

City of Menasha

POLICE

Department



2013 Annual Report

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Our mission is to be the model of modern police services, built upon a strong partnership with the community, using respect, creativity, and technology to find solutions and improve the quality of life for all.



CHIEF'S MESSAGE

Welcome and thank you for taking the time to look at our 2013 Annual Report. Every year during Police Week in May we take a moment to look back and see what we have accomplished as well as define what we need to work on. This report provides a snapshot of the activities of the Police Department over the past year.

I have to thank you for your support of the Department. This past year we unexpectedly lost our K-9 Gommez to cancer. We turned to the community for a new dog and within a few months the community contributed over \$26,000, allowing us to get our new K-9, Athos.

As part of our report we have listed a variety of statistics to measure how we are doing as a community. Menasha is a safe community. On page 26, you will find a "Crime Clock" that compares our community to State and National crime averages.

I am pleased to report that OWI arrests are down. This is in line with the lower number of cases Statewide. I believe people are getting the message that driving drunk is unacceptable in the community. Our overall traffic numbers show an increase. This increase is due to obtaining grant money for traffic and our traffic program which directs our enforcement actions to specific areas of concern reported by community members.

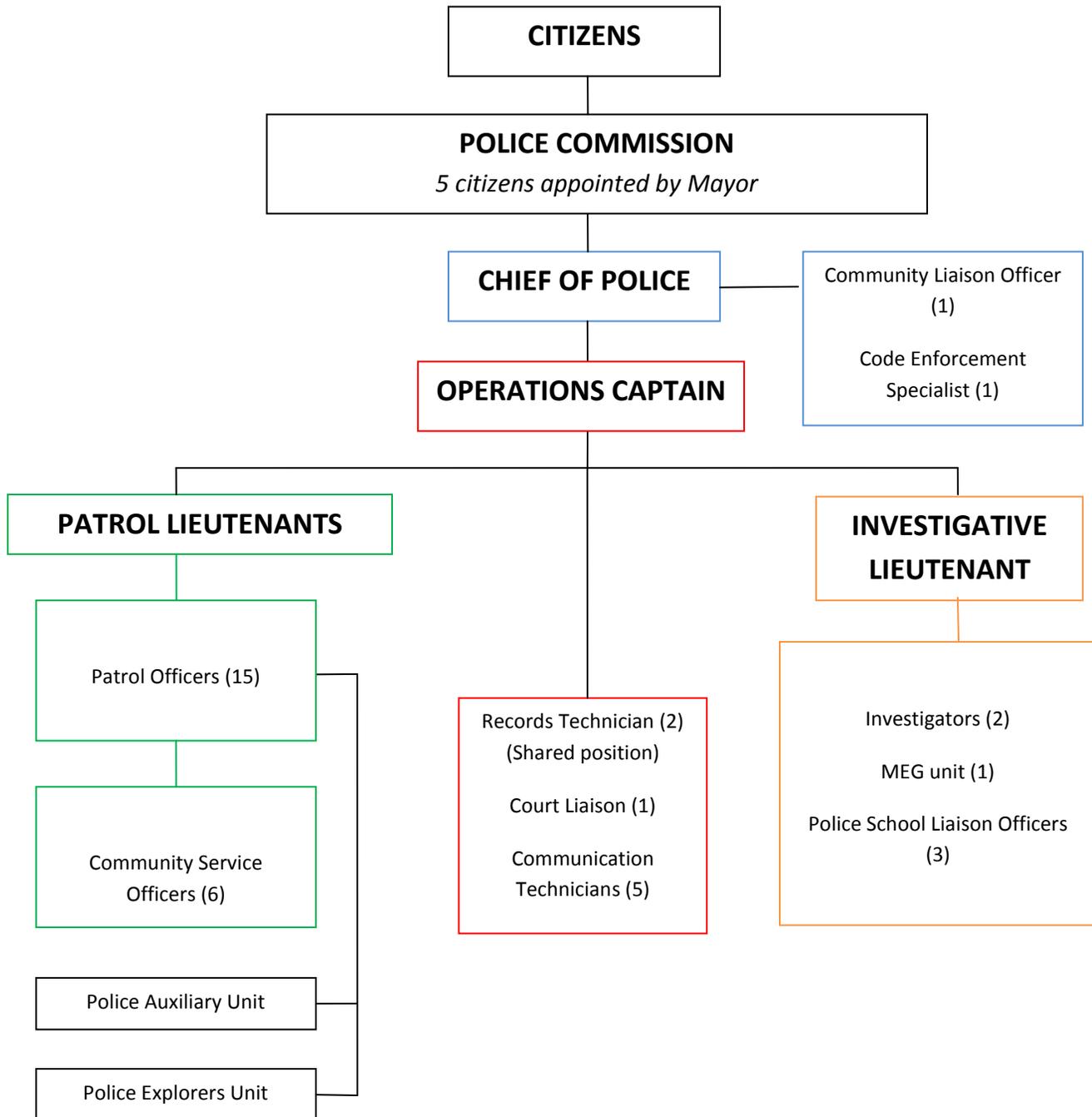
I am concerned about the two homicides we had in 2013. Both of these deaths were heroin overdoses. Based upon reporting requirements, when a person overdoses on an illegal drug this is not a natural death or an accident, therefore it is classified as a homicide. These deaths are unfortunately proof of the heroin hitting the nation. For more information on this issue and what we are doing to address it, please see page 13.

On behalf of the employees of the Police Department, it is an honor to serve this community. I believe we have a very dedicated and passionate group of people that are interested in helping to solve problems within the community. It is our mission to do this in a respectful and professional manner. I have an open door policy with our employees and the community and welcome any ideas, suggestions or concerns you may wish to share.

Serving our community,

Chief Timothy Styka

ORGANIZATIONAL CHART



STAFF - SWORN

CHIEF OF POLICE

Timothy Styka

OPERATIONS CAPTAIN

Brett Halderson

INVESTIGATIVE LIEUTENANT

Ronald Bouchard (Ret.)

PATROL LIEUTENANTS

Lawrence Bonneville

Charles Sahr

Angela Hanchek

Jamal Kawar

Matthew Albrecht

INVESTIGATORS

Mark Mauthe

Jim Verkuilen

COMMUNITY LIAISON OFFICER

Aaron Zemlock

POLICE – SCHOOL LIAISONS

Ann Gollner

Amy Cook

Jeff Jorgenson

PATROL OFFICERS

Martin Schrampfer

Roger Picard

Nick Oleszak

Sara Swenson

Stephanie Gruss

Chris Groeschel

Matt Lenss

Pete Sawyer

Matt Spiegel

Nick Thorn

Dan Hoernke

Anthony Edwards

Denton Heidemann

Josh Gallagher

Adam Miller

STAFF - CIVILIAN

POLICE COMMISSION

Ron Duuck
Tony Gutierrez
Marshall Spencer
Jason Dionne
Terri Reuss

RECORDS CLERK (SHARED POSITION)

Jenny Groeschel
Ginger Tralongo

COURT/TRAFFIC LIAISON

Bev Sawyer

COMMUNICATIONS TECHNICIAN

Darlene Krause
Sharon Beyer
Amber Olson
Debbie Borchart
Mary Janssen
Sheri Grotto
Luke Olson

CODE ENFORCEMENT SPEICALIST

Joe Polzien

CROSSING GUARDS

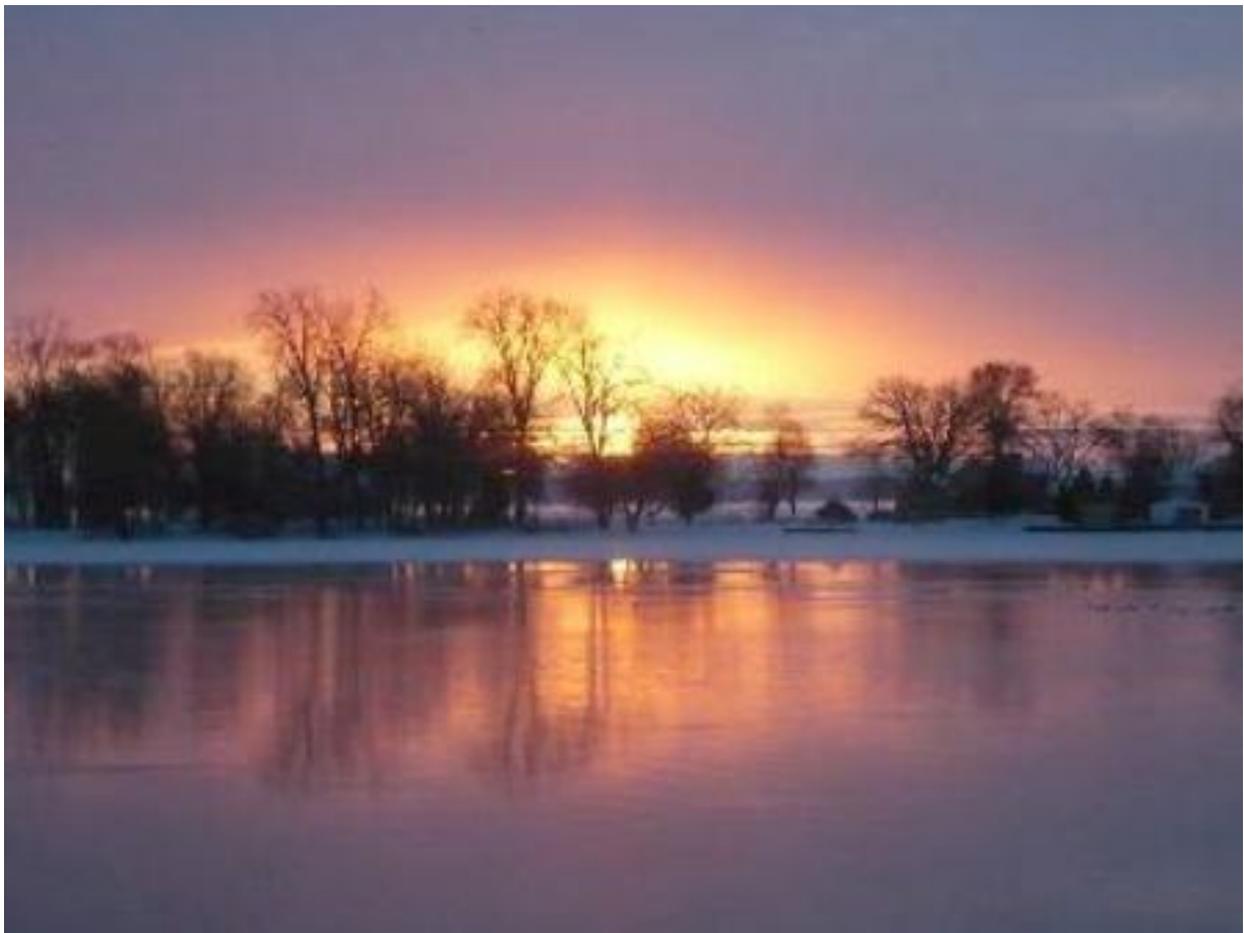
Robert Piel	Ray Zielinski (relief)
Gary Gallant	Mark Mennen (relief)
Rich Sokel	Sue Biese (relief)
Mickey Mennen	Jill Beining (relief)
Lori Davis	

CITY SNAPSHOT

The City of Menasha is situated right in the heart of the Fox Valley on the north shore of Lake Winnebago. The 17,437 residents comprise a diverse and engaged community in which we are proud to serve. Menasha is in a period of economic revival and during this past year, many steps have been taken towards the continued revitalization of our downtown and other key areas of interest in the city.

