



**City of Menasha
Police Commission Meeting**

Wednesday, June 27th 2012

Note: This meeting will be in place of the previously scheduled Thursday, July 12th 2012 meeting

Location; Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Agenda

- 1. ROLL CALL/ EXCUSED ABSENCES**
- 2. MINUTES TO APPROVE**-May 17 and June 1 meeting minutes
- 3. COMMUNICATION TO RECIEVE**
- 4. DISCUSSION**
 - Correspondence- Daniel L. Gueths letter
 - New business
- 5. ACTION ITEMS**
- 6. CLOSED SESSION** Wisconsin statutes sec 19.85 (1)(c)
 - Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
 - Open patrol position (consideration of candidates)
- 7. HELD OVER BUSINESS**
 - Old business
- 8. NEW BUSINESS**
 -
- 10. ADJOURN**
 - The next bi monthly meeting will be held Thursday August 23rd 2012 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.



President Ron Duuck called the meeting to order Thursday May 17 2012 at 4:30PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present:, Ron Duuck, ,Terri Reuss, Jason Dionne, Chief Styka, Marshall Spencer,
Excused absence: Tony Gutierrez,

Meeting minutes

- Jason Dionne moved to approve the March 17, 2012 minutes. Terri Reuss seconded the motion. The motion was unanimously carried.

Annual Election of officers

- Marshall Spencer nominated Ron Duuck for President. Terri Reuss seconded the motion and the vote was unanimous in favor of Ron Duuck for President.
- Ron Duuck nominated Jason Dionne for Vice President. Marshall Spencer seconded the motion and the vote was unanimous in favor of Jason Dionne for Vice President.
- Jason Dionne nominated Tony Gutierrez for the position of Secretary. Terri Reuss seconded the motion and the vote was unanimous in favor of Tony Gutierrez for the position of Secretary.

Chief Styka report

Training:

- Nick Thorn & Pete Sawyer: SWAT Basic Instructor Development, FVTC
- Dan Hoernke: Advanced Roadside Impaired Driving Enforcement Course, Ripon WI
- Tim Styka & Angie Hanchek: CVMIC Process Improvement, Green Bay, WI
- Jeff Jorgenson & Nick Thorn: FTO Certification, FVTC
- Larry Bonneville: Wisconsin LEEDS Alumni Update Training: FVTC
- Brett Halderson & Aaron Zemlock: Dignitary Protection by Secret Service, Neenah
- Roger Picard, Chris Groeschel, Dan Hoernke and Matt Spiegel: M-Link (Course on networking student who have mental health needs and resources available)
- Jim Verkuilen: WAHI (Wisconsin Homicide Investigators) Annual Training Conference, Wisconsin Dells
- All officers completed legal update and EVOC (emergency vehicle operation)

Department Updates:

- Hiring Process: Approximately 150 applicants – process has the same steps but the steps are combined to save on time.
- Police Week Awards:
 - Matt Lenss – Officer of the Year; Lt. Hanchek – Supervisor of the Year; Officer Picard Meritorious Service; Officer Thorn, Inv. Verkuilen, PSP Olson, Ceo Polzien – Outstanding Service; Officers Oleszak, Gruss, Groeschel, Picard, Mauthe, Verkuilen, Spiegel, Hoernke, Albrecht & Lt. Bouchard -Teamwork Awards. PSP Staff given telecommunications pins and Records & Court Personnel given customer service awards. Other pins for years of service and special assignments were also given out.
- Traffic Program Update
- Elementary School PSLO Position- Program was presented to Menasha School Board on May 14th and is likely to be voted upon on May 29th. If it passes it will then be presented to the City.
- Organizational Change – Discussion –
- Captain Process: Lt. Brett Halderson and Lt. Chuck Sahr
- Chief Meeting – Lt's Spin off meeting

Jason Dionne made a motion at 5:30pm to enter in to closed session. The motion was by seconded by Terri Reuss and unanimously supported.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

- Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Open patrol positions (consideration of candidates)

At 7:35 pm Terri Reuss made a motion to return to open session. The motion was seconded by Marshall Spencer. The motion was unanimously supported.

Adjourn: Motion by Jason Dionne seconded by Terri Reuss, at 7:45 pm. The motion was unanimously supported.

- The next bi monthly meeting will be held Thursday, July 12th 2012, 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Acton of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Marshall Spencer,
Commissioner, Secretary



President Ron Duuck called the meeting to order Friday, June 1, 2012 at 3:45PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present:, Ron Duuck, Tony Gutierrez, Jason Dionne, Chief Tim Styka, City Attorney Pamela Captain, City of Menasha Probationary Officer Marty Effert, Marshall Spencer,
Absent: Terri Reuss

Daniel L. Gueths, Citizen Complaint to City of Menasha Police Commission, dated May 29, 2012

- Due to the age of the original complaint (October, 2010) and the lack of additional information, Jason Dionne moved to declare the complaint stale with no further action possible by the Commission. Tony Gutierrez seconded the motion. The motion was unanimously carried.

Police Officer minimum qualification review

- City Attorney Pamela Captain will provide The Commission with Police Officer minimum qualification policies from neighboring communities that the Commission can use to update the City of Menasha Police Dept policy.

In the matter of probationary officer Marty Effert's status:

- It came to the attention of City Attorney Captain and Chief Styka earlier this week that, due to a discrepancy between state and federal policy on the matter, Probationary Officer Effert was declared ineligible to carry a weapon by the federal authorities. Ability to carry a weapon is a condition of employment for a City of Menasha police officer.
- The issue relates to what was determined to be disqualifying criminal history from more than a decade ago.
- Upon learning this, City Attorney Captain (acting in her role as City of Menasha Human Resources Director) and Chief Styka immediately placed probationary officer on paid administrative leave. Once the state authorities confirmed the federal authorities' findings, officer Effert's status was changed to unpaid administrative leave.
- Probationary Officer Effert is working to resolve the matter with state officials as well as the prosecutor's office and judge that initially dealt with the incident in question.
- The issue before the Commission was whether to terminate Probationary Officer Effert or allow him to remain on unpaid administrative leave for a specified period of time pending resolution.
- Given the likelihood this would conclude in a tie vote, Ron Duuck motioned that the matter be tabled until the full commission could reconvene. Jason Dionne seconded the motion which was unanimously supported.

Adjourn: Motion by Jason Dionne, seconded by Tony Gutierrez, at 5:25 pm. The motion was unanimously carried.

- The next bi monthly meeting will be held Thursday, July 12th 2012, 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Acton of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,

Marshall Spencer,
Acting Commissioner, Secretary