

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Minutes  
April 11, 2013**

- A. Meeting called to order at 7:49 AM by Chairman J. Klundt.
- B. Present: Mary Lueke, Sue Steffen, John Ruck, Lee Murphy, Joyce Klundt, Jean Wollerman, SueNett  
Absent: Peg Malueg
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from March 14, 2013 meeting made by S. Steffen and seconded by M. Lueke. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center Older Adult Director J. Wollerman reported on the number of visits to the center for March at 1432 which is an increase over the month of February and the second highest number of visits in March since 2007. The weather continues to play a role as to when the senior citizens visit the center, especially if it is snowing or raining. Lack of a covered entrance and parking at a distance make it difficult for senior citizens to safely enter and exit the center. Upcoming events reported by J. Wollerman include the volunteer recognition banquet scheduled for June 5<sup>th</sup>; spring banquet for April 23<sup>rd</sup>; and Memory Café on April 18<sup>th</sup>. The raised garden is still in the planning stages.
  - 2. Public Health Director S. Nett reported on the UW-O nursing student project for this semester which was to implement a memory café at the senior center. Volunteers for the memory café were trained on April 9<sup>th</sup> and the nursing students will be hosting the first café on April 18<sup>th</sup>. The wellness screening for the spring was held on April 9<sup>th</sup> with 17 participants. Health department staff have evaluated the screening day and will need to increase marketing efforts for more awareness of the screenings offered.
- E. Action Items
  - 1. Next Steps in Architectural Design Project. S. Nett reported that the architect chosen at the last committee meeting was unable to obtain the necessary architect insurance. S. Nett and Greg Keil met and reviewed the next two lowest bids and considering there was only a couple of hundred dollars difference, decided to accept McMahon and Associates since they were already familiar with the project, having done the preliminary design work. McMahon is currently making some color designs of the project to be used in presentations for potential funding. The plan is to begin to secure funding and then do the architectural design project.
- F. HELD OVER BUSINESS
  - 1. Senior Center Mission Statement. J. Wollerman requested this continue to be held.

Motion to adjourn at 8:55 AM made by S. Steffen and seconded by M. Lueke. Motion carried. Next meeting May 9, 2013.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."