

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**February 12, 2009  
7:45 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [January 8, 2009](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Commission on Aging
  - 2. Financial Report
  - 3. Senior Center Supervisor
- E. DISCUSSION
  - 1. 2009 Rental applications
  - 2. MSC Policy and Procedures
- F. HELD OVER BUSINESS
  - 1. Accreditation
  - 2. Rental Deposits
- G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

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**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**January 11, 2009  
7:45 AM**

**MINUTES**

**A. CALL TO ORDER**

1. Meeting called to order at 7:45am

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Lee Murphy, Joyce Klundt, Bob Jankowski, Roy Rogers, Sue Steffen, Sylvia Bull and Sue Nett; Excused: Mary Lueke; Absent: Jean Wollerman

**C. MINUTES TO APPROVE**

1. Motion made by S. Steffen, seconded by L. Murphy to approve the December 11, 2008 minutes with date of next meeting changed to January 8, 2009.

**D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS**

1. Commission on Aging - No meeting was held in December.
2. Financial Report - A financial report was not available
3. Senior Center Supervisor –
  - a. MSC received a \$100.00 anonymous donation.
  - b. Some Dial-a-Ride seniors wait until the last minute to order more tickets. Sylvia created a note that would accompany D.A.R. participants ticket requests stating that they will not always get their ticket the very next day after their request and that they should plan ahead.
  - c. Trips are being planned; one overnight trip is being planned to Michigan by Nationwide Travelers.
  - d. A "winter weather alert" has been created to emphasize to seniors that they should not venture outside on icy and snowy storm conditions and risk falling. It will be posted at the center as well as published in the *Senior Chatter*.
  - e. The Menasha Senior Center and N/M YMCA 2009 senior program directory produced by WomenMagazine will be available in late January.

**E. DISCUSSION**

1. Sylvia presented committee members with a 2008 review: total visits; overview of the activities that were well attended, those that were short-lived as well as a discussion on why and how activities perform as they do; donations to the center; the balances to the senior's accounts as well as the revenues and expenses to the center's fundraising account.

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## F. HELD OVER BUSINESS

1. Sue Nett reviewed the accreditation materials produced thus far. The next Accreditation meeting will be on January 22 at 9:00am.
2. Sylvia stated that either USPS service charge request that is required on all correspondence would produce the same 1<sup>st</sup> class rate return charge. Members were concerned about the additional charges that we would incur if we continued to receive returned newsletters. After considerable discussion, members agreed that "Current Resident or" be added to the mailing labels, above the subscribers name. The newsletter will be delivered whether the subscriber is there or not.

## G. ADJOURNMENT

Motion made by L. Murphy, seconded by S. Steffen to adjourn meeting at 8:58am

**Next meeting:** Thursday, February 12, 2009

Call 967-3530 if you can not attend