The City of Menasha encompasses a total of 7.72 miles spanning both Winnebago and Calumet Counties. The various neighborhoods in the city range from a central core of traditional ranch and two-story homes, to large lakefront residences, and newer subdivided neighborhoods to the east. Each neighborhood has its own unique character and charm.

Our officers patrol just over 90 miles of streets within the corporate limits of Menasha. Our patrols cover every road from private streets to main thoroughfares like US Highway 10 and State Highways 47 and 114. The streets wind through our residential neighborhoods, industrial zones, downtown, and parks.



YOUTH PROGRAMS

MENASHA POLICE EXPLORERS – Supporting and interacting with the youth in our community has always been a priority of the Menasha Police Department. We realized there was a gap in our ability to interact with our high school aged students and started looking at programs that would allow us to fulfill this goal. In fall of 2012 we started the Menasha Police Explorers program. Students from the Neenah and Menasha school districts who had expressed an interest in law enforcement careers were sent invitation letters to an open house meeting. An impressive number of local youth came to the meeting. We were told to expect 6 or 7 of them to join and had over 20 sign up.

Under the direction of Officers Nick Thorn and Aaron Zemlock the post began its first steps to becoming a full-fledged Police Explorers unit. Funds were received from local Rotary Clubs and Police Benevolent groups to help with the purchase of uniforms and other start up equipment. Soon after the first of the year Officer Chad Gruenstern from Neenah Police and Menasha Auxiliary Officer Jim Meyers came onboard to assist.



The Explorers train on many aspects of police work from traffic stops, complaint investigations, evidence collection, handcuffing, and other essential law enforcement tasks. They assisted with parking vehicles at the 2013 Country USA in Oshkosh and are preparing to enter their first competitions in early 2014.

Students in the Neenah and Menasha school districts who are 15 ½ years old or older are eligible to join. Contact Officer Nick Thorn, nthorn@ci.menasha.wi.us, for additional info.

YOUTH ACADEMY – Our third annual Youth Academy was held during the second week of July. The Youth Emergency Services Academy was created to provide middle school youth an opportunity to explore the fields of law enforcement, fire/rescue, and emergency medical services. Current year 6th, 7th, and 8th grade students apply and the first 12-15 students are selected to participate.



Students spend an entire day with the fire department running drills and rappelling. They all are certified in first aid, CPR, and are trained to use the AED's (Automatic External Defibrillators) as well. A variety of police related topics are also taught that include: traffic stops, Simunitions, crime prevention, and OWI enforcement.

A large number of officers participate in teaching the various aspects of the job. The City of Menasha Health Department provides the first aid instruction as well as a health and nutrition piece. Neenah/Menasha Fire Rescue has been involved since the first session and provides a great insight into the fire/rescue profession.

ELEMENTARY LIAISON

The Elementary Police School Liaison Program was in full-swing in 2013. Officer Jeff Jorgenson has been able to establish a fantastic rapport with the students and staff in each of our elementary schools. The program is designed to help open the lines of communication between the schools, parents, students, and the police department. Furthermore, establishing a trusted connection between students and law enforcement is essential to our ability to create a safe learning environment and one in which our students can thrive. Officer Jorgenson is working closely with district leaders to ensure the continued success of the program.



MISSING PERSONS

MISSING CHILDREN INVESTIGATION TEAM – Over 800,000 children under the age of 18 are reported missing each year in the United States. Of that number, 200,000 were abducted by family members and 58,000 were abducted by nonfamily members. The first three hours of a missing child case are crucial. A 2006 study showed that in over 75% of children who are abducted or killed are dead within three hours of being taken.

With the assistance of a grant that was funded through the AMBER ALERT organization, 14 people from Winnebago County attended a training in Baltimore, Maryland. Officer Jeff Jorgenson was part of that team. Officer Jorgenson is the current elementary school liaison officer and works very closely with parents and the younger children in our community.

The training was the first step in forming an official CART team. CART (Child Abduction Response Team) teams are comprised of individuals from multiple disciplines within the county. Police, fire, human services, corrections, schools are all involved as each agency plays an integral role in the return of our missing. The goal is to have the team in place by the summer of 2014.

RESPONDING TO MISSING AND UNIDENTIFIED PERSONS CONFERENCE – A one-of-a-kind conference has been held in Appleton for 7 years which brings law enforcement and families and survivors of missing persons/abductions together to help increase collaboration and break down any barriers that may hinder efforts to find the missing. Officer Aaron Zemlock sits on the planning board for this national conference which meets via phone conferences throughout the year. The 2013 conference was held at the Radisson Paper Valley Hotel in Appleton and had hundreds of attendees from around the country and Canada.

As interest in the conference expands, it is likely that the event will be moved to a larger US city in 2014.



K9 PROGRAM

K9 GOMMEZ – The Menasha Police K9 program was re-born in 2008 with the creation of the K9-Corps citizen group which raised all of the funds needed to purchase a new dog and related equipment. Gommez started working with Officer Paul Schepff in 2009 until he resigned in 2012. Officer Matt Spiegel stepped in as Gommez’s handler and the duo had great success in taking drugs and criminals off the street. In August of this year, while finishing a shift, Officer Spiegel noticed something was not right with Gommez. A visit to the veterinarian provided a dire diagnosis of cancer and within two weeks Gommez had to be euthanized. The loss was very difficult for Officer Spiegel and our law enforcement family.



