CITY OF MENASHA  
NEW COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
TUESDAY, April 16, 2013  
6:30 PM  
AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE
   Moment of Silence
   Oath of Office – Newly Elected Officials

C. ROLL CALL/EXCUSED ABSENCES

D. PUBLIC HEARING

E. PUBLIC COMMENT ON ANY MATTER OF CONCERN TO THE CITY
   (five (5) minute time limit for each person)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

G. CONSENT AGENDA

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ORDINANCES AND RESOLUTIONS
   1. R-4-13 Resolution Providing for the Method of Selecting Certain Council/Committee Officials
      (Introduced by Ald. Sevenich)

J. ACTION ITEMS

K. APPOINTMENTS
   1. Common Council Appointments
      a. Council President (1 year term effective immediately)
      b. An Alderman Member to the Plan Commission (1 year term effective immediately)
      c. An Alternate Alderman Member of the Plan Commission (1 year term effective immediately)

L. RECESS TO COMMITTEES
   Personnel Committee, Administration Committee, Board of Public Works

M. APPOINTMENTS
   1. Common Council Appointments
      a. NM Fire Rescue Joint Finance and Personnel Committee:
         1) Council President (No action necessary)
         2) Administration Committee Chair or Personnel Committee Chair (If necessary)
      b. Information Systems Steering Committee (If necessary)
   2. Mayor’s Committee Appointments
      a. Approval of Ald. Sevenich to Parks & Recreation Board (1 year term effective immediately)
      b. Approval of Ald. Keehan to the Landmarks Commission (1 year term effective immediately)
      c. Approval of Ald. Langdon to the NM Fire Rescue Joint Finance and Personnel Committee (1 year term effective immediately)
d. Approval of Ald. Langdon to the Parking Committee (1 year term effective immediately)
e. Approval of Ald. Taylor to the Heckrodt Wetland Reserve Board (1 year term effective immediately)
f. Approval of Ald. Keehan to the Housing Authority (1 year term effective immediately)
g. Re-appointment to the Plan Commission of Dave Schmidt, 709 Parkview Street, Menasha for the term May 1, 2013 to May 1, 2016
h. Re-appointment to the Police Commission of Terrie Reuss, 452 Nicolet Blvd, Menasha for the term May 1, 2013 to May 1, 2018
i. Re-appointment to Neenah-Menasha Joint Fire Commission of Al John, 401 Ahnaip Street for the term May 1, 2013 to May 1, 2016
j. Re-appointment of At Large Member to Heckrodt Wetland Reserve Board of Sheila Brucks, 238 Butte Des Morts Dr. for the term of April 16, 2013 to April 15, 2014
k. Appointment to Landmarks Commission of Paul Brunette, 1334 Mayor Street, Menasha for the term April 16, 2013 to March 1, 2016
l. Appointment to Board of Health of Ruth Neeck, 1009 Brighton Drive, Menasha for the term May 1, 2013 to May 1, 2016

N. CLAIMS AGAINST THE CITY

O. HELD OVER BUSINESS

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
   (five (5) minute time limit for each person)

Q. ADJOURNMENT

MEETING NOTICE

Monday, May 6, 2013 – Council Chambers
   Common Council – 6:00 p.m.
   Administration Committee – to be determined
   Board of Public Works – to be determined

Following adjournment there will be a social at Wiseguys Pizzeria, 1440 Oneida Street, Menasha. The public is invited

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24-hours in advance of the meeting for the City to arrange special accommodations."
A RESOLUTION PROVIDING FOR THE METHOD OF SELECTING CERTAIN COUNCIL/COMMITTEE OFFICIALS

Introduced by Alderman Sevenich

WHEREAS, it is desirous to provide a method for selection of the Council President, Administration Committee Chair, and Vice-Chair, Board of Public Works Chair and Vice-Chair, and Personnel Committee Chair and Vice-Chair, Alderman Member of the Planning Commission, and an Alternate Alderman Member of the Planning Commission; and,

WHEREAS, it is desirous that ground rules be laid prior to such selections; and

WHEREAS, it is desirous that city government operate in the most open and transparent method practicable

NOW, THEREFORE, BE IT RESOLVED, that the above-named officials be selected in the following manner:

1. In order for an alderman to be a candidate for any office, that alderman must be nominated and seconded by another alderman.

2. Should there be no additional nominations for any office, the Clerk shall cast a unanimous ballot for a particular candidate and such candidate shall be declared elected, unless there is objection from another alderman.

3. Should there be more than one nomination for any office, roll call shall be immediate and any candidate receiving the least votes shall be eliminated until there is one remaining who shall win the election.

