CITY OF MENASHA  
COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
Monday, November 21, 2016  
MINUTES

A. CALL TO ORDER  
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE  
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES  
ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Kloehn, CDD Buck, ASD Steeno,  
PRD Tungate, PHD McKenney, LD Lenz, DDMO Alix, Eng. Supv. Montour, Pk Supv. Maas,  
Water Utility Manager Gosz, Clerk Galeazzi, and the Press.

D. PUBLIC HEARING  
1. Proposed City of Menasha Budget for the Year 2017  
Stan Sevenich, 645 9th Street, Menasha. Comments on Police Dept. budget.  
No one else spoke. Mayor Merkes called the Public Hearing to a close.

2. Proposed Rezoning of 217 Washington Street from I-2 General Industrial District to C-1  
General Commercial District for the purpose of opening a restaurant.  
CDD Buck explained the rezoning of 217 Washington Street from I-2 to C-1. C-1 District allows for  
restaurants.  
No one spoke. Mayor Merkes called the Public Hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)  
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS  
1. Clerk Galeazzi - the following minutes and communications have been received and placed on  
file:  
Minutes to receive:  
a. Administration Committee, 11/7/2016  
b. Board of Public Works, 11/7/2016  
c. Board of Health, 10/12/2016  
g. Water & Light Commission, 10/26/2016  
Communications:  
h. PRD Tungate 11/15/2016, Name for New Eastside Park Memo  
i. Mayor Merkes Email to Aldermen and Dept. Heads, Budget Questions for Nov. 21st Meeting  
k. Waverly Sanitary District Minutes, 10/13/2016  
Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-k.  
General discussion ensued on Communication j - 221 Washington Street property.  
Motion carried on voice vote.
G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
3. Administration Committee, 11/7/2016, Recommends the Approval of:
   3.1 Municipal Property Insurance Company (MPIC) Renewal 2017
   3.2 Approval to Apply for and Accept $2,500 in Retail Program Standards Grant Funds
Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1-4. Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
None.

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 11/10/16-11/17/16 in the amount of $406,196.09
   Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll. Motion carried on roll call 8-0.

2. Beverage Operators License Applications for the 2015-2017 licensing period
   Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator’s license applications as listed in memo dated 11/17/16.
   Motion carried on roll call 8-0.

3. Consideration of Wage/Salary Increase and Health Insurance Premium Sharing for City Non-Represented Employees Effective 1/1/17
   Moved by Ald. Keehan seconded by Ald. Collier to approve a 2% wage/salary increase and 5% health insurance employee premium share for non-represented employees including police supervisory lieutenants as included in the 2017 budget. Mayor Merkes explained the wage increase is less than other area municipalities according to a recent wage study.
   Motion carried on roll call 8-0.

4. Budget Adjustments for the Health Department
   Moved by Ald. Keehan seconded by Ald. Krautkramer to increase the Public Health Revenue Budget by $6,351 and increase the Health Department Expenditure Budget by $6,351. PHD McKenney explained the funds are for Public Health Emergency Preparedness. These funds will be used for supplies and staff training. This adjustment does not affect the levy.
   Motion carried on roll call 8-0.

5. 2017 Street Construction Program
   Moved by Ald. Keehan seconded by Ald. Collier to replace Abbey Avenue with Jefferson Street on the street construction projects listing in the 2017 budget and CIP at the same budgetary amount. Mayor Merkes explained resurfacing of Abbey Avenue was going to be a joint project with City of Neenah. City of Neenah Common Council removed the project from its 2017 budget. Staff recommends replacing Abbey Avenue with a portion of Jefferson Street. The projects are estimated to be about the same cost.
   Motion carried on roll call 8-0.
J. HELD OVER BUSINESS
   None

K. ORDINANCES AND RESOLUTIONS
      (Introduced by Ald. Krautkramer; As Recommended by Board of Public Works)
      Private Lead Water Service Lateral Replacement Requirement.
      General discussion ensued on a different solution for covering cost to property owner.
      Motion failed on roll call 2-6.
      Ald. Nichols, Taylor voted yes.
      General discussion ensued on levels of lead in drinking water, availability of grant funds used to
      cover some of the costs to the property owners, added expense to property owners,
      recommendations from EPA, other options to eliminate lead in drinking water, concerns of health
      risk to children, and impact of not replacing private lines while replacing city lines.
      Moved by Ald. Nichols seconded by Ald. Zelinski to amend to include a sunset date of Dec 31,
      2017.
      General discussion ensued on including sunset date will allow time to evaluate impact of
      ordinance, concerns of mandating property owners to replace lead pipes at their own expense, and
      the importance of having a lead-free community.
      Motion failed on roll call 4-4.
      Ald. Krautkramer, Keehan, Spencer, Benner voted no.
      Original motion to approve O-15-16 failed on roll call 4-4.
      Ald. Krautkramer, Keehan, Spencer, Benner voted yes.

