

Menasha Alderman occasionally attend meetings of this body. It is possible that a quorum of the Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting: (No official action of any of those bodies will be taken)

**CITY OF MENASHA
Parking Committee
Third Floor Council Chambers
140 Main Street, Menasha
August 25, 2010**

10:30 AM

AMENDED AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. June 30, 2010

D. ACTION ITEMS

1. Request to Prohibit Parking on the East Side of Milwaukee Street from Seventh Street to 150' South (Ald. Taylor)
2. Request to Prohibit Parking on the North Side of Seventh Street from Appleton Road to 235' West (Ald. Taylor)
3. Request to Investigate Semi Trucks Blocking Entrances to Menasha Employees Credit Union During Business Hours (Ald. Taylor)
4. Request to Increase the Fine/Fee for Illegally Parking in a Handicap Stall to \$200+ (Ald. Wisneski and Ald. Langdon)
5. Consideration of Revising Parking Restrictions for City Owned Parking Lots and Parking Ramp (Mayor Merkes)

E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA
Parking Committee
Third Floor Council Chambers, City Hall - 140 Main Street, Menasha
June 30, 2010

DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by PWD Radtke at 9:34 AM

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: PWD Radtke; CDD Keil; PC Stanke; CA Captain; Ald. Wisneski

ALSO PRESENT: Ald. Mark Langdon; Carol Schmidt, Public Works and Engineering Department

C. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

1. Motion by PC Stanke, seconded by Ald. Wisneski to approve the minutes of the April 15, 2010 meeting. Motion carried.

D. DISCUSSION ITEMS

1. **Request for Citizens with Disabilities to be Exempt from Odd/Even Overnight Parking from April 1 – November 1 (Alderman Langdon)**

Ald. Langdon appeared on behalf of the landlord and tenants of 236/238 Butte des Morts Drive. He is requesting an exemption from Odd/Even Overnight Parking be made for disabled citizens allowing them to park in front of their house every night from April 1 to November 1. Ald. Langdon stated the tenants are senior citizens and disabled. With the garage at an angle, a long driveway and her age, it is difficult for her to maneuver. Landlord helps them out in the winter.

PWD Radtke stated he drove past the duplex and the garage appears to house three vehicles with a double garage door and a single garage door entry. One concern is vehicles could be parked on both sides of the street at night and may impede street sweeping, which at times is done in two shifts including one in early morning. Off street parking is available to them.

PC Stanke stated that sometimes, the more exceptions made the more confusion in enforcement. Disabled don't always display their stickers in the vehicle window.

Ald. Langdon stated this exemption would be more convenient for the landlord and the tenants.

CDD Keil is concerned that sometimes the convenience or necessity creates unintended consequences. Need to look at this from a community perspective.

PC Stanke stated we need to look at how large the demand is and if there is a negative impact. Odd/Even forces people to move their vehicles each day which makes it easier for the police department to track stolen or abandoned vehicles. PC Stanke suggested that the landlord could perhaps move the tenant's car to the end of the driveway before he leaves for work in the morning.

Motion made by PWD Radtke and seconded by Ald. Wisneski to deny the request for citizens with disabilities to be exempt from the odd/even overnight parking from April 1 – November 1.

Some discussion ensued to consider case by case in the Parking Committee.

Motion Carried.

E. ADJOURNMENT

- 1. Motion made by, CDD Keil seconded by CA Captain to adjourn at 10:14 AM.**
Motion carried.

Respectfully submitted by Carol A. Schmidt, Public Works and Engineering Department

Carol A. Schmidt

From: Mark Radtke
Sent: Wednesday, August 04, 2010 2:43 PM
To: Carol A. Schmidt
Cc: Robert Stanke
Subject: FW: parking com agenda

Carol,

Please schedule Parking Committee meeting asap. There is also at least one more item to go the agenda (increase the fine for parking in handicap stall). We'll discuss next Tuesday when we are both back in the office.