4. In the case of a tie, successive roll calls shall take place until the tie is broken. The Mayor shall not have the authority to break a tie.

5. All officers shall be for a period of one year.

Passed and approved this 16th day of April, 2013.

__________________________
Donald Merkes, Mayor

ATTEST: __________________________
Deborah A. Galeazzi, City Clerk
TO: Common Council
FROM: Mayor Merkes
DATE: 11 April 2013

RE: 2013-14 Board Appointments

In considering aldermen appointments to boards and committees I have made efforts to make appointments that: are of interest to the alderman to be appointed, make use of the person’s existing skills, equitably distribute the workload, and provide opportunities for elected officials to learn about different areas of the city and city functions.

I recommend the following placements for your confirmation:

Alderman Taylor     Heckrodt Wetland Reserve
Alderman Sevenich   Park and Recreation Board
Alderman Langdon    Parking Committee & NM Fire Rescue Joint Finance and Personnel
Alderman Keehan     Landmarks Commission & Housing Authority

In addition the following Aldermen already serve on the following boards:

Alderman Nichols   Library Board
Alderman Zelinski  Utility Commission
Alderman Englebert Redevelopment Authority
1009 Brighton Drive
Menasha, WI 54952
February 14, 2013

Mr. Donald Merkes
City of Menasha
140 Main Street
Menasha, WI 54952

Dear Mayor Merkes,

Susan Nett, R.N., manager at the Menasha Health Department, recently informed me that there would be a voluntary opening on the City of Menasha’s Board of Health in May of 2013. After a lengthy discussion of the requirements of the three year term, I have decided that I would be interested in applying for this position. I have had qualifying experiences as an R.N. in Managerial Occupational Health settings as well as volunteering at the Fox Cities Community Health Center, and the Menasha Health Department during retirement. Please see my resume enclosed for further details.

If you have any questions or concerns, I can be reached by phone at 1(920)729-3757 (H) or 1(920)427-2926(C). My email addresses are ruthneeck@new.rr.com or ruthneeck@gmail.com. Thank you for considering me for this challenging position.

Best regards,

Ruth M. Neeck, R.N.
**RELEVANT EDUCATIONAL EXPERIENCES:**

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<tr>
<th>SCHOOL</th>
<th>COURSE OF STUDY</th>
<th>FROM/TO</th>
<th>DEGREE</th>
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<tr>
<td>EMP America</td>
<td>Medic/First Aid</td>
<td>1993-2014</td>
<td>Cert.</td>
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<td>Eugene, Oregon</td>
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<td>FVTC - Appleton, WI</td>
<td>Registered Nursing</td>
<td>1979-81</td>
<td>R.N.</td>
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<td></td>
<td>(Passed State Boards in July, 1981)</td>
<td></td>
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<tr>
<td>CMU - Mt. Pleasant, WI</td>
<td>Teaching Recertification</td>
<td>1962-65</td>
<td>B.S.E.</td>
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<td>DMLC - New Ulm, MN</td>
<td>B.S. Education</td>
<td>1957-66</td>
<td>B.S.E.</td>
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<td>DMLHS - New Ulm, MN</td>
<td>High School Academy</td>
<td>1953-57</td>
<td>H.S. Diploma</td>
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**RELEVANT WORK EXPERIENCES:**

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<tr>
<th>NAME/LOCATION</th>
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<th>REASON TO LEAVE</th>
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<td>Presto Products</td>
<td>Corp. O.H.N.</td>
<td>1993-2003</td>
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<td>Appleton, WI</td>
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<td>Repap, WI</td>
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<td>Grow in</td>
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<td>Kimberly, WI</td>
<td>O.H.N.</td>
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<td>Profession</td>
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<td>St. E's Hospital:</td>
<td>Utilization Review</td>
<td>1986-90</td>
<td>Closed Dept.</td>
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<td>Appleton, WI</td>
<td>Specialist</td>
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<td>Staff Nurse</td>
<td>1981-86</td>
<td>Util. Rev.</td>
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<td>ICU and Medical</td>
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<td>St. E's Hospital:</td>
<td>Nursing Assistant</td>
<td>1973-81</td>
<td>R.N. Degree</td>
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<td>Pediatrics/Float</td>
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<td>Lutheran Schools:</td>
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<td>Rear Family</td>
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<td>Appleton, WI</td>
<td>Elementary Ed.</td>
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<td>Owosso, MI</td>
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<td>Kenosha, WI</td>
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<td>Union Hospital:</td>
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<td>New Ulm, MN</td>
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<td>St. Clare Hospital:</td>
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<td>Monroe, WI</td>
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