   2. **O-18-16 An Ordinance Amending Title 13, by Making Certain Changes to the District (217
      Washington Street, Parcel #3-00529-00)** (Introduced by Ald. Nichols; As Recommended by the
      Plan Commission)
      Moved by Ald. Nichols seconded by Ald. Keehan to approve O-18-16 An Ordinance Amending
      Title 13, by Making Certain Changes to the District (217 Washington Street, Parcel #3-00529-00).
      Motion carried on roll call 8-0.

   3. **R-48-16 A Resolution Authorizing Neenah-Menasha Fire Rescue to Exceed the Local Levy
      Limits Pursuant to Wis. Stats Section 66.0602(3)(h)** (Introduced by Mayor Merkes)
      Moved by Ald. Benner seconded by Ald. Keehan to approve R-48-16 A Resolution Authorizing
      Neenah-Menasha Fire Rescue to Exceed the Local Levy Limits Pursuant to Wis. Stats Section
      66.0602(3)(h).
      ASD Steeno explained due to cost sharing formula the City of Menasha’s share of the Fire
      Department budget has increased. The State allows for certain exceptions to exceed local levy
      limits.
      Motion carried on roll call 6-2.
      Ald. Taylor, Collier voted no.
4. **R-49-16 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2017 for the City of Menasha (Introduced by Mayor Merkes)**

Moved by Ald. Benner seconded by Ald. Keehan to approve R-49-16 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2017 for the City of Menasha.

ASD Steeno explained the City’s assessed and equalized tax rate for Winnebago and Calumet Counties.

Moved by Ald. Benner seconded by Ald. Keehan to approve R-49-16 A Resolution Levying Taxes for the Purpose of Paying the Operating Expenses for the Year 2017 for the City of Menasha.

ASD Steeno explained the City’s assessed and equalized tax rate for Winnebago and Calumet Counties.

CDD Buck explained the partnership between the Fox Cities Regional Partnership and the City. He explained the importance of being a member of the partnership to promote the City.

Motion on amendment failed on roll call 2-6.

Ald. Taylor, Zelinski voted yes.

Ald. Nichols, Krautkramer, Collier, Keehan, Spencer, Benner voted no.

Moved by Ald. Zelinski seconded by Ald. Taylor to amend, to remove Fox Cities Regional Partnership fee of $9,250 from account #100-0304-562.21-10 Community Development/Marketing.

CDD Buck explained the partnership between the Fox Cities Regional Partnership and the City. He explained the importance of having a vision plan to give staff direction.

Motion on amendment failed on roll call 2-6.

Ald. Taylor, Zelinski voted yes.

Ald. Nichols, Krautkramer, Collier, Keehan, Spencer, Benner voted no.

Moved by Ald. Zelinski seconded by Ald. Taylor to amend, to reduce account #100-0304-562.21-02 Community Development/Engineering by $25,000.

CDD Buck explained the amount is for a vision plan for the redevelopment of the Water Street corridor. He explained the importance of having a vision plan to give staff direction.

Motion on amendment failed on roll call 2-6.

Ald. Taylor, Zelinski voted yes.

Ald. Nichols, Krautkramer, Collier, Keehan, Spencer, Benner voted no.

Moved by Ald. Collier seconded by Ald. Nichols to amend, to decrease account #100-1008-541.20-10 Pavement Maintenance Epoxy Paint by $10,000., decrease account #100-1012-541.22-03 Street Lighting Electricity by $5,000., decrease account #100-0801-521.10-01 Police Wages by $10,000., decrease account #100-0801-521.80-03 Police Motorized Equipment by $5,000., and increase account #100-0305-562.70-01 Urban Redevelopment by $30,000.

