

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**January 14, 2010
7:45 AM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. December 10, 2009
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Commission on Aging
 - 2. Financial Report
 - 3. Senior Center Supervisor
- E. DISCUSSION
 - 1. 2009 review
 - 2. 2010 planning
- F. HELD OVER BUSINESS
 - 1. Rental fee increase
- G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha**

**December 10, 2009
7:45 AM**

MINUTES

A. CALL TO ORDER

Meeting called to order 7:50am

B. ROLL CALL/EXCUSED ABSENCES

Present: Bob Jankowski, Roy Rogers, Lee Murphy, Joyce Klundt, Mary Lueke, Sylvia Bull, Sue Nett, Jean Wollerman, Sue Steffen

C. MINUTES TO APPROVE

1. Motion made by L. Murphy, seconded by J. Klundt to approve the November 12, 2009, minutes. Carried

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Commission on Aging – The Winnebago Co. Commission on Aging held their last meeting in November. The counties ADRC will begin in February 2010.
2. Financial Report – figures should be available at the end of the year.
3. Senior Center Supervisor – (A) The Thanksgiving Banquet went well. Many good responses. Comments and suggestions from seniors as well as Committee on Aging members were offered regarding the promotion of this banquet and its replacement of the Christmas Banquet for this year. It was decided that to avoid confusion and fulfill the anticipation of a gathering during the Christmas season, a Christmas Banquet will continue to be held in December. (B) Doggie Photo with Santa had fewer than anticipated participants. Next year, this will be offered months earlier. (C) Vallhaven Care Center is sponsoring the Christmas Bingo and Brillion West Haven is sponsoring the Christmas Party.

E. DISCUSSION

1. Renter's options w/o kitchen – S. Bull suggested that we anticipate a request from a potential renter that if they don't want to rent the kitchen that they still be able to bring in food and equipment for their event. S. Nett said that there should be no problem with that as long as they follow guidelines and clean up afterwards. J. Wollerman suggested that we make renting the kitchen more appealing to prospective renters by offering a storage box of various cooking/kitchen utensils as well as a 30 cup coffee maker. Committee members all agreed and directed S. Bull to follow through.

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2. Revisit new activity fees – S. Bull reported to Committee members the change in activity fee procedure. All activities will be \$.50 (resident or non-resident). We will also offer a yearly activity pass for \$25.00 to anyone who visits the center often and feels this would benefit them financially. The card will have the seniors name on it, the month they purchased it and the year of purchase will be punched.
3. Goals for 2010 – the gathering with the Alderman and Mayor Merkes on December 2 was discussed.
4. Promotion items for MSC – S. Bull suggested the committee consider having a promotional item for the senior center. (the YMCAs have visors and water bottles that they hand out regularly as gifts which is used as promotion and other agencies have mug, pens, etc.). Cost is a factor, of course, but S. Bull thinks it is worth future consideration.

F. HELD OVER BUSINESS

1. Status of proposed rental fee increase – the proposal will go to the Common Council on December 21 for a vote.

G. ADJOURNMENT

Motion made by R. Rogers, seconded by L. Murphy to adjourn. Carried