



# In The Works...

A Department of Public Works Update

[www.cityofmenasha-wi.gov](http://www.cityofmenasha-wi.gov)

Fall 2009

## Public Works Facility Usage

Residents using the Public Works Facility need to follow several basic rules.

- Be prepared to identify yourselves or the property where the material is coming from.
- Be courteous and alert, trucks and machinery are constantly in use by employees.
- Speed should not exceed five (5) miles per hour.
- Place material in proper areas.
- If you aren't sure if the material can be collected at the facility, stop at the office and ask.
- If you witness violators, notify the office with the license number.
- Violators will be prosecuted.

Other communities have closed their drop off sites due to violators causing unmanageable disposal costs.

## Overflow/Bulky Items Disposal Program

Menasha residents have done very well with this program. To be cost effective, a city ordinance was established to standardize the level of service for one (1) to four (4) dwelling units up to 64 gallons of refuse collection per unit per week. An upgrade to a 96-gallon cart is available for families regularly exceeding the standard volume at a cost of \$0.50 per week. Any refuse outside of the cart with an appropriate sticker on it will be picked up on garbage day.

Each household is provided six (6) bulky/overflow stickers per year; the stickers are delivered to your home with other yearly information. Additional stickers may be purchased at City Hall. The cost of each **overflow sticker** for a single (less than 33 gallons or 30 pounds) bag outside of cart is \$.50. **Bulky item stickers** (for a couch, stove, table, etc.) cost \$10.00 each.

All freon-based appliances (refrigerators, freezers, air conditioners, dehumidifiers, etc.) and microwaves require a disposal permit which cost \$15.00 each and can be purchased at City Hall or the Public Works Facility.

## Fall Leaf Collection Schedule

### Tire Disposal

The Public Works Facility accepts tires with rims removed during normal operating hours. Please note that tires will not be collected at the curb. The following fees apply.

**Car tires:** \$3.00

**Truck tires:** \$4.00

**Tractor tires:** \$7.00

**Bike tires:** No Charge

Leaf collection will begin Tuesday, October 20 and end Wednesday, November 25, 2009. City crews will be in your area multiple times. **Heavy volume may cause crews to fall behind schedule, but we will proceed in sequence through the entire city.** We appreciate your patience.

- **Place leaves loosely on the terrace, *not* on the street.** Your cooperation will reduce street drainage problems and inlet clogging.
- Grass clippings and garden stalks must be shorter than 12 inches in length.
- Separate leaves from the brush. Brush collection is the first full work week of every month on your regular refuse collection day (see *Yearly Brush Collection Program* article).



In the event of an early snowfall or not getting your leaves out to the terrace prior to the last collection in your neighborhood; the city has a drop-off site located at the Public Works Facility on Baldwin Street. Starting November 30th, hours for the drop-off site will change to 7:00 a.m. to 3:00 p.m., Monday through Friday only. Extended hours will resume in 2010 after the Spring Clean Up.

### Public Works Facility

#### Office Hours

Monday – Friday, 7:00 am until 3:00 pm

#### Yard Hours

**April 25, 2009—November 25, 2009 Extended Hours**

Monday - Friday, 7:00 am - 5:00 pm

Saturday, 8:00 am - 1:00 pm

**November 30, 2009—April 24, 2010**

Monday – Friday, 7:00 am - 3:00 pm

**455 Baldwin Street**

**Telephone (920) 967-3620**

**Fax (920) 967-5270**

*This newsletter is intended for City of Menasha residents only... save for future reference!!*

## Yearly Brush Collection Program

Public Works crews will chip brush curbside **the first full week of each month on your regular refuse collection day.** Holidays do not change this schedule. Between scheduled collection periods, residents may also haul brush to the drop-off site at the Public Works Facility, contract with the Public Works Department or a private company for disposal. **Private contractors are responsible for disposing of the brush they cut.** Please remember the following instructions for curbside brush placement:

- Place brush at the curb in loose piles, not bundled, with all cut ends in the same direction.
- Brush may not exceed 18 inches in diameter and should not have the root ball attached.
- Longer lengths are easier and safer to handle.
- Brush that can be bagged must be dropped off at the Public Works Facility.
- The city will not collect brush resulting from the clearance of a lot for construction.
- **Brush may not be placed at the curb more than 48 hours prior to your collection day.**

## Automated Refuse Collection

To help the automated refuse truck operators be most effective, the following guidelines have been established:

- Carts must be curbside for pickup by 7:00 am. (**cart can be placed at curb after 4 p.m. the prior day.**)
- Refuse carts need to be placed five (5) feet from obstructions (other carts, trees, poles, recycling or overflow bags, bulky items, mailboxes, etc.).
- Place refuse cart so the arrows on the lid point toward the street.
- Refuse carts containing recyclable items will not be emptied.
- Do not place refuse carts on snow banks.
- Lids need to be closed.
- Metal item(s) must be tagged as bulky/overflow or brought to our scrap metal collection site.

### 2009-2010 Holiday Refuse Collection Schedule

<i>If your regular collection day is:→</i>	<i>Your holiday collection day will be:</i>
<b>Thanksgiving 2009</b>	
Thursday, November 26→	Wednesday, November 25
Friday, November 27→	Monday, November 30
<b>Christmas 2009</b>	
Thursday, December 24→	Tuesday, December 22
Friday, December 25→	Wednesday, December 23
<b>New Year's Day 2010</b>	
Friday, January 1→	Thursday, December 31



## Menasha Recycling Program

Residential recyclables are collected curbside **once** per month on your regular refuse collection day.

Refer to the map & calendar included with this newsletter or visit our website to find your 2009 & 2010 recycling collection schedule. **WATCH FOR NEW 2010 AUTOMATED COLLECTION CHANGES:** Plastic bags of any color will no longer be acceptable for packaging containers beginning January 2010. See additional page of information.

### RECYCLE THESE PAPER PRODUCTS:

- newspapers and paper grocery bags
- magazines, catalogs, printing or writing paper and phone books
- corrugated cardboard (with wavy inside)
- chipboard/fiberboard (cereal boxes, beverage boxes, etc.)
- junk mail (solicitations, advertisements, etc.)



### RECYCLE THESE CONTAINERS:

- aluminum, empty aerosol (caps & nozzle removed), and tin cans (labels & lids on)
- #1 and #2 plastic narrow neck bottles - **NO CAPS**
- glass bottles & jars (any color) – **REMOVE CAPS & LIDS**

### KEEP IT CLEAN:

- Rinse your cans/bottles to remove food & liquid.

### THROW THESE ITEMS AWAY:

- paper plates, napkins, paper with food on it, and pizza boxes
- waxed paper or waxed boxes
- aluminum foil
- plastics marked #3 through #7
- plastic toys, baskets, bags, etc.
- plastic motor or vegetable oil bottles
- tops, lids & caps from glass jars and plastic bottles
- plastic containers with wide necks (cottage cheese, margarine tubs, etc.)
- window glass, ceramics, drinking glasses, mirrors, and light bulbs



### 2010 Holiday Refuse Collection Schedule

<i>If your regular collection day is:→</i>	<i>Your holiday collection day will be:</i>
<b>Memorial Day 2010</b>	
Monday, May 31→	Tuesday, June 1
<b>Independence Day 2010</b>	
Monday, July 5→	Tuesday, July 6
<b>Labor Day 2010</b>	
Monday, September 6→	Tuesday, September 7

# SINGLE STREAM RECYCLING COMES TO MENASHA JANUARY 1, 2010

RECYCLING COLLECTION CHANGES TO WATCH FOR:



**INFORMATION ON YOUR COLLECTION DAY, NEW CONTAINERS, AND PACKAGING REQUIREMENTS WILL BE PROVIDED TO RESIDENTS WITH ANNUAL HANDOUT IN DECEMBER.**



**PAPER PRODUCTS, GLASS, PLASTICS, ALUMINUM AND TIN CONTAINERS WILL BE CO-MINGLED TOGETHER (*SINGLE STREAM*) IN THE SAME CONTAINER.**



**PLASTIC BAGS (OF ANY COLOR) USED TO HOLD RECYCLABLES WILL NO LONGER BE ACCEPTED.**



**SEE RECYCLING GUIDE AND FAQ ON BACK SIDE OF THIS PAGE.**

## **ELECTRONIC RECYCLING**



**Effective September 1, 2010, electronics will be banned from WI landfills. We highly encourage residents to recycle electronics now. Computers, TV's, cameras, stereos, phones, etc., also known as e-waste can be recycled locally. Check local recycling options before disposal. Many local options are available with & without fees.**

Winnebago County Recycling Facility 727-2896

[www.winnebago.co.wi.us](http://www.winnebago.co.wi.us)

Outagamie Recycling Facility 832-4710

[www.outagamie.co.wi.us](http://www.outagamie.co.wi.us)

Paper Valley Recycling Center 729-5005

[www.recycleamerica.com](http://www.recycleamerica.com)

Computer & Electronic Recycling 757-6242

[www.recyclethatstuff.com](http://www.recyclethatstuff.com)

1st Star Computer Recyclers 268-4674

[www.junkmycomputer.com](http://www.junkmycomputer.com)

American TV & Appliance, Best Buy Co. Inc., and others have recycling options – call local stores for specific recycling information.

# WINNEBAGO COUNTY SINGLE STREAM RECYCLING GUIDE

**What is single stream recycling?** Single stream recycling allows all recyclables (including paper, cardboard, cans and bottles) to be mixed together for collection, either in a cart or bin.

Single stream does **NOT** mean trash materials are mixed with your recyclables, only that your paper and container recyclables may be mixed together.

**Why change to single stream?** It makes recycling easy. No separation increases the ease and convenience of recycling, so that more people participate and more resources are saved. It can also make collection easier and more efficient and all recyclables can be mixed in a single compartment in the truck.

**What about "blue bags"?** Plastic bags with recyclables (whether blue, clear or any other color) will not be accepted as of January 1, 2010. In addition, plastic bags should **NOT** be used at any time with single stream recycling as plastic bags wrap around the processing equipment and cause facility downtime to clear.

**Mix ALL of these recyclables for single stream collection: (loose; do not tie/bundle paper):**

-  Newspaper (all sections)
-  Corrugated Cardboard (boxes flattened, no larger than 3'x 3')
-  Magazines & Catalogs
-  Junk Mail & Envelopes
-  Office & Writing Paper
-  Fiberboard (soda and beer wraps, cereal and cracker boxes, etc.)
-  Phone Books
-  Paperback Books
-  Hardcover Books (w/cover & binding removed)
-  Aluminum Cans
-  Tin Cans (labels & lids on)
-  Aerosol Cans (cap & nozzle removed)
-  Glass food and beverage containers (any color)
-  Plastic narrow-necked bottles marked #1 and #2

**Do NOT recycle:**

- Plastic engine oil, brake fluid, transmission fluid and wide mouth #2 containers
- Paper with food on it (pizza boxes)
- Bathroom/diaper paper

**Keep it Clean!** It is still important to rinse your cans/bottles to remove food and liquid. This is especially important with single stream, where paper and container recyclables share your recycling bin or cart.



Recycling Made Easy