Thanks, Mark

Mark Radtke
Director of Public Works
City of Menasha
Tel. (920) 967-3610
Fax (920) 967-5272
mradtke@ci.menasha.wi.us

From: Robert Stanke
Sent: Wednesday, August 04, 2010 2:39 PM
To: Mark Radtke
Subject: RE: parking com agenda

Actually I just talked to Alderman Taylor and he wishes to sponsor an ordinance to prohibit the parking on Milwaukee St. We would need the footage from 7th Street South -----feet. Is that something you can provide. I am not sure if the signs are still up or not but I can check. I think I just asked them to go south about 3 houses. We can then bring the proposal to the parking committee and get it in place before school starts, which will have to be soon I guess.

From: Mark Radtke
Sent: Wednesday, August 04, 2010 10:33 AM
To: Robert Stanke
Subject: RE: parking com agenda

Bob – ok, time for me to retire. To what 90 day trial period is he referring?

Mark Radtke
Director of Public Works
City of Menasha
Tel. (920) 967-3610
Fax (920) 967-5272
mradtke@ci.menasha.wi.us

From: Robert Stanke
Sent: Wednesday, August 04, 2010 8:09 AM
To: Mark Radtke
Subject: parking com agenda

Alderman Taylor requested that we put the 90 day parking trial on Milwaukee St on the agenda with a proposal to make it permanent.

Carol A. Schmidt

From: Mark Radtke
Sent: Friday, August 13, 2010 10:20 AM
To: Carol A. Schmidt
Subject: FW: No Parking signs

For our next PC meeting.

Mark Radtke
Director of Public Works
City of Menasha
Tel. (920) 967-3610
Fax (920) 967-5272
mradtke@ci.menasha.wi.us

-----Original Message-----

From: Robert Stanke
Sent: Friday, August 13, 2010 10:12 AM
To: Mark Radtke
Subject: Re: No Parking signs

Mark let's go with 150 ft south from the stop sign on Milwaukee at 7th.

As far as Hart Park I didn't see any signs up but the area should be 235 ft west of the stop sign at 7th and Appleton Rd. There is a light pole on the North side of the street on 7th where the No Parking area would end.

----- Original Message -----

From: Mark Radtke
To: Robert Stanke
Sent: Fri Aug 13 09:50:01 2010
Subject: No Parking signs

Hi Bob,

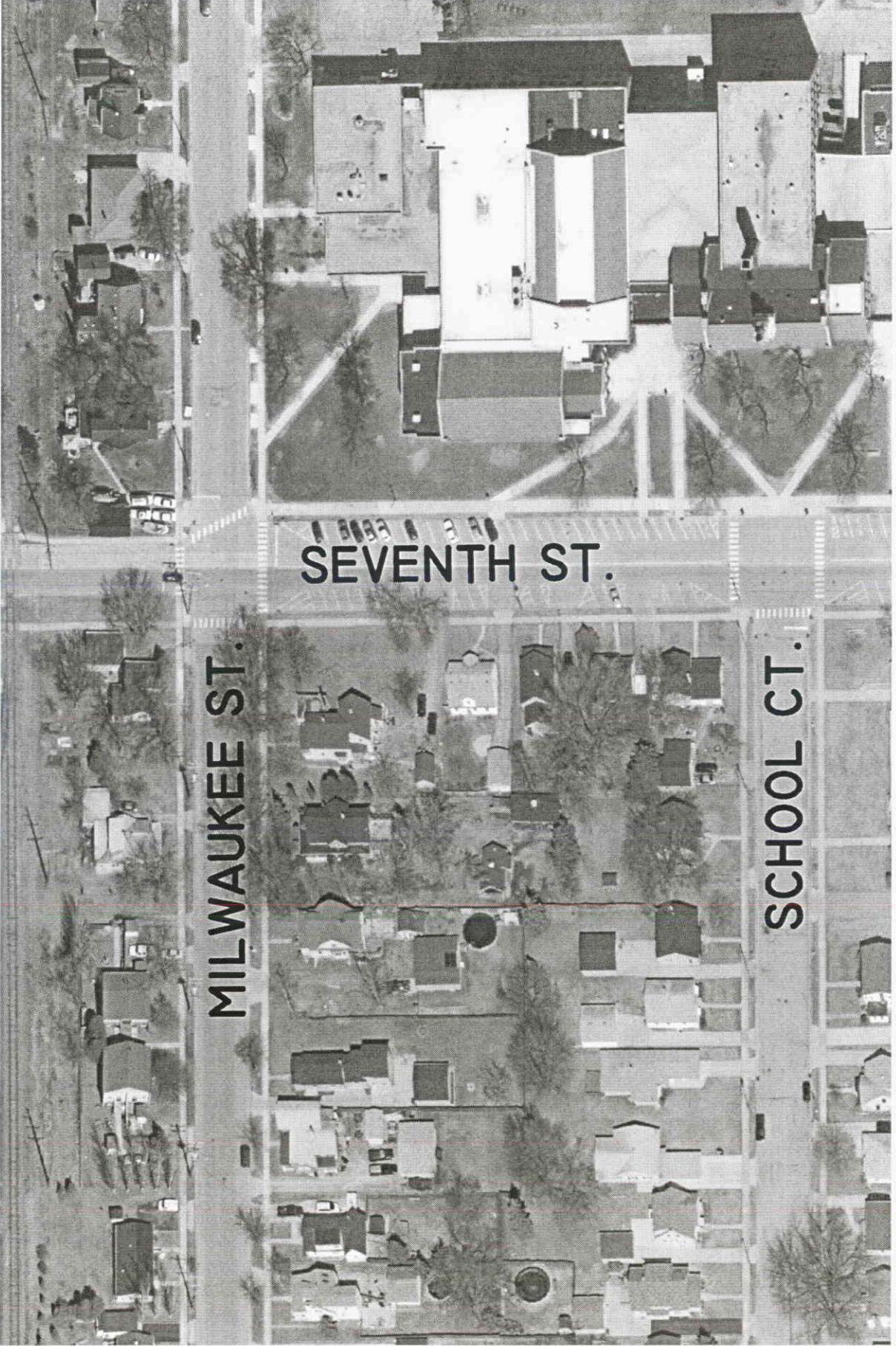
A couple of updates:

1. For the No Parking on the east side of Milwaukee Street south of Seventh Street, the sign is no longer in place. Do you have a location at which you want the sign, or a distance from Seventh Street? I will need a distance for the Parking Committee proposed ordinance. We can measure it for you if you need once you determine the location.

2. We placed two portable No Parking signs on Seventh Street near Hart Park. Could you let us know if the locations are ok?

Thanks, Mark

Mark Radtke



Item D1

From: Mark Radtke
To: Robert Stanke
Sent: Fri Aug 13 09:50:01 2010
Subject: No Parking signs

Item 02

Hi Bob,

A couple of updates:

1. For the No Parking on the east side of Milwaukee Street south of Seventh Street, the sign is no longer in place. Do you have a location at which you want the sign, or a distance from Seventh Street? I will need a distance for the Parking Committee proposed ordinance. We can measure it for you if you need once you determine the location.

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Thanks, Mark

Mark Radtke
Director of Public Works

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To: Mark Radtke
Subject: Re: No Parking signs

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As far as Hart Park I didn't see any signs up but the area should be 235 ft west of the stop sign at 7th and Appleton Rd. There is a light pole on the North side of the street on 7th where the No Parking area would end.

Sorry about the Hart Park - I thought they would be up by now, but they should be up sometime today. Thanks for the info.

Mark Radtke
Director of Public Works

-----Original Message-----

From: Robert Stanke
Sent: Friday, August 13, 2010 1:12 PM
To: Mark Radtke
Subject: Re: No Parking signs

I went and moved the sign at Hart Park, it was about 100 feet off. My guess is that those signs are going to get moved or stolen in that location.

----- Original Message -----

From: Mark Radtke
To: Robert Stanke
Cc: Jim Card; Jeff Nieland
Sent: Fri Aug 13 13:25:41 2010
Subject: RE: No Parking signs

We will be installing permanent sign posts at the correct locations as soon as Digger's Hotline start date allows us (probably next week). These are just temporary during the interim period.

Mark Radtke
Director of Public Works



Item D2

Dir. Keil

Item D3

Michael Taylor.