CDD Buck explained the Urban Redevelopment fund is a revolving loan fund associated with Housing Authority and has some restrictions because it is Federal funds. If the Council puts extra funds in the account they can set policy on how funds are disbursed.

DDMO Alix explained the epoxy paint will be used on new streets because it last longer. Staff has used it on existing streets in the City and have seen good results.

PC Styka explained there may be an officer retiring in 2017, so there might be extra in wages. He also explained they budget the cost of replacement of 2.75 vehicles annually.

Moved by Ald. Nichols seconded by Ald. Benner to amend, to remove decrease account #100-0801-521.80-03 Police Motorized Equipment by $5,000 from the original motion.

Motion on amendment carried on roll call 6-2.

Ald. Nichols, Krautkramer, Collier, Keehan, Spencer, Benner voted yes.

Ald. Taylor, Zelinski voted no.

Moved by Ald. Benner seconded by Ald. Keehan to amend, to decrease account #100-1008-541.20-10 Pavement Maintenance Epoxy Paint by $7,500.

Motion on amendment carried on roll call 8-0.

Motion as amended carried on roll call 7-1. Ald. Zelinski voted no.

Moved by Ald. Collier seconded by Ald. Zelinski to amend, to decrease account #470-0801.82-01 Police/Buildings by $240,000.

PC Styka explained the need for the additional room at the Police Department. This project has been pushed back a few years.

Motion on amendment failed on roll call 3-5.

Ald. Taylor, Collier, Zelinski voted yes.

Ald. Nichols, Krautkramer, Keehan, Spencer, Benner voted no.

Original motion to approve O-49-16 as amended carried on roll call 7-1. Ald. Zelinski voted no.
5. **R-50-16 A Resolution Approving the 2017 Capital Improvement Program (Introduced by Mayor Merkes)**

Moved by Ald. Benner seconded by Ald. Keehan to approve R-50-16 A Resolution Approving the 2017 Capital Improvement Program.

Moved by Ald. Collier seconded by Ald. Zelinski to amend, to decrease account #470-0501-522.80-03 Fire/Motorized Equipment by $7,125.

FC Kloehn explained the vehicle they plan to replace is over 20 years old. It is the vehicle used for inspections and they carry a lot of equipment used for building inspections. It has been in the CIP for a few years and keeps getting pushed back. It is part of the vehicle replacement schedule. Motion on amendment failed on roll call 3-5.

Ald. Taylor, Collier, Zelinski voted yes.

Ald. Nichols, Krautkramer, Keehan, Spencer, Benner voted no.

Moved by Ald. Collier seconded by Ald. Zelinski to amend, to decrease account #470-0703-553.80-05 Parks/Other Equipment by $1,300.

PRD Tungate explained the amount is for a new scoreboard at Jefferson Park. He has received quotes less than was is budgeted.

Motion on amendment carried on roll call 7-1. Ald. Nichols voted no.

Moved by Ald. Collier seconded by Ald. Taylor to amend to decrease account #470-0703-553.82-01 Parks/Buildings by $50,000.

DDMO Alix explained this is budgeted for a new boiler at Memorial Building. The boiler has out lived its live expectancy.

Ald. Collier and Ald. Taylor removed their motion.

Original motion to approve O-50-16 as amended carried on roll call 7-1. Ald. Zelinski voted no.


Moved by Ald. Benner seconded by Ald. Keehan to approve R-51-16 A Resolution Authorizing 2017 General Obligation Borrowing and the Issuance of Certificate of Indebtedness and Levying a Tax in Connection Therewith of the amount of $1,987,166.00.

ASD Steeno stated the amount is reduced by $1,300 based on the reduction of the scoreboard for Jefferson Park.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

L. **APPOINTMENTS**

1. **Accept the Resignation Letter of Theresa Reuss from the Menasha Police Commission for the term ending 5/1/2018**


Motion carried on voice vote.


Motion carried on voice vote.

3. **Council Appointment of Gary Turchan to Water & Light Commission for the term of 11/21/2016-10/1/2021(Council President Benner)**


Motion carried on voice vote.
M. CLAIMS AGAINST THE CITY
   None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   Ald. Taylor explained his excused absent from meetings was due to his work schedule.

O. ADJOURNMENT
   Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 9:58 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk