



5:00 PM

**AGENDA**

**I. ROLL CALL/EXCUSED ABSENCES**

A. Roll Call / Excused Absences:

B. Elections

**II. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE**

Minutes to approve: [03-19-2009](#)

**III. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS**

A. Police Report - Chief Stanke

**IV. DISCUSSION**

A. 1. Correspondence

2. New Business

**V. ACTION ITEMS**

**VI. HELD OVER BUSINESS**

A. Old Business

**VII. ADJOURN**

A. Next meeting scheduled for July 16, 2009

**Menasha alderpersons occasionally attend meetings of this body.** It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending this meeting; however no official action of any of those bodies will be taken.

**Menasha is committed to its diverse population.** Our Non-English speaking population or those with disabilities are invited to contact the Chief of Police at 967-3500 at least 24-hours in advance of the meeting to ensure special accommodations can be made.



## MENASHA POLICE COMMISSION MEETING MINUTES

DATE: March 19, 2009

Commissioner Liebhauser called the regular bimonthly meeting to order at 5:00pm at the Menasha Safety Building, 430 First Street, Menasha, WI.

Present: Barb Ballard, Ron Duuck, Jim Liebhauser, Lt. Mike Brunn.

Absent: Terri Reuss, Craig Wussow, Chief Stanke.

- I. Minutes of the last meeting: M/S/C Duuck/Liebhauser to accept the 1-15-2009 Meeting Minutes.
- II. Police Report – Lt. Mike Brunn.
  1. Training Certificates:
    - Legal Update, Fox Valley Technical College, (FVTC) – Aaron Zemlock , Roger Picard, Jim Verkuilen, Chris Groeschel, Dave Jagla, Ron Bouchard, Peter Sawyer, Mike Hopfensperger, Mark Mauthe, Ann Gollner.
    - First Line Supervisor State Patrol Academy – Angie Hanchek.
    - Wisconsin Chiefs of Police Conference – Mike Brunn.
    - Wisconsin Juvenile Officers Conference – Ann Gollner.
    - Severe Weather Spotter Training Winnebago Co. Emergency Government – Joe Polzien.
    - CPR/AED Recertification – Jamal Kavar, Auxiliary Police Department.
    - Internal Affairs FVTC - Brett Halderson.
    - Drug Interdiction MEG Unit State of Wisconsin – Peter Sawyer, Nicholas Thorn, Matthew Spiegel.
    - Wisconsin Traffic Officer Conference – Matt Albrecht, Timothy Styka.
    - Firearms Instructor Course, FVTC – Jamal Kavar.
    - TIME System Recertification, Department of Transportation – Debbie Borchert.
    - Wisconsin School Resource Officer Conference – Ann Gollner.
    - Youth and Violence Conference – Sara Swenson, Stephanie Gruss, Ginger Tralongo.
    - Wisconsin Association for Identification – Ann Gollner, Jim Verkuilen, Dave Jagla, Mark Mauthe.
    - Law Enforcement Response to Mental Illness – Chris Groeschel, Mike Hopfensperger.
    - Online Legal Update, FVTC – All sworn officers.
    - Counterfeit Currency Detection – Dave Jagla, Ron Bouchard.
    - Drug Endangered Children – Ann Gollner.
    - Body Farm Presentation – Dave Jagla, Jim Verkuilen.
  2. Grant Information:
    - Cops Hiring Recovery Program, Department of Justice – The Federal Stimulus Plan has designated one billion dollars for rehiring laid off and hiring new officers. The three year grant covers wages and most fringe benefits. The city must assume funding for the position the fourth year. Details are forthcoming.
    - Federal Justice Assistance Grant – The Menasha Police Department, (MPD), is in the process of applying for a joint grant with Winnebago County, Cities of Oshkosh and Neenah and the Town of Menasha. It will fund the position of Regional Crime Analyst with the hope of targeting the reduction of Index 1 crimes such as aggravated assault and robbery. The Oshkosh Police Department would be the fiscal agent for this position.
    - Ballistic Vest Program – This grant pays for half the cost of ballistic vests.
    - Homeland Security/Winnebago County Emergency Government – The MPD, Town of Menasha and Winnebago Co. will conduct simulated “active shooter” training at Maplewood

Middle School on Saturday, 5-2-2009. The grant will cover wages and over-time. Volunteers and actors will be involved.

- Sexual Assault Response Team – Officer Jim Verkuilen received a scholarship to attend the SART Conference in Seattle Washington which includes registration, hotel, airfare and some meals.
  - 3. Officer applicant testing: The MPD received 110 applications with 87 individuals taking the written entry level exam on February 7 and 11, 2009. The 22 top scorers will be interviewed on March 27 and 28.
  - 4. Intern: John McGuire, a criminal justice student from Mid State Technical College, has been working with the MPD during the spring semester. John served in Iraq and is in the Army Reserve.
- III. Old Business: None.
- IV. New Business: None.
- V. Correspondence: None.
- VI. Next Meeting: May 21, 2009, **ELECTIONS.**
- VII. Adjourn: M/S/C Ballard/ Duuck at 5:37pm.

Respectfully submitted,

Barb Ballard  
Commissioner, Secretary