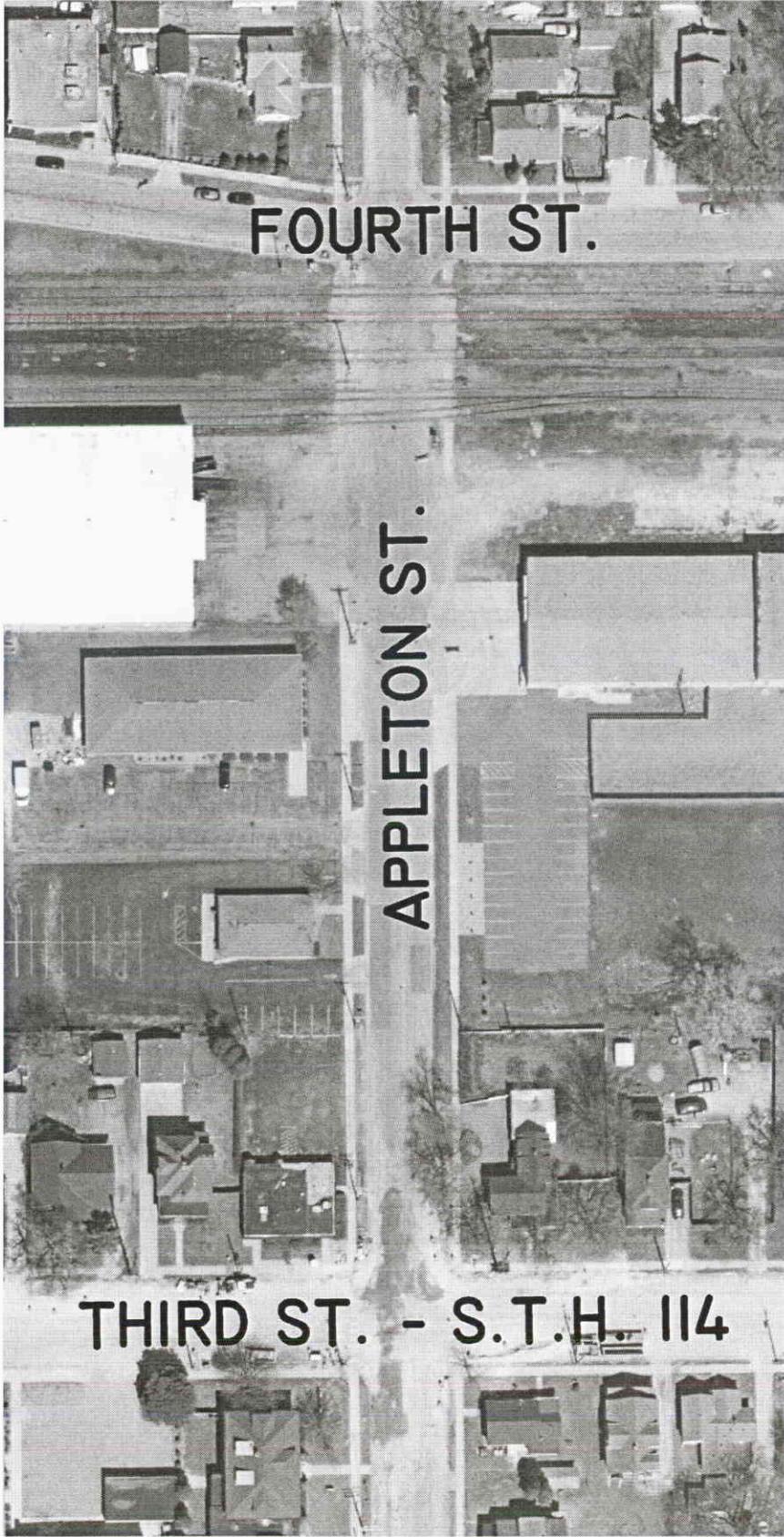
From: mecumaj@aol.com [mecumaj@aol.com]
To: Michael Taylor.
Cc:
Subject: Question, Comment, or Request from Website Visitor
Attachments:

Sent: Tue 6/22/2010 10:58 AM

Name: Mark Jesse
Company: Menasha Employees Credit Union
Phone: 920-722-1772
EmailConfirm: mecumaj@aol.com
Method: Email

Comments: Mike: I am the President of the Menasha Employees Credit Union. From time to time there is truck traffic (tractor/trailers waiting to load/unload cargo at Alliance Industries) that block both of our entrances, which limits our members ability to conduct business with us. Additionally on Monday, June 21st one rig was parked for a significant time in front of the fire hydrant. We did call the police on this matter and a CSO was dispatched. We are requesting that signage be placed on the west side of Appleton Street that would limit parking of these rigs. At peak times rigs are parked on both sides of the street, which may or may not cause a public safety issue. Please feel free to contact me if you have additional questions or comments.

Sincerely,
Mark Jesse
President
Menasha Employees Credit Union



Item D3

Item 04

Carol A. Schmidt

From: Mark Radtke
Sent: Friday, July 09, 2010 9:04 AM
To: Pamela Captain
Cc: Carol A. Schmidt; Sue Wisneski Home E-mail; Mark Langdon
Subject: Parking Committe request

Hi Pam,

Ald. Wisneski and Ald. Langdon would like to increase the fine/fee for illegally parking in a handicap stall to at least \$200. Would this require review by the Parking Committee, or could this be advanced to the Council through either the Board of Public Works or the Administration Committee?

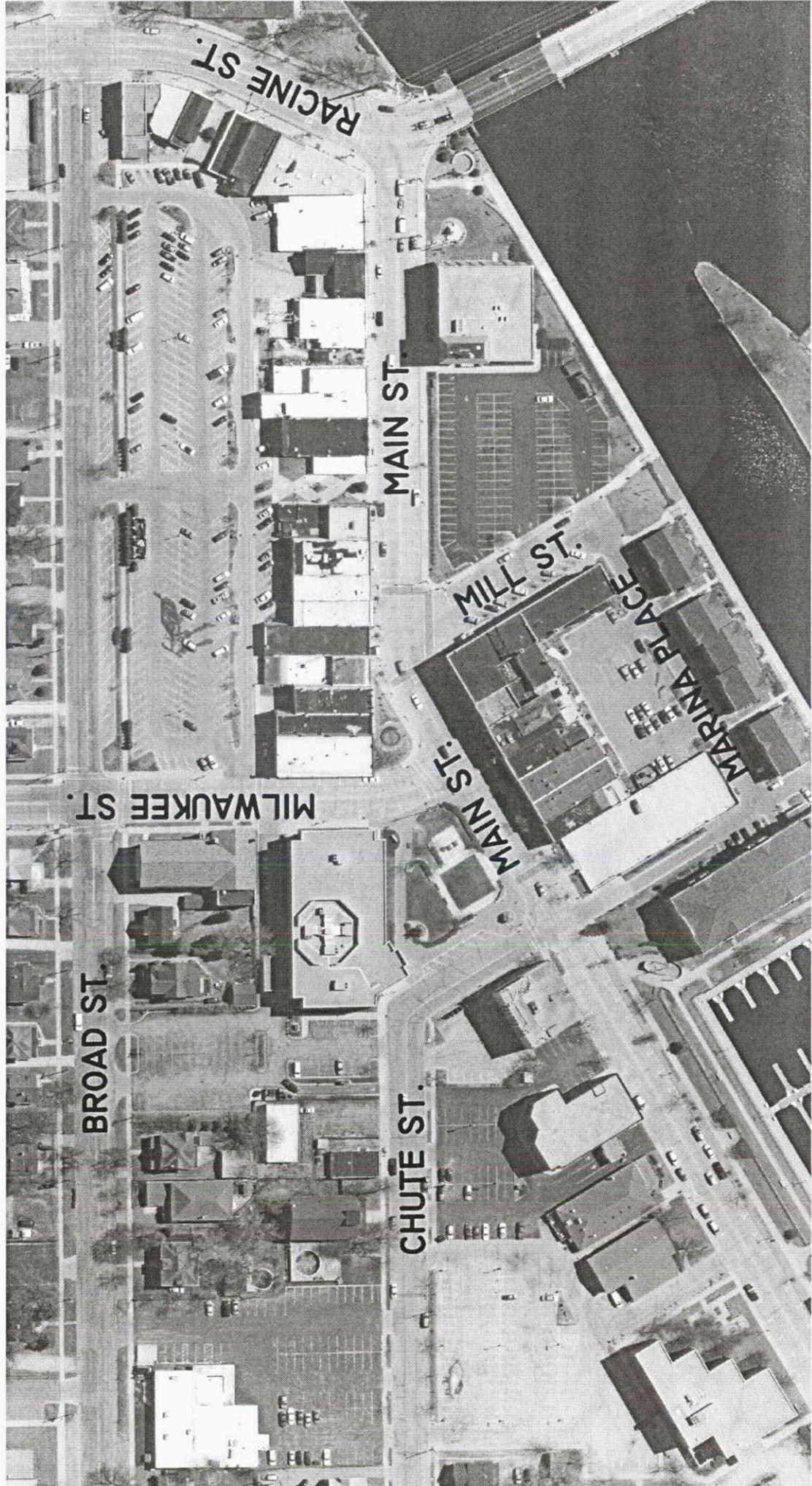
Thanks, Mark

Mark Radtke
Director of Public Works
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Tel. (920) 967-3610
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mradtke@ci.menasha.wi.us

SEC. 10-1-30 PUBLIC PARKING AREAS; PERMITTED PARKING AREAS.

Item DS

- (a) **PUBLIC PARKING LOTS.** The following City-owned or leased parking lots shall be numbered and regulated as follows:
- (1) Broad Street Lot
 - (2) Chute Street Lot (Lots 34, 35, 36, 37 and W 1/2 of 38, of Block 7 Original Plat)
 - (3) Center Street Lot
 - (4) Water Street Lot: (Lots 3, 4 and 5 of Block 3 Original Plat)
 - (5) Library Lot
 - (6) Marina Place Parking Ramp (Upper Level)
 - (7) Marina Place Lower Level Surface Lot.
 - (8) Marina Lot
- (b) **CITY EMPLOYEE PARKING.** From time to time the Common Council of the City of Menasha shall exercise the right to establish restricted parking for municipal employees in public parking lots and such reservations shall be clearly and plainly marked. Officers of the City of Menasha may park in public parking lots when the vehicle is marked with an identification tag approved by the City Clerk. The Common Council of the City of Menasha shall reserve the right to authorize the issuance of monthly parking permits to municipal employees to park in public parking lots and to be distributed by the Mayor.
