A. CALL TO ORDER
Meeting called to order by Mayors Kaufert and Merkes at 6:30 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Neenah Aldermen Boyette, Bates, Lendrum, Erickson, Lange, Pollnow, Stevenson, Hillstrom (6:51pm), Kunz (7:43pm).
Menasha Aldermen Nichols, Taylor, Sevenich, Collier, Krueger, Zelinski, Grade, Benner.
ALSO PRESENT: Neenah Staff: Mayor Kaufert, City Attorney Godlewski, Dir. of Parks & Recreation Kading, Dir. of Finance Easker, Dir. of Community Development & Assessment Haese, Dir. of Public Works & Utilities Kaiser, Police Chief Wilkinson, Engineer Merton, Deputy City Clerk Goffard.
Menasha Staff: Mayor Merkes, City Attorney Captain, Dir. of Parks & Recreation Tungate, Dir. of Public Works Radomski, Administrative Services Dir. Jacobs, City Clerk Galeazzi.
Patrick Skalecki (Graef), Amy Barker (Future Neenah).

D. MAYORS WELCOME ADDRESSES
Mayors Kaufert and Merkes welcomed everyone to the meeting.
Mayor Kaufert gave a recap of the project from when it started to its current status.

E. PRESENTATION BY PATRICK SKALECKI, P.E. WITH GRAEF
Patrick Skalecki, with Graef, gave a presentation on the project. He explained the construction and placement of the bridges, route through both Cities, timeline of the project, and construction bid summary. He explained the initial bids came in high so the project was re-bid. He explained the second round of bids were more favorable and other benefits of re-bidding the project.

Ald. Hillstrom arrived at 6:51 p.m.

1. Comments by Neenah PRD Kading, Menasha PRD Tungate
PRD Kading and PRD Tungate both reviewed the revenue and expenditure summary for their respective City. They each explained the items that will be direct purchases by each City and work being done by City crews. Each City will be adding an additional $25,000 to the project. City of Neenah will borrow for their portion and City of Menasha’s portion will come from savings on other park projects.

Amy Barker, Executive Director of Future Neenah, reviewed the fundraising summary for the project. She explained they exceeded their original fundraising goal. She shared stories from some of the donors.
F. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   1. Megan Healy, 1211 Skyview Drive, Neenah. As a member of Future Neenah Board she supports Loop the Lake project and sees support from the community in their donations.
   2. Pam Seidl, Fox Cities Convention and Visitors Bureau. Loop the Lake project will have a positive impact on the community and will be good for tourism. It will promote healthy activities. FCCVB supports projects that allow access to water.
   3. Sara Hammeman, Future Neenah Inc. Relayed stories from people that donated to Loop the Lake project. People support project through their donations.
   4. John Skyrms, E2391 Cardinal Court, Waupaca. Loop the Lake will be good for businesses. This will draw people from outside the area to both downtowns.
   5. Penny Miller, 803 Heather Lane, Neenah. She is a realtor and people are interested in trail friendly communities. She supports Loop the Lake project.
   6. Kim Biedermann, East Central Wisconsin Regional Planning. Loop the Lake is a good trails project and needed in the community.
   7. Linda Stoll, 1525 Rue Reynard, Menasha. Member of Fox Cities Greenways and support Loop the Lake. This will promote recreation and wellness in the communities and attract new residents and businesses.
   8. Ted Galloway, 744 S. Park, Neenah. Loop the Lake will be an asset to the communities. A good place to socialize and exercise.
   9. Ned Hughes, 1140 Manor Drive #104, Neenah. A member of Pacesetters Running Club encourage Councils to move forward on Loop the Lake. He has seen an increase in use of the trails.

G. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS/COMMITTEES
   1. Vice Chairman Hillstrom reported the October 9, 2017 City of Neenah Board of Public Works:
      a. The Board recommends Council award Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44, contingent on Council approval of an estimated $25,000 additional funding and a recommendation from the Park & Recreation Commission.
   2. Chairman Pollnow reported the October 9, 2017 City of Neenah Finance & Personnel Committee:
      a. Committee recommends Council approve additional funding not to exceed $25,000 for the Loop-the-Lake Project – Neenah Bridge, to be funded by future borrowing supported by TIF #10 increment, and to recommend that the total expenditure budget for the Loop-the-Lake Project – Neenah Bridge be amended to $1,708,546, and that the total revenue budget for the project be amended to $1,708,546 to include State Stewardship funds ($854,273), Future Neenah fundraising ($529,273), City 2016 borrowed funds ($300,000) and City future borrowed funds ($25,000).
   3. Ald. Hillstrom reported the October 12, 2017 City of Neenah Park & Recreation Commission meeting:
      a. The Commission recommends awarding Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44.
4. Chairman Krueger reported the October 11, 2017 City of Menasha Administration Committee:
   a. The Committee recommends to Common Council to amend the City of Menasha’s 2017 CIP budget by a net amount of $186,634 which would include amending the Loop the Lake project cost to $1,741,699.

