A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:02 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Zelinski, Grade, Benner, Nichols, Taylor, Sevenich, Collier.
EXCUSED: Alderman Krueger
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, ASD Jacobs, PRD Tungate, PHD McKenney, DPW Radomski, LD Lenz, DDMO Alix, FM Sassman, HRC Huber, Clerk Galeazzi.

D. PUBLIC HEARING
1. Proposed City of Menasha Budget for the Year 2018
ASD Jacobs explained the preparation of the 2018 budget and State tax levy.

Sandra Dabill-Taylor, 545 Broad Street, Menasha. Commented on the City debt, Health Department budget, Senior Center programs, TIFs, new Public Works Facility, parking lot lighting in Broad Street lot, Regional Partnership membership, Jefferson Park Vision Plan; Water street development; Peanut Island bridge, leasing of Marina building; Community Development Department budget, Code Enforcement, Fire Department budget, lights on Drum Corp Drive, and Marina Place parking lot.

Kathy Bauer, 709 Lincoln Street, Menasha. Question about a $5,000 difference on what was published and what was provided to public for review?

ASD Jacob explained a $5,000 amendment to the Library Board that was approved during budget workshop.

PC Tim Styka, Menasha Police Department. Commented on the importance to having a functional Public Works Facility.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
Pasty Vegter, 1678B Drum Corp Drive, Menasha. Appreciates lighting in budget for Drum Corp. Important to have lights on that street because of the location and other traffic issues.

Sandra Dabill Taylor, 545 Broad Street, Menasha. Suggest future budgets to be available to the Council for review a minimum of 7 days before first budget workshop; move Council meetings to Tuesdays; concerns with current website; City should have a Facebook page.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee, 11/6/2017
   b. Board of Health, 10/13/2017
   c. Board of Public Works, 11/6/2017
d. Committee on Aging, 9/13/2017  
e. Landmarks Commission, 11/8/2017  
g. Parks and Recreation Board, 9/12/2017, 10/10/2017, & 11/14/2017  
h. Water & Light Commission, 10/25/2017  

Communications:  
i. Public Service Commission of Wisconsin—Notice of Proceeding  
j. Fox Cities Room Tax Commission Meeting Minutes 10/30/2017  
k. Rescom Environmental Corp Letter to Mayor Merkes

Moved by Ald. Sevenich seconded by Ald. Collier to receive Minutes and Communications a-k. Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
1. Common Council, 11/6/2017  
   Administration Committee, 11/6/2017, Recommends the Approval of:  
4. Service Contract between the City of Menasha and the Fox Valley Humane Association, LTD  
   Board of Public Works, 11/6/2017, Recommends the Approval of:  
5. Street Use Application—First Eve; Sunday, December 31, 2017; 2:00PM—12:30AM  
   (Community Forward, Inc.)  
6. Payment—Mechanical Technologies, Inc.; Contract Unit 2017-05; Memorial Building Boiler Replacement; $5,750 (Payment No. 2 and Final)  
7. Payment—Keller, Inc., Project #65056; Police Department Evidence Room Addition; $32,800  
   (Payment No. 1)  
   Parks and Recreation Board, 11/14/2017, Recommends the Approval of:  
8. Increase the seasonal slip rental rate at the Marina from $38.75 to $39.00 per foot for the 2018 season

Ald. Taylor requested to remove item 5 and Ald. Sevenich requested to remove item 8 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Collier to approve Consent Agenda items 1-4, 6 & 7. Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. Moved by Ald. Sevenich seconded by Ald. Collier to approve Consent Agenda item 5, Street Use Application for First Eve; Sunday, December 31, 2017; 2:00PM-12:30AM (Community Forward, Inc.)  
   Ald. Taylor left the meeting.  
   CA Captain stated insurance for the event is in order and acceptable.  
   Motion carried on roll call 6-0. Ald. Taylor abstained.  
   Ald. Taylor returned to the meeting.

2. Moved by Ald. Sevenich seconded by Ald. Collier to approve Consent Agenda 8, Increase the seasonal slip rental rate at the Marina from $38.75 to $39.00 per foot for the 2018 season  
   General discussion ensued on the impact to the budget and any additional revenues to the budget should be reflected in the budget.  
   Motion carried on roll call 7-0.
I. ACTION ITEMS  
   1. Accounts payable and payroll for the term of 11/9/2017—11/16/2017 in the amount of $409,114.63  
      Moved by Ald. Nichols seconded by Ald. Collier to approve accounts payable and payroll.  
      Motion carried on roll call 7-0.  

      Moved by Ald. Nichols seconded by Ald. Collier to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 11/15/17.  
      Motion carried on roll call 7-0.  

   3. Change of Agent for Walgreen Co., 305 Racine Street, Menasha for the 2017-2018 Licensing Year  
      Moved by Ald. Nichols seconded by Ald. Collier to approve Change of Agent for Walgreen Co.  
      Motion carried on roll call 7-0  

   4. Final Assessments—Assessable Portion of Unit 2017-02 in Silver Birch Estates  
      Motion carried on roll call 7-0  

   5. 2018 Wage/Salary Increase and Health Insurance Premium Contribution for Non-Represented Employees (Excluding Library Employees).  
      Moved by Ald. Benner seconded by Ald. Collier to approve 2018 Wage/Salary Increase and Health Insurance Premium Contribution for Non-Represented Employees (Excluding Library Employees). General discussion ensued on salary/benefit comparisons to other municipalities.  
      Motion carried on roll call 7-0.  

J. HELD OVER BUSINESS  
   None  

K. ORDINANCES AND RESOLUTIONS  
   1. O-13-17 An Ordinance Repealing and Recreating Title 7, Chapter 1, Sections 7-1-1 & 7-1-16 of the Code of Ordinances (Dogs and Cats) (Introduced by Alderman Nichols; Recommended by Administration Committee).  
      Moved by Ald. Nichols seconded by Ald. Taylor to approve O-13-17 An Ordinance Repealing and Recreating Title 7, Chapter 1, Sections 7-1-1 & 7-1-16 of the Code of Ordinances (Dogs and Cats) Motion carried on roll call 7-0.  

   2. R-25-17 A Resolution Levying Taxes for the Purpose of Paying Operating Expenses for the Year 2018 for the City of Menasha (Introduced by Mayor Merkes).  
      Moved by Ald. Nichols seconded by Ald. Benner to approve R-25-17 A Resolution Levying Taxes for the Purpose of Paying Operating Expenses for the Year 2018 for the City of Menasha.  
      a. Motion to amend the 2018 proposed budget by $700.00—Radon Grant Program  
         Moved by Ald. Sevenich seconded by Ald. Taylor amend 2018 budget to accept donation of $700.00 to Radon Grant Program.  
         Motion carried on roll call 7-0  
      b. Motion to amend the 2018 proposed budget by $31,202.00—Self-Contained Breathing Apparatus Equipment  
         See item K-3.
c. Motion to amend the 2018 proposed budget by adding $20,000.00 to fund the retiree HRA Plan for the 2018 plan year only and transfer $20,000.00 from the General Fund Street Construction Budget to the CIP Street Construction Budget.

Moved by Ald. Taylor seconded by Ald. Benner to amend the 2018 budget by adding $20,000 to fund the retiree HRA Plan for the 2018 plan year only and transfer $20,000 from the General Fund Street Construction Budget to the CIP Street Construction Budget.

ASD Jacobs explained the change in the City’s health insurance program for employees and retirees. He explained how the motion would impact the budget and a potential change in City policy.

General discussion ensued on impact to the 2018 budget, the amount and number of retirees affected, and benefits offered to retirees.

Motion carried on roll call 5-2.


Mayor Merkes explained the new office equipment is furniture for the main conference room on second floor at City Hall (Menasha City Center) and some other miscellaneous items.


e. Moved by Ald. Sevenich seconded by Ald. Zelinski to reduce Police Department Budget, Account #100-0801-521.80-03 Motorized Equipment by $5,000.

PC Styka explained this account is used for replacement of vehicles. An amount is budgeted each year for future vehicle replacement.


f. Moved by Ald. Sevenich seconded by Ald. Zelinski to reduce Police Department Budget, Account #100-0801-521.38-01 Fuel by $2,000.

PC Styka explained they are not sure what fuel cost will be in 2018, this is an estimate based on past usage.


g. Moved by Ald. Sevenich seconded by Ald. Zelinski reduce Police Department Budget, Account #100-0805-521.25-01 Jail/Prisoner Meal Charge by $1,000.


h. Moved by Ald. Sevenich seconded by Ald. Zelinski to transfer $10,800 from Parking Lots Budget, Account #100-1013-541.21-06 Management/Marina Place parking ramp maintenance and add to TIF #7.

General discussion ensued on what TIF’s can be used for and what type of work will be done to the parking ramp.


i. Moved by Ald. Sevenich seconded by Ald. Zelinski to reduce Community Development Budget, Account #100-0304-562.10-02 Salaries by $5,000.

General discussion ensued on the hiring of a new Community Development Director.


Original motion to approve R-25-17 A Resolution Levying Taxes for the Purpose of Paying Operating Expenses for the Year 2018 for the City of Menasha as amended carried on roll call 4-3. Ald. Nichols, Collier, Grade, Benner voted yes. Ald. Taylor, Sevenich, Zelinski voted no.


Moved by Ald. Sevenich seconded by Ald. Grade to amend the 2018 proposed budget by $31,202.00 - Self-Contained Breathing Apparatus Equipment. FC Kloehn explained the amend to the breathing apparatus equipment. Motion carried on roll call 7-0.

L. APPOINTMENTS
1. Mayoral Appointment of James Taylor to the Neenah Menasha Sewerage Commission for the term of 1/1/2018—1/1/2021
Ald. Taylor left the meeting.

Moved by Ald. Sevenich seconded by Ald. Collier to approve Mayoral appointment of James Taylor to the Neenah Menasha Sewerage Commission for the term 1/1/2018-1/1/2021
Motion carried on voice vote. Ald. Taylor abstained.

Ald. Taylor returned to the meeting.

2. Mayoral Appointment of Ryan Ellis to the Board of Appeals for the term of 11/20/2017—2/1/2019
Moved by Ald. Sevenich seconded by Ald. Collier to approve Mayoral appointment of Ryan Ellis to the Board of Appeals for the term 11/20/2017-2/2/2019.
Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY
None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA (five (5) minute time limit for each person)
No one spoke.
O. ADJOURNMENT
  Moved by Ald. Sevenich seconded by Ald. Taylor to adjourn at 9:46 pm.
  Motion carried on voice vote.

  Deborah A. Galeazzi, WCMC
  City Clerk