City of Menasha
Police Commission Meeting

Thursday Juy 23rd , 2015 at 4:30 pm

Location; Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Agenda

1. **ROLL CALL/ EXCUSED ABSENCES**
2. **MINUTES TO APPROVE**
3. **COMMUNICATION TO RECIEVE**
4. **DISCUSSION**
   - Correspondence
   - New business
   - Pillar One of Interim Report
5. **ACTION ITEMS**
6. **HELD OVER BUSINESS**
   - Old business
7. **NEW BUSINESS**
8. **CLOSED SESSION** Wisconsin statutes sec 19.85 (1)(c)
   - Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
   - Open patrol position (consideration of candidates).
9. **ADJOURN**

   - The next bi-monthly meeting will be held Thursday September 17th, 2015 at 4:30 pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

City of Menasha

...a new horizon

MENASHA POLICE COMMISSION MEETING MINUTES
DRAFT

President Jason Dionne called the meeting to order on May 21st at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Terri Reuss, Chief Styka, Jason Dionne, Tony Gutierrez, Marshall Spencer

Minutes to Approve: Marshall Spencer moved to approve March 19th , 2015 meeting minutes. Terri Reuss seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Discussion: None

New Business: Ron Duuck has resigned his position for personal reasons. Fran Ebben has expressed an interest to serve on the Commission. His appointment will be before the Council on June 1st.

Chief Styka Report

Police Commission Meeting 5/21/2015

Training:

- Crisis Intervention Training: Sawyer (40 hrs)
- Anatomy of a Force Incident: Kawar, Picard & Jorgenson (8 hrs)
- Legal Update: Continuation of all officers to attend
- Pursuit Update: Miller (4 hrs)
- Reid Interview and Interrogation: Thorn (24 hrs)
- Homicide Conference: Bouchard & Mauthe (24 hrs)
- Conducting Effective Internal Investigations: Albrecht (8 hrs)
- Alcohol Control Course: Hoernke (4 hrs)
- Tactics & Procedures for Barricaded Subjects: Thorn & Lenss (8 hrs)
- Heroin Death Investigations: Bouchard (4 hrs)
- Evidence Tech School: Edwards (40 hrs)
- Field Training Officer: Spiegel (40 hrs)
- WI Public Records Law: Bouchard, Groeschel & Tralongo (8 hrs)
- Advanced Crime Prevention: Zemlock (24 hrs)
- WAHI Conference: Gruss (36 hrs)
- Gaining Insight through Statement Analysis: Swenson (24 hrs)
- Heroin Update: Picard (8 hrs)
- SWAT School Basic: Heidemann (40 hrs)
- Intox Certification: Heidemann (24 hrs)
- Instructor Update: Styka, Halderson, Lenss & Thorn (8 hrs)

Department Updates:

- Trestle Trail Incident: Discussion on the incident, response and investigation.

- On-line reporting system: We have run into an issue with the interface into the records management system. We may go live without the interface. Project still in holding pattern
- Employee performance system has been selected and will be implemented as soon as the vendor has us set up.
- Building update suggestions has been very complete and would be very expensive to implement everything. We are working to break it into sections to see what can be accomplished to take care of the biggest issues.
- Meeting next week with Boys and Girls Club to discuss some police department partnerships for the summer
- Police Week: Recap of awards and events for the week
- 2014 Department Report released during police week. (Copy distributed.)
- Hiring Process / Personnel Update

Adjourn: Marshall Spencer moved to adjourn. Terri Reuss seconded the motion at 6:15 pm. The motion was unanimously supported.

The next bi-monthly meeting will be held Thursday July 23rd 2015 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

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Respectfully submitted,
Theresa Reuss
Commissioner, Secretary