A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Spencer, Benner, Taylor, Collier, Keehan, Zelinski
EXCUSED: Aldermen Krautkramer, Nichols
ALSO PRESENT: Mayor Merkes, Neenah City Attorney Jim Godlewski, PC Styka, FC Kloehn,
AFC Sipin, ASD Steeno, CDD Buck, PRD Tungate, PHD McKenney, Clerk Galeazzi.

D. PUBLIC HEARING
NONE

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Presentation of R-54-16 Resolution Recognizing the Achievements of Eric Hinske
Moved by Ald. Taylor seconded by Ald. Collier to approve R-54-16 A Resolution Recognizing the
Achievements of Eric Hinske.
Motion carried on voice vote.

Mayor Merkes presented the Resolution to the family of Eric Hinske, parents Mark & Connie
Hinske, grandmother Beverly Hinske, and brother Ryan Hinske. The City has designated Hinske
Way the honorary name of Geneva Road.

2. Neenah-Menasha Fire Rescue—Strategic Plan Presentation
AFC Sipin gave a presentation on the Neenah-Menasha Fire Rescue Strategic Plan. He explained
the different parts of the plan and the goals set by the department.

3. Loop the Lake Project—Menasha Bridge Design Update—Patrick J. Skalecki GRAEF
Patrick Skalecki from GRAEF showed renderings of the Menasha bridge design of the Loop the
Lake project. He explained the timeline of events for the project.

4. Clerk Galeazzi - the following minutes and communications have been received and placed on
file:
Minutes to receive:
a. Board of Public Works 11/21/2016 
b. Joint Fire and Personnel Committee, 11/22/2016 
d. Police Commission, 9/15/2016 
Communications:
e. Clerk Galeazzi, 11/30/2016, Proposed Annexation—Racine Road/9th Street 
f. Communities, groups receive grants to promote urban forests in Wisconsin 
g. Menasha Strong Challenge 

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-g
Motion carried on voice vote.
G. **CONSENT AGENDA**

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

**Minutes to approve:**

1. [Common Council, 11/21/2016](#)
   - Board of Public Works, 11/21/2016, Recommends the Approval of:
     2. [Street Use Application – First Eve; Saturday, December 31, 2016; 9:00 PM – 12:30 AM](#) (Community Forward, Inc.) with approval from staff

Ald. Taylor requested to vote on each item (1&2) separately.

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda item 1, Common Council minutes of 11/21/16. Motion carried on roll call 6-0.

Moved by Ald. Benner seconded by Ald. Collier to approve Consent Agenda item 2, Street Use Application for First Eve on Saturday December 31, 2016 from 9:00pm to 12:30am with approval from staff.

Mayor Merkes explained CA Captain has reviewed and approved the insurance. Motion carried on roll call 5-0. Ald. Taylor abstained.

H. **ITEMS REMOVED FROM THE CONSENT AGENDA**

I. **ACTION ITEMS**

1. [Accounts payable and payroll for the term of 11/23/2016—12/1/2016 in the amount of $1,114,069.63](#)

   Moved by Ald. Benner seconded by Ald. Keehan to approve accounts payable and payroll. Motion carried on roll call 6-0.

2. [Beverage Operators License Applications for the 2015-2017 licensing period](#)

   Moved by Ald. Benner seconded by Keehan to approve beverage operator’s license applications as listed in memo dated 11/30/16. Motion carried on roll call 6-0.

3. [“Class B” Liquor License Application for Benchwarmers, Inc, d/b/a Redliner, 977 Plank Road, Menasha, Ken Zastrow, agent for the 2016-2017 licensing year](#)

   Moved Ald. Benner seconded by Ald. Keehan to approve “Class B” liquor license application for Benchwarmers, Inc, d/b/a Redliner, 977 Plank Road, Menasha, Ken Zastrow, agent for the 2016-2017 licensing year. Motion carried on roll call 6-0.

4. [Outdoor Serve Application for Benchwarmers, Inc, d/b/a Redliner, 977 Plank Road, Menasha for the 2016-2017 licensing year](#)

   Moved by Ald. Benner seconded by Ald. Keehan to approve Outdoor Serve Application for Benchwarmers, Inc, d/b/a Redliner, 977 Plank Road, Menasha, Ken Zastrow, agent for the 2016-2017 licensing year. Motion carried on roll call 6-0.

5. [Municipality’s Share of Room Tax in the Fox Cities Tourism Zone](#)

   Moved by Ald. Benner seconded by Ald. Keehan to approve Municipality’s Share of Room Tax in the Fox Cities Tourism Zone letter. Motion carried on roll call 6-0.

J. **HELD OVER BUSINESS**
K. ORDINANCES AND RESOLUTIONS

1. **R-52-16 Resolution to Capitalize the Menasha Housing Program Fund by Extending the Life of Tax Incremental District No. 3 by One Year (Introduced by Alderman Collier)**

Moved by Ald. Collier seconded by Ald. Keehan to approve R-52-16 Resolution to Capitalize the Menasha Housing Program Fund by Extending the Life of Tax Incremental District No. 3 by One Year.

ASD Steeno explained TID No. 3 is scheduled to close in 2016. State Statute allows for the extension of the life of a TID by one year and use the increment revenue to fund affordable housing and improve housing stock.

CDD Buck estimates the increment revenue to be approximately $28,000. This amount will be added to the funds allocated in the 2017 budget to fund a housing improvement program.

General discussion ensued on not extending TID and the need for a housing improvement program.

Motion carried on roll call 5-1. Ald. Zelinski voted no.


General discussion ensued on the reason for the resolution and reports available to the Council to help monitor department budgets.


Motion to table carried on roll call 6-0.

L. APPOINTMENTS

1. **Accept Resignation of Linda Stoll, 1525 Rue Reynard, Menasha, from the position of City of Menasha Representative to the Valley Transit Board**

2. **Appointment of Kevin Englebert, Associate Planner, to the position of City of Menasha Representative to the Valley Transit Board for the period of 12/5/2016—7/31/2017**

Moved by Ald. Benner seconded by Ald. Keehan to accept resignation of Linda Stoll and approve appointment of Kevin Englebert, Associate Planner to the position of City of Menasha representative to the Valley Transit Board.

Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY

None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. RECESS TO COMMITTEES

No action.

P. ACTION ITEMS

1. Adjourn into Closed Session pursuant to Wis. Stats. §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Appvion, Inc. and NCR Corp. v. P. H. Gladfelter Co., et al., Case No. 08-CV-16 “PCB Litigation”)

No action.

2. May reconvene into Open Session to take action on items discussed in Closed Session

No action.
Q. ADJOURNMENT
Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 7:35 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk