A. CALL TO ORDER  
Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE  
The Pledge of Allegiance was recited.

C. ROLL CALL/EXCUSED ABSENCES  
PRESENT: Alderman Benner, Nichols, Krautkramer, Collier, Keehan, Zelinski
EXCUSED: Alderman Spencer, Taylor
ALSO PRESENT: Mayor Merkes, Attorney Chad Wade, PC Styka, FC Kloehn, ASD Steeno, CDD Buck, PRD Tungate PHD McKenney, DDMO Alix, Clerk Galeazzi

D. PUBLIC HEARING  
NONE

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY  
(five (5) minute time limit for each person)

Bill Banti, owner of Lemon Loves Lime. Recent parking changes effect on downtown businesses.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS  
1. Mayor Tim Hanna—Fox Cities Exhibition Center Update
Mayor Hanna and Karen Harkness from City of Appleton updated the Council on the Fox Cities Exhibition Center. They provided designs of the exhibition center and the timeline of the project.

2. Adam Alix Deputy Director of Municipal Operations—Fall Leaf Pick Up Changes
DDMO Alix explained the pilot program for leaf pickup. The Doty Island area has been selected for the pilot program. Residents are being asked to rake their leaves and some small garden debris onto the edge of the street for pickup with an end loader. Staff has been researching the cost savings of leaf pickup. City of Appleton uses this method and they have experienced a cost savings. This type of pickup will allow for a more guaranteed schedule for leaf pickup.

3. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
   Minutes to receive:
   a. Board of Public Works, 9/19/2016
   b. NMFR Joint Fire Commission, 9/28/2016
   c. NMFR Joint Finance and Personnel Committee, 9/27/2016
   d. Police Commission, 9/15/2016
   e. Water & Light Commission, 8/24/2016

   Communications:
   f. Library Annual Report
   g. Bay-Lake RPC Announces the Award of Nine EAB Mitigation Grants
   h. Public Works Lead Person Position
   i. 2016 Utility Commission Appointment
   j. Letter—Mayor Merkes to Dale Youngquist
   k. Clerk Galeazzi, 9/29/2016, Annexation/Appleton Road Memorandum

Moved by Ald. Benner seconded by Ald. Keehan to receive Minutes and Communications a-k. Motion carried on voice vote.
G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:
Board of Public Works, 9/19/2016, Recommends the Approval of:
2. Street Use Application – Hometown Halloween, October 27, 2016, 3:00-7:00 p.m.
3. Payment No. 3 – Northeast Asphalt, Inc.: New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road (8' Wide Asphalt Trail), Menasha Utilities Office (Parking Area Paving), and Community Way; Contract Unit No. 2016-02; $92,038.75.

Moved by Ald. Benner seconded by Ald. Keehan to approve Consent Agenda items 1-3.
Motion carried on roll call 6-0.

H. ITEMS REMOVED FROM THE CONSENT AGENDA
None

I. ACTION ITEMS
1. Accounts payable and payroll for the term of 9/22/2016—9/29/2016 in the amount of $1,458,739.88

Moved by Ald. Nichols seconded by Ald. Keehan to approve accounts payable and payroll.
Motion carried on roll call 6-0.


Moved by Ald. Nichols seconded by Ald. Keehan to approve beverage operator’s license applications as listed in memo dated 9/28/16.
Motion carried on roll call 6-0.

3. Establish Permit Fee for Removal of Salvageable Non-Structural Materials from Vacated Buildings Title 8, Chapter 5 of the Code of Ordinances

Moved by Ald. Nichols seconded by Ald. Keehan to establish permit fee for removal of salvageable non-structural materials from vacated buildings at $550 for first 10,000 square feet and $50 for each additional 1,000 square feet.
Motion carried on roll call 6-0.

J. HELD OVER BUSINESS
None

K. ORDINANCES AND RESOLUTIONS
None

L. APPOINTMENTS
1. Mayor’s Appointment of Emilie Steinmann to the Landmarks Commission for the term of 10/4/2016—3/1/2017

Motion carried on voice vote.
M. CLAIMS AGAINST THE CITY
   None

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)
   No one spoke.

O. ADJOURNMENT
   Moved by Ald. Benner seconded by Ald. Keehan to adjourn at 6:54 p.m.
   Motion carried on voice vote.

Deborah A. Galeazzi, WCMC
City Clerk