

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
February 10, 2011**

- A. Meeting called to order at 7:50 AM by Chairman J. Klundt.
- B. Present: Joyce Klundt, Jean Wollerman, Susan Nett, John Ruck, Peg Malueg
Excused: Sue Steffen, Lee Murphy, Mary Lueke
(New Members—John Ruck and Peg Malueg were introduced.)
- C. MINUTES TO APPROVE
1. Motion to approve minutes from January 13, 2011 made by J. Wollerman and seconded by S. Nett. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. New members to the committee were given an overview of the senior center operations and the agreement between the city and the YMCA. J. Wollerman presented a report on the activities at the senior center during the month of January 2011. Total visits were 1108 compared to January 2010 visits of 1076. A \$200 gift from the Valley VNA will be used to update the smaller activity room. Brat fry dates for 2011 have been set and the center is recruiting volunteers to assist. Crestwood Senior Living is sponsoring a Chili Cook Off at the center on March 8th.
 2. J. Wollerman expressed thanks to B. Jankowski and R. Rogers for their service on the committee. A card from the committee will be sent acknowledging their years of service.
- E. Action Items
1. Confirmation Policy of Rental Dates—J. Wollerman is requesting a policy on confirming rental dates. A number of options were discussed. S. Nett to check with Park and Rec Department to see how they handle reservations for park facilities. Motion to hold the item until the next meeting made by J. Ruck and seconded by P. Malueg. Motion carried.
 2. J. Wollerman distributed the Senior Center Handbook and asked members to review it. Updates are needed in several areas because of the Y becoming the operational managers of the center. The Code of Conduct for the center will be reviewed at the next meeting.
- F. HELD OVER BUSINESS
1. Volunteer Benefits---J. Wollerman requested this item remain held over again until the next meeting so additional information can be gathered.
- G. Motion to adjourn at 9:06 AM made by S. Nett and seconded by P. Malueg. Motion carried. Next meeting March 10, 2011.

Submitted by Susan Nett

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."