5. Chairman Taylor reported the October 11, 2017 City of Menasha Board of Public Works:
   a. The Board recommends to Common Council Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge Crossings to Pheifer Brother Construction Co., Inc. for the amount of $1,374,547.10 and include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.

Ald. Kunz arrived at 7:43 p.m.

6. Questions from Elected Officials
   General consensus from the Aldermen was support for the Loop the Lake project with some concerns. The comments made included:
   - Concerns about the route through the Menasha side; staff should look at an alternative route along the water behind the NMSC Treatment Plant and not through the neighborhood
   - Safety concerns about the Menasha route
   - Concerns about Neenah’s debt management structure
   - Concerns with Menasha’s trail creating more traffic through the neighborhood
   - Financial impact to both Cities

   Staff’s response to questions and comments:
   - PRD Kading stated that the State does not allow grant funds to be used for contingency funds
   - Director Easker explained ways general obligation debt is structured
   - PRD Tungate explained the 2016 feasibility study of an alternative route in Menasha behind the NMSC Treatment Plant. NMSC was not in favor of the route for security reasons.

   Mayor Kaufert thanked the Councils and all those who put so much into Loop the Lake project. He stated that it is a good project and does not require a lot of tax dollars. There is time to change the route.

H. ACTION ITEM
1. Neenah motion to approve additional funding not to exceed $25,000 for the Loop-the-Lake Project – Neenah Bridge, to be funded by future borrowing supported by TIF #10 increment, and to recommend that the total expenditure budget for the Loop-the-Lake Project – Neenah Bridge be amended to $1,708,546, and that the total revenue budget for the project be amended to $1,708,546 to include State Stewardship funds ($854,273), Future Neenah fundraising ($529,273), City 2016 borrowed funds ($300,000) and City future borrowed funds ($25,000). 
   (requires 2/3 vote)

   Moved by Ald. Hillstrom seconded by Ald. Stevenson to approve additional funding not to exceed $25,000 for the Loop-the-Lake Project – Neenah Bridge, to be funded by future borrowing supported by TIF #10 increment, and to recommend that the total expenditure budget for the Loop-the-Lake Project – Neenah Bridge be amended to $1,708,546, and that the total revenue budget for the project be amended to $1,708,546 to include State Stewardship funds
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($854,273), Future Neenah fundraising ($529,273), City 2016 borrowed funds ($300,000) and City future borrowed funds ($25,000)
Motion carried on roll call 8-1.

2. Neenah motion to award Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44.

Moved by Ald. Bates seconded by Ald. Pollnow to award Contract PR01-17 Fox River “Loop the Lake” Bridge Crossings for Base Bid A and Alternates to the low bid from Pheifer Brothers Construction Co., Inc. of Neenah in the amount of $1,390,953.44.
Motion carried on roll call 8-1.

3. Menasha Resolution R-22-17 A Resolution approving a 2017 Capital Improvement Program (CIP) budget adjustment, primarily for the purpose of providing the funding for the “Loop the Lake” Menasha Bridge Crossing Project (requires 2/3 vote).

Moved by Ald. Sevenich seconded by Ald. Krueger to approve Resolution R-22-17 A Resolution approving a 2017 Capital Improvement Program (CIP) budget adjustment, primarily for the purpose of providing the funding for the “Loop the Lake” Menasha Bridge Crossing Project.
Motion carried on roll call 6-2.
Ald. Nichols, Sevenich, Collier, Krueger, Grade, Benner voted yes.
Ald. Taylor, Zelinski voted no.

4. Menasha Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge Crossing to Pheifer Brothers Construction Co., Inc. for the amount of $1,374,547.10 and include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.

Moved by Ald. Sevenich seconded by Ald. Zelinski to Recommendation to Award Contract Unit 2017-04 Fox River “Loop the Lake” Bridge Crossing to Pheifer Brothers Construction Co., Inc. for the amount of $1,374,547.10 and include a 7% contingency amount of $96,218.00 for a total of $1,470,765.10.
Motion carried on roll call 7-1.
Ald. Nichols, Sevenich, Collier, Krueger, Zelinski, Grade, Benner voted yes.
Ald. Taylor voted no.

I. ADJOURNMENT

Moved by Ald. Stevenson seconded by Ald. Pollnow to adjourn Neenah Common Council meeting at 8:34 p.m.
Motion carried on voice vote.

Moved by Ald. Sevenich seconded by Ald. Grade to adjourn Menasha Common Council meeting at 8:34 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk