

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**July 10, 2014
8:00 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [June 12, 2014](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center
 - 2. Public Health
 - 3. Re-Accreditation
- E. New Business
 - 1. Discussion of Senior Center Rental Policies
 - 2. Discussion of Senior Center Rental Fees
- F. HELD OVER BUSINESS
 - 1. Renovation Project Update
 - 2. Fundraising Update
- G. ADJOURNMENT
 - Next meeting August 14, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
June 12, 2014**

- A. Meeting called to order at 7:51 AM by Chairman J. Klundt.
- B. Present: Joyce Klundt, Jean Wollerman, Lee Murphy, Tom Stoffel, Sue Steffen, Mary Lueke, Todd Drew, Liz Rosin.
- C. MINUTES TO APPROVE
1. Motion to approve minutes from May 8, 2014 meeting made by M. Lueke and seconded by S. Steffen.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult coordinator J.Wollerman reported on recent activities at the center and about the Silver Sneakers program at the YMCA. Minutes for the Program Planning Committee and Fundraising Committee distributed to members. All in favor of distributing the minutes for those committees at the monthly meetings. Fundraising for the Renovation project continues. The candy bar sale is ongoing. The recent Brat Fry raised \$550. The Packer ticket fundraiser for Family Night has started and flyers have been distributed throughout. With each ticket sold, \$4 goes towards the fundraiser. The Senior Center will have a booth at the Menasha's Farm Fresh Markets next week to raise awareness on the renovation. There also is an opportunity to have a booth at Community Fest. J. Wollerman reported on recent involvement in the Fox Valley Memory Project. She is currently on the Memory Program Committee Team which has started a program called Purple Angels. This program is geared at business and the community to become more dementia friendly. The plan is to develop and distribute toolkits to help educate business and the community on the early stages of Dementia and how to be friendly when helping them. It is starting with downtown Appleton business.
 2. T. Drew is the interim Health Officer. Applications closed last week for the Health Officer position and the hope is that interviews be started by next week. Steps to Healthy Aging started on June 5th and they had 15 people attend which is an increase. Wellness lab was a success with the new lab and the next one is already set up. 60+ nurse will be attending the Foot and Nail Care Training in July and also the Healthy Aging Summit in June. Memory Café is going well.
 3. Re-Accreditation remains a work in progress.
- E. New Business
1. Joyce Klundt was nominated to remain Chairman and accepted.
 2. Lee Murphy was nominated to remain Vice Chairperson and accepted.
 3. Health Department staff was nominated to remain Secretary and accepted.
 4. Discussion about the Senior Center Rental Policies

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5. Discussion about the Senior Center Rental Fees. Discussion about changing the option to rent the facility without the kitchen, most people do use the kitchen. J. Wollerman will compare prices of local facilities to review for next meeting.
6. Discussion about changing the meeting time to 8:00 AM. All in favor to change the meeting time to 8:00 AM starting with the next meeting in July.

F. HELD OVER BUSINESS

1. Renovation Project Update

T. Drew is working as the Project Manager for the Renovation Project. Currently the plans are out to McMahon. McMahon stated the plans would be completed by first week in July. T. Drew would like to have the bids put out by July. According to the grant, the project has to be started by fall. Goal is to start mid September.

2. Financial

J. Wollerman reported on current financial status. The project has currently raised approximately \$29,307. They recently had a donation of \$5000. Still have to raise \$46,000. A flyer with information on the Renovation Project and envelope to return with donations will be sent out to local business and individuals soon.

- G. Motion to adjourn at 9:00 AM made by T. Stoffel and seconded by L. Murphy. Next meeting is July 10th at 2014.