A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
1. A Moment of Silence was observed for former Alderman Sue Steffen who recently passed away.

C. ROLL CALL/EXCUSED ABSENCES
ALSO PRESENT: Mayor Merkes, CA Captain, ASD Jacobs, CDD Buck, DPW Radomski, FC Kloehn, PC Styka, PHD McKenney, PRD Tungate, Clerk Galeazzi.

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   b. Administration Committee, 10/2/2017
   c. Board of Public Works, 10/2/2017
   d. Landmarks Commission, 9/13/2017
   e. Library Board, 9/27/2017
   f. Park and Recreation Board, 9/12/2017
   g. Special Administration Committee, 10/2/2017 & 10/11/2017
   h. Special Board of Public Works, 10/11/2017
   i. Winnebago County Joint Review Board & Calumet County Joint Review Board, 9/28/2017
   Communications:
   j. 2017 Final City Population Memorandum, 10/16/2017
   k. Police Accreditation Public Notice
   l. Downtown Vision Plan Update—Alternatives Open House Memorandum, 10/17/2017
   m. Veteran’s Day Ceremony Invitation
   n. Menasha Health Department Grants and Contracts Memorandum, 10/16/2017
Moved by Ald. Sevenich seconded by Ald. Krueger to receive Minutes and Communications a-n. Motion carried on voice vote.

G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
1. Common Council, 10/2/2017
2. Special Common Council, 10/11/2017

Administration Committee, 10/2/2017, Recommends the Approval of:
3. Listing agreement with Newmark Grubb Pfefferle for a one year contract beginning November 1, 2017 including a reduced price for the Racine Street lot and the realtor recommended sale price for Province Terrace Lot 12 and to include a covenant that the Racine Street lot not be sold for use as a parking lot
4. Parking Enforcement Online Payments and to add a convenience fee and assess a 5% surcharge for all credit card payments until such time that onsite payment would be accepted and then the rate would be reduced to 4% for all payments
5. The proposal submitted by Keller, Inc. for the Interior Office Remodel Project at the Police Department in the amount of $20,847

Board of Public Works, 10/2/2017, Recommends the Approval of:
6. Street Use Application for Hometown Halloween on October 26, 2017; 3:00-7:00 PM (City of Menasha Farm Fresh Market)
7. Payment to MCC, Inc. for Contract Unit 2017-02 for new street construction, reconstruction, and rehabilitation for various streets in the amount of $191,405.96 (Payment No. 5)
8. To apply a Storm Water Impact Fee to development within the Tayco Pond watershed

Ald. Nichols requested to remove item 3 and Ald. Taylor requested to remove items 7 & 8 from Consent Agenda.

Moved by Ald. Sevenich seconded by Ald. Krueger to approve items 1, 2, 4, 5, & 6.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
1. CDD Buck explained staff has been contacted by a site acquisition specialist with interest in the Racine Street lot for a financial institute, so staff is suggesting adding an exclusion to the listing contract specific to any prospective buyer of the Racine Street lot for any financial institution use for a period of six months. This would allow any offer to purchase to come directly through the City without going through Newmark Grubb Pfefferle. Newmark Grubb Pfefferle is fine with the six month exclusion for the Racine Street lot.

Moved by Ald. Nichols seconded by Ald. Krueger to approve Consent Agenda item 3, Listing agreement with Newmark Grubb Pfefferle for a one year contract beginning November 1, 2017 including a reduced price of $75,000 for the Racine Street lot, the realtor recommended sale price of $63,320 for Province Terrace Lot 12, to include a covenant that the Racine Street lot not be sold for use as a parking lot, and a six month exclusion of the Racine Street Lot specific to any prospective buyers proposing a financial institution use of the property.
Motion carried on roll call 8-0.

2. Moved by Ald. Taylor seconded by Ald. Collier to approve Consent Agenda item 7, Payment to MCC, Inc. for Contract Unit 2017-02 for new street construction, reconstruction, and rehabilitation for various streets in the amount of $191,405.96 (Payment No. 5).
Motion carried on roll call 8-0.

3. Moved by Ald. Taylor seconded by Ald. Krueger to approve Consent Agenda item 8, to apply a Storm Water Impact Fee to development within the Tayco Pond watershed.
Motion carried on roll call 8-0.
I. **ACTION ITEMS**

1. Accounts payable and payroll for the term of 9/29/2017—10/12/2017 in the amount of $1,030,069.28
   Moved by Ald. Krueger seconded by Ald. Grade to approve accounts payable and payroll. Motion carried on roll call 8-0.

   Moved by Ald. Krueger seconded by Ald. Collier to approve beverage operator’s license application for the 2017-2019 licensing period as listed in memo dated 10/11/17. Motion carried on roll call 8-0.

3. CVMIC Dividend Investment—Option 3
   Moved by Ald. Krueger seconded by Ald. Grade to approve CVMIC Dividend Investment, Option 3, to hold dividends declared for the Liability and/or Auto Physical Damage programs until the City provides further instructions to CVMIC. Motion carried on roll call 8-0.

J. **HELD OVER BUSINESS**

None

K. **ORDINANCES AND RESOLUTIONS**

1. R-20-17 A Resolution Authorizing for Temporary Borrowing in an Amount Not to Exceed $1,500,000 from the City of Menasha to the Menasha Joint School District between November 14th and December 5th (21 days)
   ASD Jacobs explained the dates listed are those requested by the Menasha Joint School District based on the timing of their State aid.
   Moved by Ald. Benner seconded by Ald. Sevenich to approve R-20-17 A Resolution Authorizing for Temporary Borrowing in an Amount Not to Exceed $1,500,000 from the City of Menasha to the Menasha Joint School District between November 14th and December 5th (21 days) Motion carried on roll call 8-0.

L. **APPOINTMENTS**

None

M. **CLAIMS AGAINST THE CITY**

None

N. **PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA**

(five (5) minute time limit for each person)
PC Styka explained the Police Department was one of the recipients of this year’s Keller Inc Police Appreciation Day in the amount of $2500.

O. **ADJOURNMENT**

Moved by Ald. Taylor seconded by Ald. Grade to adjourn at 6:19 p.m. Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk