



9/30/2014

**City of Menasha
Police Commission Meeting**

Thursday October 23rd , 2014 at 4:30 pm

Location; Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Agenda

- 1. ROLL CALL/ EXCUSED ABSENCES**
- 2. MINUTES TO APPROVE**
- 3. COMMUNICATION TO RECIEVE**
- 4. DISCUSSION**
 - Correspondence
 - New business
- 5. ACTION ITEMS**
- 6. HELD OVER BUSINESS**
 - Old business
- 7. NEW BUSINESS**
- 8. CLOSED SESSION** Wisconsin statutes sec 19.85 (1)(c)
 - Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
 - Open patrol position (consideration of candidates).
- 9. ADJOURN**
 - The next bi-monthly meeting will be held Thursday December 18th , 2014 at 4:30 pm, Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however, no official action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

1/5/2015

City of Menasha



**MENASHA POLICE COMMISSION MEETING MINUTES
APPROVED**

Vice President Jason Dionne called the meeting to order Thursday, June 19th, 2014 at 4:30 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Tony Gutierrez, Jason Dionne, Chief Styka, Marshall Spencer

Absent: Ron Duuck, Terri Reuss,

Minutes to Approve: Marshall Spencer moved to approve the April 16th 2014 meeting minutes. Tony Gutierrez seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Old Business: Review of minimum police officer qualification policies of neighboring communities document

- All present reviewed the document provided to the commission by City Attorney Pamela Captain.
- All present felt the City of Menasha PD's minimum qualifications aligned with the best practices of our neighboring communities.
- Marshall Spencer moved to consider this review complete. Jason Dionne seconded the motion and the motion was unanimously carried.

Discussion: None

Correspondence: None

New Business: None

Chief Styka Report

Training:

- Legal Update - Ongoing: All Sworn Personnel (8hrs)
- Supervisor Resources & Tools – CVMIC: Nick Thorn (16hrs)
- Intoximeter Update: Adam Miller (2hrs)
- Heroin Training: Pete Sawyer (16 hrs)
- WI Association of Women Police Conference: Angie Hanchek & Sara Swenson (16hrs)
- 2014 WAI Conference: Ann Gollner & Sara Swenson (24hrs)
- Forensic Experiential Trauma Interviews: Ron Bouchard (1.5hrs)
- Mobile Device Examiner Course: Jamal Kavar (64hrs)
- Advanced Roadside Impaired Driving Enforcement: Josh Gallagher (16 hrs)
- Predictive Policing & Integration of Crime Analysis: Nick Oleszak (8hrs)
- WI Problem Oriented Policing Conference: Aaron Zemlock (12hrs)
- Homicide Conference: Ron Bouchard & Stephanie Gruss (20 hrs)
- Policy Development – CVMIC: Matt Albrecht (7hrs)
- SWAT Basic: Matt Spiegel (40hrs)

- Contemporary Issues in Tactical Leadership: Matt Albrecht & Matt Lenss (24hrs)
- Munchausen Syndrome by Proxy Training: Stephanie Gruss (1.5hrs)
- Evidenced Based Decision Making: Tim Styka

Department Updates:

- Hiring Process Continues – Currently 2 positions remain open.
- Beginning process of laying out foundation for a regional response plan similar to SMART in the Milwaukee area. Meeting next week with representatives from Winnebago & Outagamie County.
- Online briefing program is in training phase. Lt. Kawar is project lead and we are still planning on a spring roll out.
- New CAD system is now live. Working though some computer issues.
- Working with new policy manual system. Some issues at rollout with the vendor, Lexipol, but capabilities are slowly coming on line.
- Begun the process of an online reporting module. We hope to have the system in place by mid-summer.
- Officer Spiegel & K-9 Athos: Training is complete and they are now working the road. Later this year they will go through the tracking training.

Closed Session: Marshall Spencer moved to enter into closed session. Jason Dionne seconded the motion. The motion was unanimously supported.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

- Consideration of employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Consideration of open department officer position candidates

Adjourn: Marshall Spencer moved to adjourn the meeting motion at 6:05 pm. Jason Dionne seconded the motion. The motion was unanimously carried.

The next bi-monthly meeting will be held Monday, Aug 25, 2014 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

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Respectfully submitted,
Marshall Spencer on behalf of Theresa Reuss
Commissioner, Secretary