- (c) **Regulated Parking Hours Lots.** Parking in the Broad Street Lot, Chute Street Lot, and Center Street Lot shall be allowed without restriction between 6:00a.m and 2:00a.m., except as provided in sec. 10-1-27(a)(35) and sec. 10-1-27(c). From November 1 – March 31 parking in the Marina Lot shall be allowed without restriction, but only between 6:00a.m. and 2:00a.m.
- (d) **Permit Parking.**
- (1) Overnight parking shall be by permit issued by the Police Department or Harbor Master in the Broad Street Lot, the Chute Street Lot, and the Center Street Lot.
 - (2) There shall be no overnight parking in the Library Lot, the Marina Place Parking Ramp (Upper Level) and the Marina Place Lower Level Surface Parking Lot except by special annual permit issued by the Community Development Department. The total number of such permits issued in a particular year may not exceed nine (9). Such permit shall be displayed in the location on the vehicle designated by the Chief of Police.
 - (3) The Director of Public Works and the Chief of Police may designate specific areas of these lots for permit parking.
 - (4) Parking in the Marina Lot is restricted to vehicles with a Menasha Marina permit sticker from April 1 through October 31.
 - (5) Vehicles with a Menasha Marina permit sticker may park overnight in the Broad Street Lot, the Chute Street Lot, the Center Street Lot and the Marina Lot from April 1 through October 31.
- (e) **Permit Fees and Conditions**
- (1) The permit fee shall be set and may be adjusted from time to time by the Common Council upon the recommendation of the ad-hoc parking committee.
 - (2) All vehicles parked in City lots must be moved at least once every 72 hours.
 - (3) There shall be no parking of trailers, recreational vehicles, converted buses and commercial vehicles in any of these lots.
- (f) **Library Parking.** This lot is designated for library patrons only. No parking shall be permitted from 10:00 p.m. to 7:00 a.m.
- (g) The Chief of Police or his/her designee may establish a location on a vehicle where the parking permit must be displayed.



Item D5