is hereby authorized and directed to complete the following: (1) to increase and amend the 2017 Capital Improvements Program (CIP) Budget by a “net” $186,634, which would include an increase of $211,634 for the “Loop the Lake” Menasha Bridge Crossing project, but also a decrease in two other Parks CIP projects by a combined $25,000 ($20,000 decrease in Boiler Replacement at Memorial Building and $5,000 decrease in Basketball Court Renovations at Smith/Hart Parks), and (2) to increase the funding in the 2017 Capital Improvements Program (CIP) Budget for the additional DNR grant and donation resources, to fund the “Loop the Lake” project.

Passed and approved this 17th day of October, 2017.

Recommended by: _______________________

Motion/Second: _______________________

Vote: _______________________

Pass/Fail: _______________________

Requires: 2/3 Vote

ATTEST:

______________________________
Donald Merkes, Mayor

______________________________
Deborah A. Galeazzi, City Clerk
A. CALL TO ORDER
Meeting called to order by Chairman Krueger at 7:45 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Collier, Krueger, Grade.
EXCUSED: Alderman Zelinski
ALSO PRESENT: Mayor Merkes, DPW Radomski, PRD Tungate, ASD Jacobs, CDD Buck, Amy Barker (Future Neenah), Patrick Skalecki (Graef), Clerk Galeazzi.

C. ACTION/DISCUSSION ITEMS
1. Amendment to 2017 Capital Improvement Plan (CIP)
PRD Tungate reviewed the Loop the Lake Project expenditures and revenues. He explained the bid process and the direct purchase items that were not included in the bid process. The Cities of Menasha and Neenah have both obtained DNR Stewardship Grand funds and Future Neenah has exceeded their commitment. Engineering consultant is recommending including a 7% contingency be added to cover any unforeseen project issues that may arise.

ASD Jacobs explained the 2017 Capital Improvement Plan needs to be amended to cover the additional amount needed for Menasha’s portion of the Loop the Lake Project. Parks projects savings from the basketball court renovations at Hart and Smith Parks and the boiler replacement at the Memorial Building are recommended to be put toward the Loop the Lake Project.

Moved by Ald. Sevenich seconded by Ald. Collier to amend the City of Menasha’s 2017 CIP budget by a net amount of $186,634 which would include amending the Loop the Lake project cost to $1,741,699 as outlined in the memorandum date 10/9/2017.
General discussion ensued on the additional amount needed for the project, grants received, and the fund raising done by Future Neenah.
Motion carried on roll call 6-1. Ald. Taylor vote no.

D. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Collier to adjourn at 8:04 p.m.
Motion carried on roll call.

Deborah A. Galeazzi, WCMC
City Clerk
MEMORANDUM

To: Administration Committee

From: ASD Jacobs

Date: Monday, October 9, 2017

RE: 2017 Capital Improvements Program (CIP) Budget Amendment

Background

When the 2016 and 2017 CIP Budgets were adopted for the City of Menasha, the total combined budget for the Loop the Lake project had been adopted at $1,530,065 to date (2016 = $75,000 and 2017 = $1,455,065). The funding sources for this project for the 2-year period had been previously approved as follows:

- $762,065 – State DNR Grant
- $468,000 – Contributions from fund-raising
- $300,000 – Capital Borrowing
- $1,530,065 – Total Financing

Analysis

Since the adoption of the 2017 CIP Budget in November 2016, a number of events have occurred, which would require the City of Menasha to amend its 2017 CIP Budget at this time.

First, the total project costs for the Loop the Lake project have been updated and finalized based upon the recent construction bid opening that took place last week. Menasha’s total project cost will now be $1,741,699 (which is a project cost increase of $211,634).

Second, the funding for the Loop the Lake project should also be amended at this time, based upon the increase in the State DNR Funds and Future Neenah donations that the City of Menasha has been allocated. Therefore, the proposed funding for the updated project costs is recommended as follows:

- $870,849 – State DNR Grant (an increase of $108,784, which was primarily based upon the additional earmark grant funding received in the 2017-2019 State Biennium Budget)
- $545,850 – Contributions from Future Neenah fund-raising (an increase of $77,850)
- $300,000 – Capital Borrowing (no change)
- $25,000 – Apply Fund Balance from 2017 CIP Budget Savings in other Parks Projects
- $1,741,699 – Total Financing (proposed for Loop the Lake project)

No additional funds are required from capital borrowing or the City tax levy to finance and complete the construction of this City project.
Fiscal Impact
To amend the 2017 CIP Budget funding for the Loop the Lake Project, the Administration Committee and City Council will need to amend the 2017 CIP Budget by increasing the Loop the Lake project by $211,634. The highlighted column on the attachment discloses the change in funding sources by line item and also the project total.

In similar fashion, (2) other Parks Projects should be reduced to recognize the 2017 CIP Budget savings that have materialized. The budget for the Basketball Court Renovations at Hart/Smith should be reduced by $5,000 (from $30,000 to $25,000), and the Boiler Replacement at the Memorial Building should be reduced by $20,000 (from $50,000 to $30,000). The combined $25,000 CIP Budget Savings from these (2) Parks Projects would be recommended to the Loop the Lake Project for the funding requested to complete the 100 Fox Street labor and materials for the trail.

The “net” effect of amending the 2017 CIP Budget for these (3) CIP projects would be $186,634, which includes the increase of the $211,634 requested for the Loop the Lake project, but also for the reduction in the other two Parks CIP projects by a combined $25,000.

Recommendation
It is recommended that the Administration Committee and the City Council amend the City of Menasha’s 2017 CIP Budget by a “net” amount of $186,634, which would include amending the Loop the Lake project cost to $1,741,699 as outlined in this memorandum.
CITY OF MENASHA
2017 Capital Improvements Program (CIP) Budget Amendment

<table>
<thead>
<tr>
<th></th>
<th>2016 CIP Budget</th>
<th>2017 CIP Budget</th>
<th>2016-2017 Combined Budget to date</th>
<th>2017 CIP Budget Amendment</th>
<th>Proposed Combined Amended Budget to date</th>
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<tbody>
<tr>
<td><strong>EXPENDITURES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Loop the Lake Project:</strong></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Loop the Lake Project</td>
<td>$ 75,000</td>
<td>$ 1,455,065</td>
<td>$ 1,530,065</td>
<td>$ 211,634</td>
<td>$ 1,741,699</td>
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<tr>
<td><strong>Other 2017 CIP Budget Projects:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basketball Court Renovations - Hart/Smith</td>
<td>$ 30,000</td>
<td>$ 30,000</td>
<td>$ (5,000)</td>
<td>$ 25,000</td>
<td></td>
</tr>
<tr>
<td>Memorial Building Repairs (Boiler Replacement)</td>
<td>$ 50,000</td>
<td>$ 50,000</td>
<td>$ (20,000)</td>
<td>$ 30,000</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$ 75,000</td>
<td>$ 1,535,065</td>
<td>$ 1,610,065</td>
<td>$ 186,634</td>
<td>$ 1,796,699</td>
</tr>
</tbody>
</table>

|                        |                |                |                                   |                           |                                        |
| **REVENUES:**          |                |                |                                   |                           |                                        |
| **Loop the Lake Project:** |                |                |                                   |                           |                                        |
| State DNR Grant (original grant) | $ -           | $ 762,065      | $ 762,065                         | $ 5,935                   | $ 768,000                             |
| State DNR Grant (additional earmark grant) | $ -           | $ -            | $ -                               | $ 102,849                 | $ 102,849                             |
| Contributions/Donations - Future Neenah | $ -           | $ 468,000      | $ 468,000                         | $ 77,850                  | $ 545,850                             |
| Capital Borrowing      | $ 75,000       | $ 225,000      | $ 300,000                         | $ -                       | $ 300,000                             |
| Apply Fund Balance from CIP Budget Savings | $ -           | $ -            | $ -                               | $ 25,000                  | $ 25,000                              |
| **TOTAL - Loop the Lake Project** | $ 75,000      | $ 1,455,065    | $ 1,530,065                       | $ 211,634                 | $ 1,741,699                           |

<p>| | | | | | |
|                        |                |                |                                   |                           |                                        |
| <strong>Other 2017 CIP Budget Projects:</strong> |                |                |                                   |                           |                                        |
| Apply Fund Balance from Other Parks Projects to Loop the Lake Project | $ -           | $ -            | $ -                               | $ (25,000)                | $ (25,000)                            |
| Capital Borrowing - Basketball Court/Boiler Replacement | $ -           | $ 80,000       | $ 80,000                          | $ -                       | $ 80,000                              |
| <strong>TOTAL REVENUES</strong>     | $ 75,000       | $ 1,535,065    | $ 1,610,065                       | $ 186,634                 | $ 1,796,699                           |</p>
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid B</th>
<th>Donation B</th>
<th>Combination B</th>
<th>Base Bid B Total</th>
<th>Alternate B1</th>
<th>Alternate B2</th>
<th>Base Bid B Total Both Alternates</th>
<th>Base Bid B Total Contingency 7%</th>
<th>Base Bid B Total GRAND TOTAL</th>
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<tr>
<td>Kenny</td>
<td>$1,740,000.00</td>
<td>$500.00</td>
<td>$141,000.00</td>
<td>$1,598,500.00</td>
<td>$38,100.00</td>
<td>$39,200.00</td>
<td>$1,675,800.00</td>
<td>$117,306.00</td>
<td>$1,793,106.00</td>
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<tr>
<td>Pheifer</td>
<td>$1,936,502.55</td>
<td>$164,025.45</td>
<td>$500,000.00</td>
<td>$1,272,477.10</td>
<td>$38,470.00</td>
<td>$63,600.00</td>
<td><strong>$1,374,547.10</strong></td>
<td><strong>$96,218.30</strong></td>
<td><strong>$1,470,765.40</strong></td>
</tr>
<tr>
<td>Miron</td>
<td>$1,978,641.00</td>
<td>$-</td>
<td>$7,500.00</td>
<td>$1,971,141.00</td>
<td>$46,973.00</td>
<td>$36,040.00</td>
<td>$2,056,154.00</td>
<td>$143,930.78</td>
<td>$2,200,084.78</td>
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<tr>
<td>Zenith Tech</td>
<td>$1,750,000.00</td>
<td>$-</td>
<td>$-</td>
<td>$1,750,000.00</td>
<td>$50,000.00</td>
<td>$182,500.00</td>
<td>$1,862,500.00</td>
<td>$130,375.00</td>
<td>$1,992,875.00</td>
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<tr>
<td>Janke</td>
<td>$1,530,000.00</td>
<td>$-</td>
<td>$5,000.00</td>
<td>$1,525,000.00</td>
<td>$32,500.00</td>
<td>$1,598,800.00</td>
<td>$111,916.00</td>
<td>$1,710,716.00</td>
<td></td>
</tr>
</tbody>
</table>

Base Bid B - Actual bid amount for the bridge  
Donation B - Amount that was donated to the project as part of this contract  
Combination B - Savings based on the award of both bridges to same contractor  
Base Bid B Total - Actual base bid after donation/combination amounts were removed  
Alternative B1 - Installation of lighting facilities supplied by the City  
Alternative B2 - Installation of decking supplied by the City  
Base Bid B Total Both Alternates - Base bid plus the total of both alternatives  
Contingency - 7% contingency per Engineer's recommendations  
Grand Total - Total project cost for the contracted work.
A. CALL TO ORDER
Meeting called to order by Chairman Taylor at 8:06 p.m.

B. ROLL CALL / EXCUSED ABSENCES
PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Collier, Krueger, Grade.
EXCUSED: Alderman Zelinski
ALSO PRESENT: Mayor Merkes, DPW Radomski, PRD Tungate, ASD Jacobs,
CDD Buck, Amy Barker (Future Neenah), Patrick Skalecki (Graef), Clerk Galeazzi.

C. DISCUSSION / ACTION ITEMS
1. Recommendation to Award – Contract Unit 2017-04; Fox River “Loop the Lake”
   Bridge Crossings; Pheifer Brothers Construction Co., Inc., $1,374,547.10
Moved by Ald. Sevenich seconded by Ald. Collier to recommend to Common Council
Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge
Crossings to Pheifer Brother Construction Co., Inc. for the amount of $1,374,547.10 and
include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.

Patrick Skalecki from Graef, explained the type of lighting to be installed on the trail.

General discussion ensued on an alternate route behind the Neenah-Menasha Sewerage
Treatment Plant.

Motion carried on roll call 6-1, James no.

D. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Benner to adjourn at 8:13 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk
MEMORANDUM

To: Board of Public Works

From: DPW Radomski  
PRD Tungate

Date: October 13, 2017

RE: Authorization to Award Contract Unit 2017-04  
Fox River “Loop the Lake” Menasha Bridge Crossing

Background

In March of 2015, by joint resolution, the cities of Neenah and Menasha supported the “Loop the Lake” project and authorized each community to apply for grant funding for the project. Subsequent to that each city was successful in obtaining DNR Stewardship Grant funds in 2015 and again in 2017.

From the beginning, Future Neenah, Inc. has been an important fundraising partner for this joint project. They initially committed to split $1 million to the project between Neenah and Menasha and have now exceeded that goal. They are now committing $545,850 to the Menasha project which is the estimated proportional split between the two projects (see attached project financial summary).

Analysis

The City of Menasha has previously committed $300,000 to their bridge project. The City of Neenah did as well. Menasha committed CIP funding to the project in both 2016 ($75,000) and in 2017 ($1,455,065). The latter included the $225,000 balance of the original $300,000 commitment. The grand total committed so far is $1,530,065. This assures that Menasha has adequate funding to award the contract.

Fiscal Impact

The project was re-bid on October 6. Pfeifer Brothers Construction was the low bidder with the amount of $1,337,547 (see attached memo and bid summary). The engineering consultant and staff are recommending a 7% contingency be added to this amount to cover any unforeseen project issues that may arise. The industry standard for a contingency amount is 10%. Note that we still plan to go through our regular change order process should it become necessary.

Recommendation

It is recommended that Contract Unit 2017-04 for the Fox River “Loop the Lake” Menasha bridge be awarded to Pfeifer Brothers Construction for the amount of $1,374,547 and include a 7% contingency amount of $96,218 for a total of $1,470,765.
October 6, 2017

Mr. Brian Tungate
Director of Parks and Recreation
City of Menasha
140 Main St.
Menasha, WI  54952

Subject:   Fox River “Loop the Lake” Bridge Crossings
City of Menasha Project #: 2017-04
Engineer’s Letter of Recommendation for Contract Award

Dear Brian:

Enclosed for your review and approval is a copy of the tabulation of bids for all bidders for the above referenced project. The apparent low bidder for Base Bid B and Alternate Bids B1 and B2 is Pheifer Brothers Construction Co., Inc.  The low bid includes a donation amount of $164,025.45 deducted from the Base Bid amount. The low bid also includes a deduct amount of $500,000 for awarding both Base Bid B (Menasha) and Base Bid A (Neenah Bridge) to the noted contractor.  We have thoroughly evaluated the bid by the apparent low bidder and have determined them to be responsive and responsible, and that the estimated contract price is considered fair and reasonable.

GRAEF hereby recommends that the City of Menasha award the construction contract for the Fox River “Loop the Lake” Bridge Crossing, Base Bid B and Alternates, Project No. 2017-04; to Pheifer Brothers Construction Co., Inc. in the amount of $1,374,547.10.

If you have any questions, please call us at (920) 592-9440.

Sincerely,

Graef-USA Inc.

Patrick J. Skalecki, P.E., LEED AP
Principal/Green Bay Office Manager
## CITY OF MENASHA

### Loop the Lake Project - Menasha Bridge

**Overview of Project Costs & Project Funding - as of 10/09/2017**

### Expenditures:

#### Planning/Engineering:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
<th>Notes</th>
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<tr>
<td>2015 costs</td>
<td>$5,935</td>
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<tr>
<td>2016 costs</td>
<td>$66,252</td>
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<td>2017 costs (through 10/06/17)</td>
<td>$48,974</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td>$121,161</td>
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<tr>
<td>Engineering (projected remaining)</td>
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<tr>
<td><strong>Total Planning/Engineering</strong></td>
<td>$141,934</td>
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#### Construction:

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<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Contract Unit 2017-04</td>
<td>$1,374,547</td>
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</tr>
<tr>
<td>Contingency (7%)</td>
<td>$96,218</td>
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</tr>
<tr>
<td><strong>Total Construction</strong></td>
<td>$1,470,765</td>
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#### Other Costs:

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<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Direct purchase lights</td>
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<td>Direct purchase decking</td>
<td>$62,000</td>
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<tr>
<td>100 Fox Street labor/materials</td>
<td>$25,000</td>
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<tr>
<td><strong>Total Other Costs</strong></td>
<td>$129,000</td>
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**TOTAL EXPENDITURES**  
$1,741,699

### Revenues:

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<tr>
<th>Source</th>
<th>Amount</th>
<th>% of Total</th>
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<tbody>
<tr>
<td>State DNR Grant #1</td>
<td>$768,000</td>
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<tr>
<td>State DNR Grant #2 (earmark) - projected amount needed</td>
<td>$102,849</td>
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<tr>
<td><strong>Total State Grants for project</strong></td>
<td>$870,849</td>
<td>50.00%</td>
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<tr>
<td>Future Neenah - donations</td>
<td>$545,850</td>
<td>31.34%</td>
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<tr>
<td>City Funds (borrowed)</td>
<td>$300,000</td>
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<tr>
<td>Apply Fund Balance - 2017 CIP Budget Savings</td>
<td>$25,000</td>
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<tr>
<td><strong>Total City Contribution for project</strong></td>
<td>$325,000</td>
<td>18.66%</td>
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**TOTAL REVENUES**  
$1,741,699  
100.00%