Realizing the importance of the K9 program to the community, members of our department and citizens from the previous K9 Corps group reassembled and started fundraising for a new dog. An initial car wash arranged by our Code Enforcement Officer Joe Polzien netted \$2700 and from that point on we were inundated with donations from the community. Kids came into the lobby to give \$5 from their allowance and others in the community wrote sizeable checks to do what they could to help. Even after the initial funds were raised people continued to donate to help pay the ongoing costs of maintaining the program.



K9 ATHOS - Shortly after the first of the year our new K9 Officer arrived here in Menasha. Officer Spiegel began training immediately with Athos, a black German Shepherd, from the Czech Republic. We are truly fortunate to work for a community that saw the value of having a strong K9 program in the city and are confident that Athos and Officer Spiegel will continue to do great work for our community.

THANK YOU !!!!!

VOLUNTEERING FOR A CAUSE

Most officers when asked why they chose to work in this profession will tell you that they wanted to help people. As cliché as it may sound we believe that rings true with our staff. A fantastic thing about our officers and staff is that the desire to help others doesn't stop when the uniform comes off. Throughout the year, members of our department participated in many fundraising events for local, regional, and national causes.



SPECIAL OLYMPICS - Investigator Mark Mauthe has been extensively involved with supporting adults with intellectual disabilities who are striving to realize their dream of becoming Special Olympic athletes. He was voted into the Special Olympics Volunteer Hall of Fame this past year and in the past represented the State of Wisconsin as a torch bearer in the national competition in Lincoln, Nebraska.

Our officers participate in the Torch Run, the Polar Plunge, Lock-up-a-Cop, Dunk-a-Cop, Bowl-a-Thon, and

other fundraising events for Special Olympics. The smile on the athletes' faces is a fantastic reward.



TOUGH MUDDER – Got Mud??? For the second year in a row a sizeable number of officers and their friends participated in a grueling 12 mile obstacle course known as the Tough



Mudder. This event is a fundraiser for the Wounded Warrior project which helps to support wounded military veterans when they return home. The event provides a great source of pride for the officers who participate and also serves as a phenomenal team building activity. When life gives you mud, why not grab a bunch of co-workers and run through it!! The event has raised over \$6 million for the Wounded Warrior Project.

TECHNOLOGY UPDATE

The Menasha Police Department has continually been at the forefront of new uses and designs of technology in the State of Wisconsin. By staying on the cutting edge of law enforcement technology, we are better able to provide higher levels of service to our community.

MOBILE VIDEO CAMERAS

Menasha squad cars have been equipped with video recording systems for some time. Recent upgrades have included cameras which record prisoner activities in the backseat as well. In our efforts to further increase transparency and accountability we have also begun using wearable body cameras while on patrol. These allow officers the ability to capture evidence while out of view of the squad cameras. They have proven to be an invaluable tool.

FINGERPRINT IDENTIFICATION

Our department was fortunate to be one of the only agencies in the area to have a FastTrack fingerprint scanner which allowed us to quickly check for a person's identity if it was in question. We now have a portable unit in the supervisor's vehicle which brings this technology out onto the street. This allows for even quicker identification of a suspect which greatly increases officer safety and reduces time spent on the call.

DIGITAL RADIO SYSTEM

Every police agency in Winnebago County switched from an analog to an 800 MHz digital radio system. The changeover was required in order to comply with the FCC's new frequency plan for public safety in the United States. A note to those who like to listen to police scanners: You will need to purchase a new digital scanner as the old scanners will not receive the new broadcasts.

TRACS 10

The TRACS or Traffic and Criminal Software system went through a major overhaul this past year. Officer Martin Schramper was integral in getting the new system installed in our squads and station computers and provided valuable insight to the state regarding implementation issues. This system allows officers to complete warnings, citations, and accident reports in a digital format and even print out paperwork in the squad. All data is uploaded automatically.



HEROIN EPIDEMIC

Heroin has made a leap into being one of the most problematic drugs in our nation and the impact has been felt heavily in our community as well. According to Winnebago County Coroner Barry Busby, there were 27 deaths attributed to heroin overdoses in Winnebago County alone in 2012. Over 100 doses of Narcan were used to save others who had overdosed on heroin. Narcan is a medication that counteracts the effects of opiate type drugs.



Why heroin and why here? This is probably the most asked question we receive from the public. Prescription drug abuse has been the leading drug issue in the Fox Valley area for several years, primarily pain killers like Oxycontin and Vicodin. Both of these pain killers are in the opiate family of drugs which gives them similar properties to heroin. Many efforts have been made to reduce the abuse of prescription drugs by the drug companies, through consumer education, and by implementing better prescription monitoring. These efforts reduced the drug users' ability to obtain prescription medications.

The reduced availability of these medications found those addicted to opiates seeking out a new source to get high. Heroin, which cost less and has a similar effect, was the choice. The incredibly addictive nature of opiates and the potent heroin on the streets has led to a drastic increase in overdoses and deaths.

A Winnebago County heroin task force was created in October to bring multiple players to the table to work on ways to reduce heroin use and its impact on our community.



POLICE BENEVOLENT

The Menasha Police Benevolent Association (MPBA) is comprised of current police department employees and retirees. The benevolent exists to support its members by cultivating fellowship among its members and to provide a medium for the exchange of knowledge and experience that fosters high professional standards. A primary function of the MPBA is to conduct charitable, educational, and recreational activities for the benefit of its members and the public. Members pay dues and an annual fundraiser is held to support the benevolent association's activities.

The MPBA strives to support the members and their families by providing events that honor and reward their hard work during the year. A family picnic in the summer and a Christmas party in the winter give members and their families a chance to enjoy one another's company outside of the work environment. During National Police Week, a dinner and awards ceremony is held to honor those officers who went above and beyond their expected call of duty.



A primary function and focus of the MPBA is to give back to our community. Last year we were able to support over a dozen community and/or law enforcement organizations or members by providing money or goods they needed. In 2013 support was provided to the Menasha High School Post Prom, Police Unity Tour, Special Olympics Fox Valley, Suburban Athletics Baseball, Menasha Auxiliary Easter Egg Hunt, Menasha K9 Corps, Moose Lodge Holiday meals, Chris Gordon family, Fox Valley Warming Shelter, and others. We also adopt several families for the Christmas Giving program.

Thank you for your continued support of our organization. Stay tuned for details regarding this year's concert featuring Separate Ways, a Journey tribute band!!



MUTUAL AID AGREEMENT

A giant step was taken in 2013 towards improving local police department's ability to assist another Fox Cities police agency when a situation calls for additional resources. In the past, in order for an officer to assist another jurisdiction, it would have required multiple requests to supervisors via the radio which created delays and tied up crucial resources. The proposed agreement streamlines the process in which assistance can be rendered with minimal delays.

Police Chiefs from Menasha, the Town of Menasha, Neenah, Grand Chute, Appleton, Kaukauna, Little Chute, Kimberly, and Combined Locks met for several months during the summer to discuss ways to improve our ability to aid one another when needed. The contiguous nature of our cities and towns makes it feasible that an officer from a neighboring jurisdiction may be in a better position to assist during an emergency situation. Time is of the essence in many police calls and this agreement streamlines the process.

The justification for mutual aid may include, but is not limited to, major crimes or incidents where normally assigned resources are inadequate or during periods when unforeseen demands for service cannot be met by the requesting agency. In addition, each municipality authorizes any on duty law enforcement officers to provide mutual aid without the approval of the Chief of Police or designee under the following circumstances

- An emergency call in which an officer is down or in danger.
- A serious crime which is in progress, a medical emergency or a situation representing a serious threat to life or property.
- A situation in which an officer requires a backup officer and the assisting officer is closer than an officer of the originating jurisdiction.

The obvious benefit to this agreement will be the efficiency in which mutual aid can be provided during the above mentioned circumstances. The police agencies in the Fox Valley area have a history of working together on providing a safe place for our citizens to live, work and play. Giving the law enforcement officers the ability to provide help when needed makes us all safer.

POLICE ADMINISTRATION

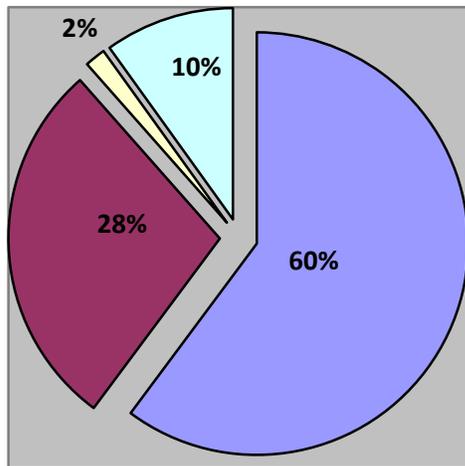
The administration division of the police department consists of the Chief of Police and our Operations Captain.

Managing the department budget, officer training, and writing procedures and policies are just a few of the tasks taken on by this division. Striving to provide the best and most fiscally responsible level of service is at the forefront of each decision they make.

personnel costs make up the largest portion of the budget. The capital outlay and operating expenses provide the officers with the equipment they need to adequately serve the community.

In 2013, the police department filled several vacancies in the patrol position with the hiring of Joshua Gallagher (top) and Adam Miller (bottom).

Police Budget	
Year	Amount
2013	\$4,571,493
2012	\$4,518,717
2011	\$4,273,564



The pie graph illustrates the general breakdown of spending areas within the police department budget. As it is with most organizations,



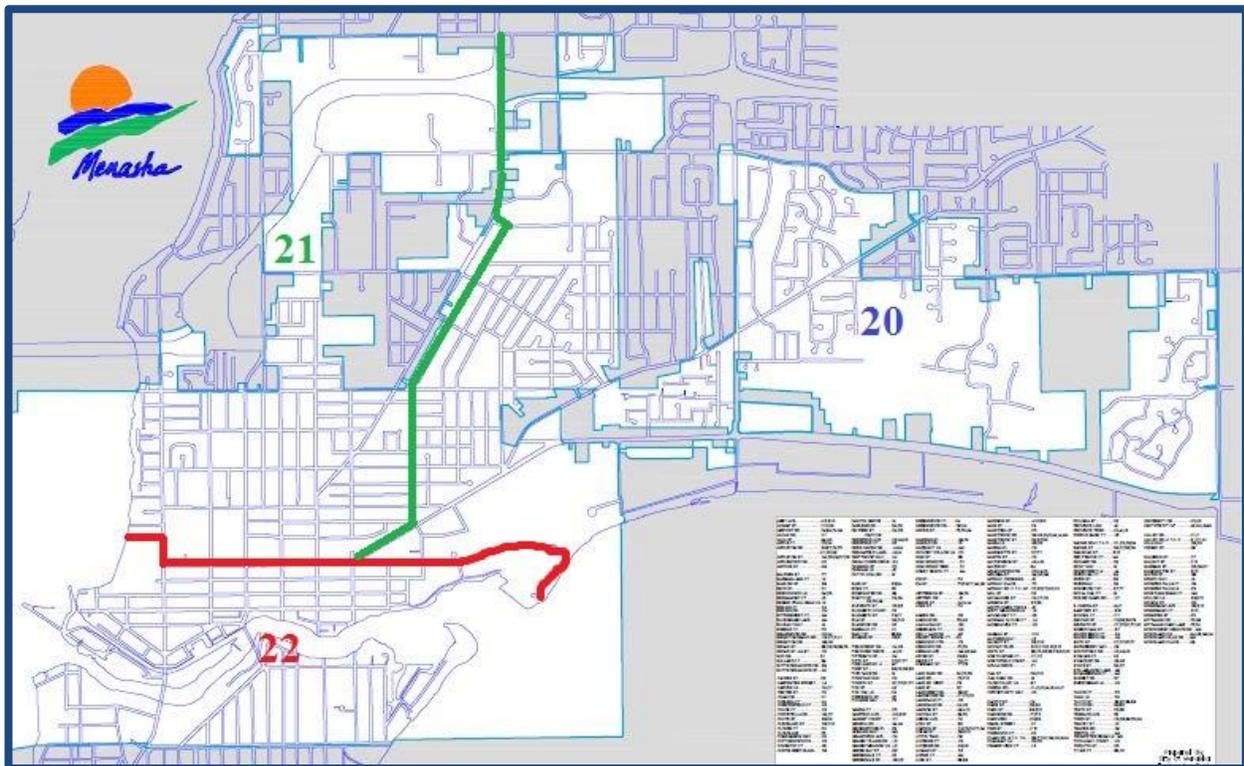
PATROL DIVISION

Patrolling our streets remains a primary function of the department. The term “patrol” often conjures up images of officers driving through neighborhoods, making traffic stops, and running radar. All of those things happen on a daily basis but there is much more that happens with our officers on patrol.

Traffic enforcement is a high priority for our agency and is probably the number one complaint in any city. To address this more efficiently, we established a traffic reporting program where citizens can email or call in a specific complaint regarding a traffic issue in their neighborhood. A designated officer will share that complaint with the appropriate shift and officers are assigned to address it. A follow-up call is made to the citizen filing the complaint to let them know what was found and what enforcement action was taken. You can file a similar report by calling 920-967-3575 or email rpicard@ci.menasha.wi.us.

Responding to the more than 10,000 calls for service annually utilizes a significant portion of time for officers. Patrol officers respond to a multitude of calls for service ranging from citizen assists, disturbances, burglaries, robberies, drug and alcohol complaints, to homicides. In addition to responding to criminal complaints, officers often focus on preventative measures like checking business doors at night, patrolling parks and other public spaces like the trestle trail and school properties.

The map below shows the three patrol zones assigned to our evening and night patrol shift



INVESTIGATIONS

There are currently two full-time investigators on staff with our department. They are supervised by an Investigative Lieutenant. Patrol officers respond to initial complaints and are often able to complete the investigation on their own. There are other circumstances when either the seriousness of the crime or the scope of the incident are too large for patrol follow-up or investigation. These cases are assigned to one or both investigators for follow-up.



There is no such thing as a “typical day” in any law enforcement position. This is especially true for investigators. Contrary to the television portrayal of crime scene investigators, very little time is spent on actual evidence collection. The reality is that our investigators spend a lot of time talking to people. They chase down leads, interview witnesses and suspects, write subpoenas and search warrant requests, log evidence, and write reports. All of which is essential for a successful investigation and prosecution.

Investigators attend specialized training throughout the year to help hone their skills. By attending conferences and trainings for homicide investigations, investigating missing persons, evidence collection techniques they are able to learn about the latest advancements in crime fighting technology and the best practices being utilized for investigations. The ever-changing technology in the field of evidence collection and analysis is exciting and we are fortunate to work in a department that embraces adapting to what is considered the best practice.

As drug trends change, so does the focus of the MEG unit. The current increase in heroin use and distribution has once again changed the landscape of drug enforcement in the Fox Valley and surrounding area.

Our department also provides a full-time investigator to the Lake Winnebago Area Metropolitan Enforcement Group or MEG Unit. The MEG Unit is a 13 officer unit comprised of officers from Winnebago, Outagamie, Calumet and Fon du Lac. Their focus is on the distribution and manufacturing of illegal drugs within the four county area.



COMMUNITY POLICING

The police are the people and the people are the police – Sir Robert Peel

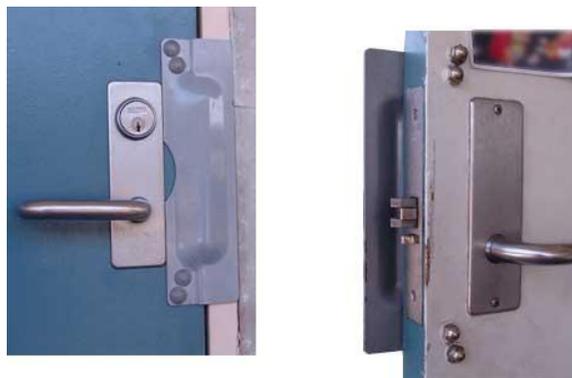
The above statement is an excerpt from a set of nine principles of effective policing set forth in 1829 by Sir Robert Peel, considered the father of modern policing. Although law enforcement has evolved due to changes in society, technology, role expectations, etc..., the guiding principles remain the same. The safety of a community is largely dependent on the cooperation between the police and the citizens they serve.

This concept has long been embraced by our department as well as our citizens and it continues to get stronger.

Our community liaison officer gave dozens of presentations to the public over the course of the year. The topics discussed range from identity theft, fraud, home security, workplace violence, school safety, prescription drug abuse prevention, and other crime prevention related topics.



