



# In The Works...

A Department of Public Works Update

[www.cityofmenasha-wi.gov](http://www.cityofmenasha-wi.gov)

Fall 2008

## Public Works Facility Usage

Residents using the Public Works Facility need to follow several basic rules.

- Be prepared to identify yourselves or the property the material is coming from.
- Be courteous and alert, trucks and machinery are constantly in use by employees.
- Speed should not exceed five (5) miles per hour.
- Place material in proper areas.
- If you aren't sure if the material is collected at the facility, stop at the office and ask.
- If you witness violators, notify the office with the license number.
- Violators will be prosecuted.

Other communities have closed their drop off sites due to violators causing unmanageable additional disposal costs.

## Overflow/Bulky Items Disposal Program

Menasha residents have done very well with this program. To be cost effective, a city ordinance was established to standardize the level of service for one (1) to four (4) dwelling units to 64 gallons of refuse collection per unit per week. An upgrade to a 96-gallon cart is available for families regularly exceeding the standard volume at a cost of \$0.50 per week. Any refuse outside of the cart with an appropriate sticker on it will be picked up on garbage day.

Each household is provided six (6) bulky/overflow stickers per year; the stickers are delivered to your home with other yearly information. Additional stickers may be purchased at City Hall. The cost of each **overflow sticker** for a single (less than 33 gallons or 30 pounds) bag outside of cart is \$.50. **Bulky item stickers** (for a couch, stove, table, etc.) cost \$10.00 each.

All freon-based appliances (refrigerators, freezers, air conditioners, dehumidifiers, etc.) and microwaves require a disposal permit which cost \$15.00 each and can be purchased at City Hall or the Public Works Facility.

## Tire Disposal

The Public Works Facility accepts tires with rims removed during normal operating hours. Please note that tires will not be collected at the curb. The following fees apply.

**Car tires:** \$3.00

**Truck tires:** \$4.00

**Tractor tires:** \$7.00

**Bike tires:** No Charge

## Fall Leaf Collection Schedule

Leaf collection will begin Tuesday, October 21 and end Wednesday, November 26, 2008. City crews will be in your area a minimum of 6-8 times. **Heavy volume may cause crews to fall behind schedule, but we will proceed in sequence through the entire city.** We appreciate your patience.

- **Place leaves loosely on the terrace, *not* on the street.** Your cooperation will reduce street drainage problems and inlet clogging.
- Grass clippings and garden stalks must be shorter than 12 inches in length.
- Separate leaves from the brush. Brush collection is the first full work week of every month on your regular refuse collection day (see *Yearly Brush Collection Program* article).



In the event of an early snowfall, not getting leaves out to the terrace prior to November 26th, the city has a drop-off site located at the Public Works Facility on Baldwin Street. After November 26th, hours for the drop-off site will change to 7:00 a.m. to 3:00 p.m., Monday through Friday only. Extended hours will resume in 2009 after the Spring Clean Up.

### Public Works Facility

#### Office Hours

Monday – Friday, 7:00 am until 3:00 pm

#### Yard Hours

#### **April 28th—November 26th Extended Hours**

Monday - Friday, 7:00 a.m.-5:00 p.m.

Saturday, 8:00 a.m.-1:00 p.m.

#### **December 1st—April 25, 2009**

Monday – Friday, 7 a.m.-3:00 p.m.

**455 Baldwin Street**

**Telephone (920) 967-3620**

**Fax (920) 967-5270**

*This newsletter is intended for City of Menasha residents only... save for future reference!!*

## Yearly Brush Collection Program

Public Works crews will chip brush curbside **the first full work week of each month on your regular refuse collection day (our work week begins on Monday)**. Between scheduled collection periods, residents may also haul brush to the drop-off site at the Public Works Facility, contract with the Public Works Department or a private company for disposal. **Private contractors are responsible for disposing of the brush they cut.** Please remember the following instructions for curbside brush placement:

- Place brush at the curb in loose piles, not bundled, with all cut ends in the same direction.
- Brush may not exceed 18 inches in diameter and should not have the root ball attached.
- Longer lengths are easier and safer to handle.
- Brush that can be bagged must be dropped off at the Public Works Facility.
- The city will not collect brush resulting from the clearance of a lot for construction.
- **Brush may not be placed at the curb more than 48 hours prior to your collection day.**

## Automated Refuse Collection

To help the automated refuse truck operators be most effective, the following guidelines have been established:

- Carts must be curbside for pickup by 7:00 am. **(cart can be placed at curb after 4 p.m. the prior day).**
- Refuse carts need to be placed five (5) feet from obstructions (other carts, trees, poles, recycling or overflow bags, bulky items, mailboxes, etc.).
- Place refuse cart so the arrows on the lid point toward the street.
- Refuse carts containing recyclable items will not be emptied.
- Do not place refuse carts on snow banks.
- Lids need to be closed.
- Metal item(s) must be tagged as bulky/overflow or brought to our scrap metal collection site.

### 2008-2009 Holiday Refuse Collection Schedule

| <i>If your regular collection day is:→</i> | <i>Your holiday collection day will be:</i> |
|--|---|
| <b>Thanksgiving 2008</b>                   |   |
| Thursday, November 27→                     | Wednesday, November 26                      |
| Friday, November 28→                       | Monday, December 1                          |
| <b>Christmas 2008</b>                      |   |
| Wednesday, December 24→                    | Tuesday, December 23                        |
| Thursday, December 25→                     | Friday, December 26                         |
| <b>New Year's Day 2009</b>                 |   |
| Thursday, January 1→                       | Friday, January 2                           |

## Menasha Recycling Program



Residential recyclables are collected curbside **once** per month on your regular refuse collection day. Refer to the map and calendar included with this newsletter or visit our website to determine your scheduled collection day.

**Recyclables will not be collected unless they are in an approved container, please observe the following:**

### RECYCLE THESE PAPER PRODUCTS:

*(co-mingle, bundle and/or place in paper bags or container **not to exceed 50 pounds**):*

- newspapers and paper grocery bags
- magazines, catalogs, printing or writing paper and phone books
- corrugated cardboard (with wavy inside)
- chipboard/fiberboard (cereal boxes, beverage boxes, etc.)
- junk mail (solicitations, advertisements, etc.)



### RECYCLE THESE CONTAINERS:

*(co-mingle items, place in transparent or clear recycle bags or in approved hard-side recycling containers, **not to exceed 50 pounds**):*

- aluminum and tin cans
- #1 and #2 plastic narrow neck bottles - NO CAPS
- glass bottles & jars – REMOVE CAPS & LIDS

### THROW THESE ITEMS AWAY:

- paper plates, napkins, paper with food on it, and pizza boxes
- waxed paper or waxed boxes
- aluminum foil
- plastics marked #3 through #7
- plastic toys, baskets, bags, etc.
- tops from glass jars and caps from plastic bottles
- plastic motor or vegetable oil bottles
- plastic bottles with wide necks (cottage cheese, margarine tubs, etc.)
- window glass, ceramics, drinking glasses, mirrors, and light bulbs



### 2009 Holiday Refuse Collection Schedule

| <i>If your regular collection day is:→</i> | <i>Your holiday collection day will be:</i> |
|--|---|
| <b>Memorial Day 2009</b>                   |   |
| Monday, May 25→                            | Tuesday, May 26                             |
| <b>Independence Day 2009</b>               |   |
| Friday, July 3→                            | Thursday, July 2                            |
| <b>Labor Day 2009</b>                      |   |
| Monday, September 7→                       | Tuesday, September 8                        |

*This newsletter is intended for City of Menasha residents only... save for future reference!!*