

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**May 8, 2014  
7:45 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [April 10, 2014](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center
  - 2. Public Health
    - a. Interim
    - b. Assignment of Committee on Aging Duties
- E. New Business
  - 1. None
- F. HELD OVER BUSINESS
  - 1. Re-Accreditation Time-line Development
  - 2. Discussion on Re-accreditation Committee Formation
  - 3. Renovation Project Update
    - a. Report on Meeting with Architect (May 6, 2014)
  - 4. Renovation Fund Raising-Update
- G. ADJOURNMENT
  - 1. Next Meeting June 12, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Minutes  
April 10, 2014**

- A. Meeting called to order at 7:51 AM by Chairman Joyce Klundt.
- B. Present: Joyce Klundt, John Ruck, Sue Steffen, Mary Lueke, Tom Stoffel, Sue Nett  
Excused: Lee Murphy, Jean Wollerman
- C. MINUTES TO APPROVE
1. Motion to approve minutes from March 13, 2014 meeting made by M. Lueke and seconded by S. Steffen. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center Older Adult Director. No report.
  2. Public Health Director S. Nett reported on the wellness screening for next month. Costs will increase due to increased cost of lab tests. The 60+ nurse was able to negotiate with another lab to keep the increase as low as possible. Consultants Lab from Fond du Lac will be doing the screening. Healthy Steps to Healthy Aging will be starting again in June and the walking group starts next month. The Memory Café is showing increased participation since the weather has been improving.
- E. New Business
1. Senior Center Re-Accreditation Discussion. S. Nett explained each committee member should take and review the re-accreditation booklet so that next month, a determination can be made as to how the group wants to proceed. Most of the information that is required just needs to be updated from the last accreditation as some new things have been implemented. The committee will also need to decide if they want to do the update as a group or if they want to form a subcommittee. T. Stoffel indicated he did spend some time reviewing council minutes and did find evidence of resolutions being passed that authorized the formation of a committee on aging and also found some minutes referencing construction. The city clerk is going to go back in the records and see if she can find the correlating documents.
- F. HELD OVER BUSINESS
1. Renovation Project Update – Design Agreement. S. Nett explained the design agreement was reviewed by both the city attorney and Kara Homan from Community Development. S. Nett explained the concerns each had and forwarded those concerns on to McMahon. To date, no response has been received from McMahon.
  2. Fund Raising for Renovation Update. J. Wollerman left a note indicating approximately \$17,000 is in the legacy account. \$500 was raised at the rummage sale held last weekend. A fundraising benefit will be held at Headliners on May 4<sup>th</sup> from noon to 9 PM. There will be food, raffles, and entertainment. Tickets can be purchased at the senior center for \$4 or at the door for \$5.
- G. Motion to adjourn at 8:40 AM made by J. Ruck and seconded by T. Stoffel. Motion carried.  
Next Meeting May 8, 2014

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."