A. CALL TO ORDER
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES
EXCUSED: Alderman Spencer.
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, ASD Steeno, CDD Buck, PHD McKenney, Eng Supv. Montour, Clerk Galeazzi.

D. PUBLIC HEARING
None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Administration Committee, 12/5/2016
   b. Board of Health, 11/9/2016
   c. Board of Public Works, 12/5/2016
   d. Library Board, 11/30/2016
   e. NMFR Joint Fire Commission, 11/30/2016
   f. Park and Recreation Board, 11/8/2016
   g. Personnel Committee, 12/5/2016
   h. Plan Commission, 12/6/2016
   i. Redevelopment Authority, 12/6/2016
   Communications:
   k. November 8, 2016 General Election & Recount, Clerk Galeazzi, 12/15/16
   l. 2017 Street Construction on Province Terrace (Midway Road to Province Link), Eng. Supv. Montour, 12/13/16

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-l.
General discussion ensued on Communications k & l.
Motion carried on voice vote.
G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and placed immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
   Administration Committee, 12/5/2016, Recommends the Approval of:

   Board of Public Works, 12/5/2016, Recommends the Approval of:
   3. Change Order — Northeastern Roofing, Inc.; Highlift Reservoir Roofing; Project M0002-9-16-00217.00; ADD: $3,150.00; Change Order No. 1 (Menasha Utilities)

   Plan Commission, 12/6/2016, Recommends the Approval of:
   4. Certified Survey Map—Lot Combination—Gosling Way Court

Ald. Keehan requested to remove Consent Agenda item 2.

Moved by Ald. Benner seconded by Ald. Krautkramer to approve Consent Agenda items 1, 3, & 4. Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA

CA Captain explained the insurance consultant is recommending going with Tokio Marine Specialty Insurance Company for a premium of $1,979.66 as it is the same type of coverage as ACE American Insurance Company for a better premium.

Moved by Ald. Keehan seconded by Ald. Taylor to approve Consent Agenda item 2, Underground Storage Tank Liability Insurance with Tokio Marina for a premium of $1,979.66. Motion carried on roll call 7-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/5/2016—12/15/2016 in the amount of $664,976.63
   Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll. Motion carried on roll call 7-0.

   Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator’s license applications as listed in memo dated 12/14/16.
   Motion carried on roll call 7-0.

   Moved by Ald. Keehan seconded by Ald. Nichols to approve the 2017-2018 tentative labor contract between City of Menasha and the Menasha Professional Police Union.
   PC Styka explained the terms of the contract and what other municipalities were used as compatibles when negotiated the terms.
   Motion carried on roll call 5-2.
   Ald. Taylor, Collier voted no.

J. HELD OVER BUSINESS

None
K. ORDINANCES AND RESOLUTIONS
   1. **O-19-16 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin (Positive Ventures, LLC.)**
      Motion carried on roll call 7-0.

L. APPOINTMENTS
   1. Appointment of City Attorney Pamela A. Captain to the Fox Cities Room Tax Commission
      Moved by Ald. Benner seconded by Ald. Nichols to approve appointment of City Attorney Pamela A. Captain to the Fox Cities Room Tax Commission.
      Motion carried on voice vote.

M. CLAIMS AGAINST THE CITY
   None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. ACTION ITEMS
   1. Moved by Ald. Benner seconded by Ald. Keehan to adjourn into Closed Session at 6:55 p.m. pursuant to Wis. Stats. §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Appvion, Inc. and NCR Corp. v. P. H. Gladfelter Co., et al., Case No. 08-CV-16 “PCB Litigation”)
      Motion carried on roll call 7-0.

   2. May reconvene into Open Session to take action on items discussed in Closed Session
      No action.

P. ADJOURNMENT
   Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 7:25 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk