Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

CITY OF MENASHA
COMMITTEE ON AGING
Menasha Senior Center
116 Main Street, Menasha

November 13, 2008

7:45 AM

AGENDA

NOTE time change

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE
   1. October 9, 2008

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
   1. Commission on Aging
   2. Financial Report
   3. Senior Center Supervisor

E. DISCUSSION
   1. Birthday gifts
   2. Monthly parties
   3. Meeting time change

F. HELD OVER BUSINESS
   1. Accreditation
   2. Inserts in newsletter

G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

City of Menasha

Committee on Aging

Menasha Senior Center

MINUTES

October 9, 2008

CALL TO ORDER
8:17am

ROLL CALL
Present:, Sylvia Bull, Lee Murphy, Bob Jankowski, Joyce Klundt, Mary Lueke, Sue Steffen, Jean Wollerman, Roy Rogers. Excused: Sue Nett.

APPROVE MINUTES
September 11, 2008, minutes.
Motion by L. Murphy, seconded by J. Klundt to approve August minutes.
Passed

REPORTS
A. Commission on Aging
The program for this month was Family Care in Winnebago County. Winnebago County along with Fond du Lac and Manitowoc counties would make up the Lakeland Care District.
B. Financial Report
Complete budget figures not available; individual department category figures are listed.
C. Supervisor's report
State Healthiest Wisconsin 2020 - S. Bull is going to attend this meeting and asked CA members to join her. R. Rogers, M. Lueke and J. Klundt will attend the meeting on Oct. 29 which gives voice to what's working and what's not when is comes to the public's health.
2008 Christmas Banquet – S. Bull told members that the rate per meal at Germania's for the banquet will be $12.92 (10.95 + 18% gratuity). MSC is reluctant to charge $13.00 + because so many seniors who enjoy attending are low income. Last year's charge was $11.00. Sylvia asked the Committee to advise her. S. Bull reminded the Committee that past banquets have been supported by monies from the fundraising account. After some discussion: Motion by R. Rogers, seconded by M. Lueke to charge $12.00 per person for attendance at the Christmas Banquet with any needed financial support provided by the fundraising monies. Carried.

DRAFT

Discussion

A. Fox Speaks Toastmaster Rental – Representative LuAnn Wickeham, from Fox Speaks Toastmasters, presented their request to have the rental fees waived. They currently meet at MSC on the 2nd and 4th Tuesdays of each month. One major concern is that waiving their rental fee, for whatever reason, would set precedence – one the Committee on Aging isn't willing to do. In addition, the rental fees we currently charge barely cover the costs of facility use. Motion by Bob Jankowski, seconded by Lee Murphy to reject the request to waive (or reduce) the rental fee for Fox Speaks Toastmasters. Carried.

B. Community event flyers in Senior Chatter – S. Bull suggested that the Committee on Aging discuss the dynamics of including community sponsored flyers in the Senior Chatter. MSC's purpose in including an event flyer, sponsored by local business(es), would be because it would benefit all seniors (health related workshops, for example) and it would reach additional seniors through the Senior Chatter. This could be interpreted as a promotion of the sponsors listed, though inadvertently done so by MSC's desire to educate area seniors. As a result, other businesses may ask us to include their flyer/information for the same reasons. Does this set precedence? Should there be criteria for including community flyers? Etc. The Committee on Aging agreed that this should be discussed with a decision made on how to handle it. Further discussion is needed.

D. Rental cleanup - S. Bull told committee members that staff are concerned that some renters are careless about cleaning up after their event. She wants to add specific information to the rental guidelines and also create a check-list that each renter must fill out and return. This may instill urgency to a renter's cleanup.

E. The **Knitting/crocheting intergenerational group** that MSC assisted in creating meets once a month at the library. They would like to meet twice a month and asked if they could meet at MSC on a weekend. If we allowed them to meet at MSC, it would be on a no fee basis, which would be setting precedence and if it was an "official" MSC activity at the center, then a staff person would have to be present. Both of these conditions the committee is not willing to meet. Committee members asked S. Bull to encourage the group to seek out another facility.

F. The **bathroom plumbing system** is in need of repair. The toilets have plugged up a number of times in one month. The pipes are old and ragged which causes clogging. S. Nett believes the funds for this repair/replacement can come from this year's maintenance account and not cause us to go over budget.

G. The **Safety Committee** completed their **walk thru** and has advised MSC on the changes that need to be made. Some are merely housekeeping which can be handled quickly while others require more time by the Maintenance Dept. (emergency lights in basement which serves as a tornado/emergency shelter and appropriate electrical outlets near sink areas). Completion of required changes will be reported to the Committee on Aging.

HELD OVER BUSINESS

A. Accreditation – The committee meets regularly. S. Bull needs to meet with S. Nett to go over the materials before they can go any further.

B. Collaboration with Menasha Library – S. Bull asked members if they in fact would like to collaborate on gaming programs with the Menasha Library/Joe Bongers**.** Committee members agreed that MSC should follow through with any collaborations.

ADJOURNMENT

DRAFT

Motion made by B. Jankowski, seconded by Joyce Klundt to adjourn at 9:30am
Passed

Next Meeting: Thursday, October 9, 2008
Call 967-3530 if you can not attend

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MENASHA ALDERMEN OCCASIONALLY ATTEND MEETINGS OF THIS BODY. IT IS POSSIBLE THAT A QUORUM OF COMMON COUNCIL, BOARD OF PUBLIC WORKS, ADMINISTRATION COMMITTEE, PERSONNEL COMMITTEE MAY BE ATTENDING THIS MEETING. (NO OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN).

DRAFT