Throughout the year we also have conducted security surveys for local residences, businesses, and industry. A walkthrough of the facility identifies potential vulnerabilities and safety issues and a report is completed and shared with the property owner or facility manager. The intent is to make the residence or business less vulnerable to criminal activity through simple changes in things like lighting, door locks, and landscaping.



Information is power. We have continued to expand our communication and connections with landlords in Menasha. Menasha has a significantly higher percentage of rental properties than surrounding communities. Due to the more transient nature of renters versus home owners, it is essential that landlords have a resource in the police department and in turn the department can look to landlords to assist with problem tenants. An E-lert system has been used to let landlords know of any police calls to their properties. Any rental property owner can sign up to receive the alerts. (Note: The program is currently under construction due to software changes made in the main reporting software).

COMMUNITY POLICING

What about homeowners? How do they know what is going on in their neighborhood? There has been a decline in the traditional Neighborhood Watch Programs nationwide but it is still a viable and recommended way to meet and work with your neighbors to keep your home safe. We have several active neighborhood watch units in Menasha. We also offer a virtual neighborhood watch in which citizens can sign up to receive a weekly email which alerts them to property crimes happening in Menasha. To sign up: Contact Officer Zemlock at azemlock@ci.menasha.wi.us.

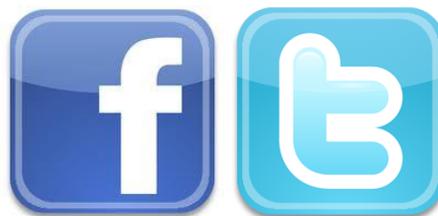


We conducted several Coffee with the Cops events in 2013 and were once again very pleased with the turnout. The idea behind the event is to create a casual atmosphere where citizens and officers can talk about issues in the community. Aspen Coffee and Tea has hosted several of the events and we are grateful to them for that. Stay tuned for the next session which will be in late spring/early summer. Hope to see you there!!!

In our continued quest to be as transparent and accessible as we can we have continued to use social media and reach out to traditional media sources to keep Menasha citizens informed.

The police department Facebook page has surpassed 2400 followers. We can't think of another platform that allows us to reach so many people instantaneously. The posts may contain information about frauds or scams hitting the area, a request to help identify a suspect, wanted persons, department or community events, or sometimes something for fun. Regardless of the post topic, our goal is to interact daily with the members of the community and provide a platform for information and discussion. We also utilize Twitter and Nixle to broadcast information via text.

Last year we had a virtual ride along where we tweeted for an entire shift about what our patrol officers were responding to and were thrilled to have a good number of people following and tweeting back. Another such event is planned for the summer in 2014.



POLICE SCHOOL LIAISON

Another essential component of our police services are the two Police Liaison Officers that work in our middle and high schools. The job is very different from patrol and other investigative roles within the department and each position differs greatly from one level of school to the other. Both officers have done an excellent job adapting to their respective environments and provide a valuable service to our schools.

It is impossible to escape hearing about the issues facing schools today. School shootings, bullying, harassment, sexting, along with a multitude of other adolescent and law enforcement issues are realities that every school officer faces. Our liaisons participated in active shooter training along with officers from Neenah and the Town of Menasha. The reality that multiple agencies would be involved if a tragic event such as a school shooting were to happen was the driving force behind the joint training.

Liaisons work hand in hand with school administrators to provide a safe learning environment. Interactions with parents, students, social workers, and counselors are part of every day. Establishing connections between the multiple groups is what makes the program so effective.

In addition to the law enforcement related activity that occurs, the liaisons prefer their role as mentors to the students and they work hard to build positive relationships with them. By presenting in classrooms, eating lunch with the students, or even just saying hello in the hallway, liaisons are able to effect a positive change in the school.



SUPPORT SERVICES

COMMUNICATIONS AND RECORDS

The City of Menasha Police Department is open 24 hours a day, 7 days a week. During that time, our front desk is staffed by one of our communication technicians. The front office staff is responsible for answering incoming calls for service, addressing issues that are brought into the lobby, and typing all reports from officers. They are also responsible for relaying information to officers, confirming warrants, and perform a variety of other tasks. They are an invaluable asset to our agency.



Our records department is staffed by two part-time employees. They assist with issues that are brought into the lobby as well as help answer phones when it is busy. Their primary task is managing the voluminous amount of records produced each year. Abiding to State of Wisconsin records laws, they disperse reports to those who request copies as well as send all of the necessary documents to the District Attorney's office to be used during case prosecutions. The items being requested can consist of paper reports, photos, or videos. In addition, they also issue bartenders' licenses, parking permits, and perform additional tasks.

COURT LIAISON

Another key component to the department is our Court Liaison. Her role is to process all of the citations, municipal summonses, accidents, and parking citations written by officers. In addition, she makes ready all necessary materials needed for municipal court cases. Over **5,000** citations, summonses, accidents, and parking tickets were written by officers in 2013. We are thankful to have such an efficient and dedicated person in this role.

EMERGENCY DISPATCH

The Winnebago County Sheriff's Department provides service for all 911 calls in the county. Typically, there are 5-6 Communication Technicians working in the 911 Communications Center. They work on the second floor of the Winnebago County Sheriff's Office. One technician is responsible for all of the calls in the City of Menasha, City of Neenah, and Town of Menasha, often referred to as the "north end". In addition calls they are also responsible for dispatching officers to calls.



CODE ENFORCEMENT

Property values, living conditions, vermin, graffiti, junk vehicles are all issues that are of great concern to most residents. We are fortunate to have a highly trained, full-time Code Enforcement Specialist working for our department. Citizens are able to call in a complaint or download a complaint form to report conditions which violate City of Menasha Code. Specialist Joe Polzien works closely with Community Development and the Health Department in ensuring the places people reside are safe, healthy, and abide by city code.



Before



After

COMMUNITY SERVICE OFFICERS

We employ four CSO's who work on a part-time basis assisting officers with calls for service. Typically, our CSO's handle calls for vehicle lockouts, animal complaints, and found property. They also assist officers with traffic direction during accident investigations as well as during major city events. Many of those working as CSO's have an ambition to work in the law enforcement field as a career.

MENASHA AUXILIARY POLICE

Dating back to 1963, the City of Menasha has had an Auxiliary Police unit that provides community service to Menasha. The group is diverse in make-up, having members from 21 to over 50 years old from many different backgrounds. The group elects their own supervisors and has a full-time police officer as an advisor to the unit. They provide traffic control at events, security at public functions, and assist officers when requested. They receive significant training in law enforcement tactics and techniques. They also run a very successful Easter Egg Hunt each year at Smith Park.



STATISTICS – CALLS FOR SERVICE

ACTIVITY REPORT - 2011-2013

Incident Type	2013	2012	2011
Complaints	7,763	7,884	7,217
Services & Assists	2,411	2,718	2,448
Traffic Stops	2,700	1,984	1,871
Crashes	409	410	416
Total	13,283	12,996	11,952

The charts above compare the total police activity for 2011 – 2013 as well as monthly for 2013.

- **Complaints** indicate the number of police reports and investigations done by officers.
- **Services & Assists** indicate the number of times officers have assisted citizens, motorists, other agencies, etc. Many times these incidents do not generate a police report.
- **Traffic Stops** indicates the number of times officers stop a vehicle for a traffic violation. These may result in a citation(s) or warning(s) being issued.
- **Crashes** are those reported to the police department occurring either on roadways, parking lots and/or private property which are both reportable and non-reportable to the State.



STATISTICS – CALLS FOR SERVICE

CALLS FOR SERVICE BREAKDOWN

Incident Type	2013	2012	2011
911 Assist	338	282	234
911 Hang Up	186	75	96
Abandoned Vehicles	30	32	23
Alarm	176	189	175
Animal	592	601	586
Civil	50	31	47
Emergency Committal	61	56	72
Damage to Property	158	224	203
Death	18	17	10
Disturbance	601	569	540
Domestic Disturbance	84	70	96
Drugs	196	195	151
Fraud	66	68	87
Harassment	192	205	276
Juvenile	441	425	311
Lost/Found Property	129	132	116
Missing Person	30	32	19
Noise	189	195	199
Open Door	79	45	97
Runaway	41	69	42
Sex Offenses	32	41	40
Suspicious Sit/Veh/Person	727	881	861
Trespass	12	19	17
Warrant Arrests	221	190	208
Weapon	24	18	18
Welfare Check	653	736	649
TOTAL	5326	5397	5173

The chart above is a breakdown of some of the types of complaints officers have investigated. Certain crimes (theft, burglary, robbery, assault, etc) are compared on the next page.

STATISTICS – CRIMES AND ARRESTS

City of Menasha Unified Crime Report of Index Offenses

	2013	2012	2011
Violent Crime			
Murder	2	0	1
Forcible Rape	2	5	16
Robbery	3	2	3
Assault/Battery/Simple Assault	76	65	81
Total Violent	83	72	101
Clearance Rate	67%	72%	76%
Property Crime			
Burglary	55	67	53
Theft	364	355	371
Motor Vehicle Theft	6	7	7
Arson	0	0	0
Total Property	419	429	431
Clearance Rate	25%	31%	28%
Total Index	502	532	501

The Federal Bureau of Investigation's Uniform Crime Reporting (UCR) Program, which began in 1929, collects information on the following crimes reported to law enforcement: homicide, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson.

The UCR Program also maintains a database of arrests and clearance rates of law enforcement agencies. Clearance rates reflect the percentage of those cases that are cleared or solved.

The statewide clearance rates for 2012 were: 53% for violent crimes and 27% for property crimes.

ARREST REPORT

	2013	2012	2011
Prosecution Requests	259	239	286
Juvenile Referrals	123	155	176
City Summons	480	635	610
TOTAL	862	1,029	1,072

This chart outlines the types of arrests made by officers.

- **Prosecution requests and juvenile referrals** are requests to the district attorney's office for state charges.
- **City summonses** are local ordinance violations.

STATISTICS – TRAFFIC ENFORCEMENT

TRAFFIC CITATIONS

	2013	2012	2011
Traffic Citations	1742	1543	1474
Parking citations	2673	2440	3140
OWI	88	95	117
Total	4,503	4,078	4,731

TRAFFIC WARNINGS

	2013	2012	2011
Traffic Warnings	1693	1289	1334

CRASHES

	2013	2012	2011
Crashes Investigated	369	273	272

The top two charts show the amount of traffic enforcement in the City of Menasha. It compares the number of citations to the number of warnings issued by officers.

The bottom charts shows the traffic crashes that exceed a certain threshold and are reported to the state.

CRIME – HOW DO WE COMPARE

The City of Menasha is slightly above the state average and well below the national average for crime rates. The City of Menasha experienced a crime rate of 29 crimes per 1,000 people in 2013. The state average for 2012 was 27 per 1,000 and the national average was 33 per 1,000.



Crimes	U.S. One every	WI One every	City of Menasha One every
Homicide	35 min.	2 days	6 months
Rape	6 min.	7 hours	6 months
Aggravated Assault	40 sec.	58 minutes	5 days
Robbery	1 min.	1 hour	4 months
Theft	5 sec.	5 min.	1 days
Burglary	15 sec.	20 min.	6 days
Auto theft	43 sec.	1 hour	61 days