A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, PRD Tungate, DPW Radomski, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Sandra Dabill-Taylor, 545 Broad Street, Menasha. Comments on Park & Recreation Board’s recommendation to set permit fee for Harbor House room.

Larry Konetzke, 222 Lake Street, Menasha. Representing the Menasha Athletic Assoc. (MAC). Presented a $1,500 donation to PRD Tungate for Koslo Park.

Tim Lenth, 537 Broad Street, Menasha. Asked Council member who support replacing Racine Street Bridge where money will come from to support owning a bridge; Referendum will allow residents to vote if the City should own the bridge.

Christopher Evenson, 523 Broad Street, Menasha. Support rehabilitating Racine Street Bridge and referendum to allow residents to voice their opinion.

Bonnie Delfosse, 85 Tayco Street, Menasha. Concerned taxes have increased; support referendum to let citizens vote on owning Racine Street Bridge.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. CA Captain and Chief Styka—Narcan Presentation on Health Department Initiative
Council viewed a video on a recent incident where a City Police Officer was exposed to fentanyl. CA Captain explained the video was created for training purposes and will be used by law enforcement and other municipalities on the dangers of being exposed to fentanyl and the use of Narcan Nasal Spray as an antidote to fentanyl. The Police Officer and some City employees have gone through the training on how to handle exposure to fentanyl. Cost of creating the video was covered through insurance and grants.
PC Styka explained the video will help to get the message out to other law enforcements on how to recognize the symptoms of exposure to fentanyl. Some City employees helped with creating the video.

2. PRD Tungate—Presentation of donation for Loop the Lake by Pacesetters
Ned Hughes, representing Pacesetters Running Club, presented a donation of $1,000 to PRD Tungate for Loop the Little Lake project. This is a second donation to the project from Pacesetters Running Club.
3. Clerk Galeazzi—the following minutes and communications have been received and placed on file:

   Minutes to receive:
   b. Administration Committee, 12/4/2017
   c. Board of Health, 11/10/2017
   d. Board of Public Works, 12/4/2017
   e. Library Board, 11/29/2017
   f. NMFR Joint Finance & Personnel Committee, 12/11/2017
   g. Parks and Recreation Board, 11/14/2017 & 12/12/2017
   h. Personnel Committee, 12/4/2017
   i. Plan Commission, 12/5/2017
   j. Water and Light Commission, Regular 11/15/2017 & Special 11/20/2017

   Communications:
   k. City of Menasha Tax Levy and Comparative Assessed Tax Rates for 2016 & 2017
   l. Update on Real Estate Purchase and Sale Agreement—Ahnaip Street by and between R.R. Donnelley & Sons Company (LSC Communications US LLC) and the Redevelopment Authority of the City of Menasha, Memorandum 12/14/2017, CA Captain
   m. Update on Temporary Borrowing from the City of Menasha to the Menasha Joint School District between November 30, 2017 and December 4, 2017, Memorandum 12/5/2017, ASD Jacobs
   n. Weight Restriction on Racine Street Bridge, Press Release, DPW Josh Radomski
   o. Fox Cities Convention & Visitors Bureau—Sports Facility
   p. Donation to Health Department Radon Program for 2018
   q. Fox Cities Marathon Donation, Memorandum 12/12/2017, Chief Styka
   r. Closed Captioning Requirements, Letter 12/8/2017, City of Green Bay Attorney Chavez
   s. Police Department Accreditation, Memorandum 12/13/2017, Chief Styka
   t. Valley Transit—Fixed Route Services Refund

   Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-t.

   General discussion ensued on NMFR Jt Finance & Personnel Committee minutes, Fox Cities Marathon Donation, Police Dept. Accreditation, and Weight Restriction on Racine Street Bridge. Motion carried on voice vote.

