



In The Works...

A Department of Public Works Update

www.cityofmenasha-wi.gov

Spring 2009

Annual Spring Yard Waste Clean-Up

Yard waste will be collected curbside on the working day following your regular refuse collection day during a two-week period (see below). If schedules are delayed due to unforeseen difficulties, service will be extended one week to compensate for lost time. Also note the Public Works Facility extended yard waste drop-off hours begin Saturday, April 25th and continue until Wednesday, November 25th. The following guidelines should be observed during yard waste collection:

- Yard waste must be separated from refuse, placed in containers such as garbage cans, plastic bags, or state approved biodegradable bags, and placed on the terrace, not in the street.
- Corrugated boxes are **not** acceptable containers.
- Containers shall not exceed 36 gallons or 50 pounds when filled.
- Leaves not collected last fall are to be placed in containers for collection or brought to the Public Works Facility during operating hours.



Monthly Brush Collection Program

Public Works crews will chip brush curbside **the first full week of each month on your regular refuse collection day. Holidays do not change this schedule.** Between scheduled collection periods, residents may also haul brush to the drop-off site at the Public Works Facility, contract with the Public Works Department or a private company for disposal. **Private contractors are responsible for disposing of the brush they cut.** Please remember the following instructions for curbside brush placement:

- Place brush at the curb in loose piles, not bundled, with all cut ends in the same direction.
- Brush may not exceed 12 inches in diameter and must **not** have the root ball attached.
- Brush must be over 12" in length. Longer lengths are easier and safer to handle.
- Brush in smaller lengths and yard waste must be dropped off at the Public Works Facility.
- The city will not collect brush resulting from the clearance of a lot for construction.
- **Brush may not be placed at the curb more than 48 hours prior to your collection day.**

If your Regular Refuse Collection Day is:

Monday
Tuesday
Wednesday
Thursday
Friday

Your Yard Waste Spring Clean-up Collection Day will be:

Tuesday, April 14 & 21
Wednesday, April 15 & 22
Thursday, April 16 & 23
Friday, April 17 & 24
Monday, April 20 & 27

Automated Refuse Collection

To help the automated refuse truck operators be most effective, the following guidelines have been established:

- Carts must be curbside for pickup by 7:00 AM. **(cart can be placed at curb after 4:00 PM. the prior day).**
- Refuse carts need to be placed five (5) feet from obstructions (other carts, trees, poles, recycling or overflow bags, bulky items, mailboxes, etc.).
- Place refuse cart so the arrows on the lid point toward the street.
- Refuse carts containing recyclable items will not be emptied.
- Do not place refuse carts on snow banks.
- Overflowing carts will not be serviced. Refuse cart lids need to be closed.
- Metal item(s) must be tagged as bulky/overflow or brought to our scrap metal collection site.

Public Works Facility Hours

455 Baldwin Street

December 1, 2008 – April 24, 2009

Monday - Friday, 7:00 AM - 3:00 PM

April 25 – November 25, 2009 Extended Hours

Monday - Friday, 7:00 AM - 5:00 PM

Saturday, 8:00 AM - 1:00 PM

Phone 967-3620

Fax 967-5270

Year round office hours: Monday – Friday, 7:00 AM – 3:00 PM

This newsletter is intended for City of Menasha residents only... save for future reference!!

Spring Regional Clean Sweep

Winnebago, Calumet & Outagamie Counties are working cooperatively to again provide a Spring Regional Clean Sweep for our residents.

Household Hazardous Waste Clean Sweep

Friday afternoon, April 24th

City of Appleton, Municipal Service Building
2625 E. Glendale Ave., Appleton
and

Saturday morning, April 25th

Town of Menasha Fire Station
1000 Valley Road, Town of Menasha

Exact time periods are yet to be determined.

Pre-registration is required.

For an appointment call (920) 832-5277, ext 3.

Bulky and Overflow Refuse Program

Bulky items (couches, chairs, stoves, etc.) and **overflow refuse** (extra bags 33 gal. or 33 lbs) will only be collected if each item is appropriately tagged with a sticker. Six (6) stickers, which may be used for disposal of either bulky items or overflow refuse, are provided to each residence on an annual basis for use during that year. Additional stickers can be purchased at City Hall. **Microwaves & Freon based appliances** (refrigerators, air conditioners, dehumidifiers) require a special collection/disposal permit tag. Special collection/disposal permit tags can be purchased at City Hall or the Public Works Facility.

2009 Holiday Refuse Collection Schedule

| <u>Holiday Week</u> | <u>Regular Collection Day</u> | <u>Change To</u> | <u>Holiday Collection Day</u> |
|-----------------------|-------------------------------|------------------|-------------------------------|
| Memorial Day | Monday, May 25 | ⇒ | Tuesday, May 26 |
| Independence Day | Friday, July 3 | ⇒ | Thursday, July 2 |
| Labor Day | Monday, September 7 | ⇒ | Tuesday, September 8 |
| Thanksgiving (2 days) | Thursday, November 26 | ⇒ | Wednesday, November 25 |
| | Friday, November 27 | ⇒ | Monday, November 30 |
| Christmas (2 days) | Thursday, December 24 | ⇒ | Tuesday, December 22 |
| | Friday, December 25 | ⇒ | Wednesday, December 23 |
| New Year's 2010 | Friday, January 1 | ⇒ | Thursday, December 31 |

Menasha Recycling Program

Residential recyclables are collected curbside **once** per month on your regular refuse collection day. Refer to the map and calendar included with this newsletter or visit our website to determine your scheduled collection day. Recyclable will not be collected unless they are in an approved container, please observe the following:

RECYCLE THESE ITEMS CURBSIDE OR BRING THEM TO MENASHA'S RECYCLING FACILITY:

Paper (bundle or place in paper grocery bags)

- newspapers & paper grocery bags
- magazines, catalogs, & phone books
- corrugated cardboard (with wavy inside layer)
- chipboard/fiberboard (cereal & soda boxes)
- junk mail, envelopes, office paper (printing & writing)

Containers (place in transparent or clear recycling bags or approved hard-side recycling container)

- aluminum & tin cans
- #1 & #2 narrow neck plastic bottles
- glass bottles & jars (all colors & clear)

Paper recyclables: Must be separate from the recyclable container items and placed in brown paper grocery bags, bundled, or in a container no larger than a laundry basket with a weight limit of 50 lbs. Corrugated cardboard must be broken down to 14"x 18"x 8" or brought to the drop-off site. **Recyclable containers:** Must be rinsed free of residue, do not need labels removed, co-mingled together in transparent or clear recycling bags or approved recycling containers.

THROW THESE ITEMS AWAY:

- paper plates & napkins
- paper with food on it, pizza boxes
- waxed paper or boxes
- aluminum foil
- plastics marked #3 through #7
- plastic toys, baskets, bags, etc.
- tops, caps, and lids from jars and bottles
- plastic motor oil or vegetable oil containers
- plastic containers with wide necks (cottage cheese, margarine tubs, etc.)
- window glass, ceramics, drinking glasses, mirrors, & light bulbs

This newsletter is intended for City of Menasha residents only... save for future reference!!

NATIONAL PUBLIC WORKS WEEK

May 17 - 23, 2009

PUBLIC WORKS:

REVITALIZE, REINVEST, RENEW

**THE PUBLIC WORKS FACILITY IS OPEN TO
CITY OF MENASHA RESIDENTS FOR DISPOSAL OF
YARD WASTE AND RECYCLABLE ITEMS ONLY.**

**REFUSE, TRASH AND GARBAGE MUST BE TAGGED WITH
APPROPRIATE STICKERS AND PUT OUT FOR COLLECTION ON A
REGULAR REFUSE COLLECTION DAY.**

PUBLIC WORKS FACILITY USAGE

HELP KEEP OUR FACILITY OPEN BY FOLLOWING THESE BASIC RULES.

- Be prepared to identify yourselves or the property the material is coming from.
- Be courteous and alert, trucks and machinery is constantly in use by employees.
- Speed should not exceed five (5) miles per hour.
- Place material in proper areas, violators will be prosecuted.
- **Do not drop off any material not accepted, violators will be prosecuted.**
- If you are not sure if the material is collected at the facility, stop at the office and ask.
- If you witness violators, please notify the office with the license plate number.
- **We have been taxed \$2,675.02 for illegal dumping at the Public Works Facility in 2008.**

**OTHER COMMUNITIES HAVE HAD TO CLOSE DROP-OFF SITES DUE TO VIOLATORS
CAUSING UNMANAGEABLE ADDITIONAL DISPOSAL COSTS.**

ELECTRONIC RECYCLING



**We highly encourage residents to recycle electronics.
Check recycling options before disposal. Many local
options are available with and without fees.**

Winnebago County Recycling Facility 727-2896

www.winnebago.co.wi.us

Outagamie Recycling Facility 832-4710

www.outagamie.co.wi.us

Paper Valley Recycling Center 729-5005

www.recycleamerica.com

Computer & Electronic Recycling 757-6242

www.recyclethatstuff.com

1st Star Computer Recyclers 268-4674

www.junkmycomputer.com

Best Buy Co. Inc. expands recycling nationwide
beginning Feb. 2009 – call local store for info

DO YOU CUT YOUR GRASS AND DIRECT THE CLIPPINGS INTO THE STREET?

By doing so, you contribute to these ongoing problems:

- Clogged storm water drains
- Increased disposal costs
- Algae bloom (from the fertilizers used on your yard)
- Dirty streets

Please be conscious when maintaining your yard and either direct your cuttings back into your yard or remove the clippings from the street and curb area for disposal at our facilities yard waste area.

LONG GRASSES AND/OR NOXIOUS WEEDS ORDINANCE

Please be informed that when long grass and/or noxious weeds exist on properties, the City of Menasha will advise residents and/or property owners of the violation in the form of a letter. If the long grass and/or noxious weeds are not destroyed within 5 days of the date of the letter, the City of Menasha will cause the weeds and/or grass to be cut or destroyed, and the cost of that work will be entered as a lien against the property.

SEC. 8-1-7 REGULATION OF LENGTH OF LAWN AND GRASSES.

(b) Public Nuisance Declared. The Common Council finds that lawns, grasses and noxious weeds on lots or parcels of land which exceed eight (8) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomfoting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interferes with the public convenience and adversely affects property values of other land within the City. For that reason, any lawn, grass or weed on a lot or other parcel of land which exceeds eight (8) inches in length is hereby declared to be a public nuisance, except for property located in a designated floodplain area and/or wetland area.

CLEARFILL ORDINANCE/POLICY

According to ordinance 8-3-7 the City of Menasha Public Works Department does not collect or handle material such as concrete, dirt, sod, asphalt, brick, stone, rocks, etc. These items are to be disposed of by the owner, builder or contractor. These items can be disposed of at Badger Highways or another location looking for clear fill to raise their property. Many times these places advertise in the classified portion of the newspaper, or have signs posted on the empty property to be raised. Our policy is to help residents dispose of such material, call the Public Works Facility office with your questions during regular business hours Monday through Friday 7:00 AM – 3:00 PM.

TIRE DISPOSAL

The City Garage accepts tires that have been removed from their rims during normal operating hours. Please note that tires will not be collected at the curb. The following fees apply:

| | | | |
|-------------|--------|------------------|-----------|
| Car tires | \$3.00 | Tractor tires | \$7.00 |
| Truck tires | \$5.00 | Bike tires/tubes | no charge |

CITY OF MENASHA PUBLIC WORKS FACILITY

967-3620