G. CONSENT AGENDA

   (Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

   Minutes to approve:
   1. Common Council, 12/4/2017
      Administration Committee, 12/4/2017, Recommends the Approval of:
   2. Memorandum of Understanding between Future Neenah, Inc., the City of Menasha, and the City of Neenah (Loop the Lake funding distribution).
   3. To increase all parking fines by $5 for all second and subsequent violation for the same offense within one year of the first violation
   5. Underground Storage Tank Insurance Renewal with ACE American Insurance Company at the premium of $4,640
      Board of Public Works, 12/4/2017, Recommends the Approval of:
   6. Change Order—Keller, Inc., Project #65056; Police Department Evidence Room Addition; ADD: $8,317.00 (Change Order No. 1)
7. Payment—Keller, Inc., Project #65056; Police Department Evidence Room Addition; $68,317.00 (Payment No. 2)
8. Traffic Calming Policy
   Personnel Committee, 12/4/2017, Recommends the Approval of:
11. Authorize Mayor Merkes to grant a one-time bonus to City employees Brian Haessly and Patrick James in recognition of extra workload for the relocation of City Hall.
   NMFR Joint Finance & Personnel Committee, 12/11/2017, Recommends the Approval of:
12. Ordering and purchasing a 2018 Pierce Impel Engine and related equipment to replace a 1997 Pierce Quantum for a cost not to exceed $559,240 of the approved $590,000 2018 CIP Budget by January 31, 2018 to avoid the February 1, 2018 price increase; NMFR shall provide an informational update to the NMFR’s Joint Finance & Personnel Committee of any change orders that were approved after the vehicle was ordered and will only gain approval for expenditures from this Committee and both Finance Committees if the cost will exceed the budgeted amount of $580,000 and authorize Director Easker and Director Jacobs to review the financing options from Pierce Manufacturing and approve the most advantageous financing option for both Cities. In addition, authorize NMFR to sell the 1997 Pierce Quantum once the new engine is in service.
   Park and Recreation Board, 12/12/2017, Recommends the Approval of:
13. Set a permit fee of $75 per month and $900 per year for use of the Harbor House room
14. Parks and Recreation fee reciprocity agreement with the Village of Fox Crossing for 2018 and to pursue a multi-year agreement with the Village of Fox Crossing starting in 2019
Ald. Sevenich requested to remove items 12, 13, & 14 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Grade to approve Consent Agenda items 1-11.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Sevenich seconded by Ald. Krueger to approve Consent Agenda item 12, the ordering and purchasing a 2018 Pierce Impel Engine and related equipment to replace a 1997 Pierce Quantum for a cost not to exceed $559,240 of the approved $590,000 2018 CIP Budget by January 31, 2018 to avoid the February 1, 2018 price increase; NMFR shall provide an informational update to the NMFR’s Joint Finance & Personnel Committee of any change orders that were approved after the vehicle was ordered and will only gain approval for expenditures from this Committee and both Finance Committees if the cost will exceed the budgeted amount of $580,000 and authorize Director Easker and Director Jacobs to review the financing options from Pierce Manufacturing and approve the most advantageous financing option for both Cities. In addition, authorize NMFR to sell the 1997 Pierce Quantum once the new engine is in service.
   General discussion ensued on the cost of the vehicle, custom ordering of the truck, condition of the Quantum vehicle and process to sell it, and savings to both communities if truck is ordered by end of January.
   Motion carried on roll call 7-1. Ald. Collier voted no.
2. Moved by Ald. Grade seconded by Ald. Collier to approve Consent Agenda item 13, set permit fee of $75 per month and $900 per year for use of the Harbor House room.
   General discussion ensued on what the property can be used for, the amount being recommended to charge, permitted use versus lease, questions on what should be required if a permitted use.
   Moved by Ald. Sevenich seconded by Ald. Zelinski to refer back to Parks and Recreation Board.
   Motion carried on voice vote.
3. Moved by Ald. Grade seconded by Ald. Collier to approve Consent Agenda item 14, Parks and Recreation fee reciprocity agreement with the Village of Fox Crossing for 2018 and to pursue a multi-year agreement with the Village of Fox Crossing starting in 2019. General discussion ensued on agreement with Village of Fox Crossing for services/programs. Motion carried on roll call 7-1. Ald. Sevenich voted no.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/6/2017—12/14/2017 in the amount of $693,400.73
   Moved by Ald. Krueger seconded by Ald. Grade to approve accounts payable and payroll. General discussion on expenditure. Motion carried on roll call 8-0.

   Moved by Ald. Krueger seconded by Ald. Collier to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 12/13/17. Motion carried on roll call 8-0.

3. Appointment of Election Inspectors for the 2018-2019 elections
   Moved by Ald. Sevenich seconded by Ald. Taylor to approve appointment of election inspectors for the 2018-2019 elections. Motion carried on roll call 8-0.

J. HELD OVER BUSINESS

None

K. ORDINANCES AND RESOLUTIONS

1. R-27-17 A Resolution to Place an Advisory Referendum on the April 3, 2018 Spring Election Ballot (Introduced by Alderman Taylor)
   Moved by Ald. Taylor seconded by Ald. Zelinski to approve R-27-17 A Resolution to Place an Advisory Referendum on the April 3, 2018 Spring Election Ballot. General discussion ensued on the referendum being advisory, should have been recommended before bridge project started, use as a tool to convince State to change current Statute on who should own bridge after reconstruction, actions by previous Councils, let citizens voice their opinion if the City should take responsibility for the bridge, what costs the DOT has in the project, costs to maintain the bridge, deadline to put on April 2018 ballot, and hold off on action for answers to questions.
   Ald. Taylor stated Point of Order, discussion is getting off topic. Mayor Merkes recognized Ald. Taylor’s Point of Order, directed Council to stay on topic.
   Moved by Ald. Benner seconded by Ald. Collier to postpone to next meeting. Motion failed on roll call 3-5.
   Original motion to approve R-27-17 carried on roll call 5-3.

L. APPOINTMENTS

None

M. CLAIMS AGAINST THE CITY

None
N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
Dave Beula, 2032 Dreamfield Lane, Menasha. Comments on the referendum regarding Racine Street Bridge.

Randy Ropella, 1128 Southfield Drive, Menasha. Comments on the referendum regarding Racine Street Bridge.

O. ADJOURNMENT
Moved by Ald. Sevenich seconded by Ald. Taylor to adjourn at 8:12 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk